

61. LEARNING & DEVELOPMENT - THE 2009 GRE
MATTERS CONFERENCE FOR LOCAL COUNCILS - 27
MARCH 2009 - AYLESBURY

Consideration was given to the invitation received to attend the Seminar.

RECOMMENDED that the invitation be accepted and two Members from the Conference Rota attend the above Conference on the Town Council's behalf.

62. RESOLUTION TO EXCLUDE THE PRESS AND THE PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE
FOLLOWING ITEMS TO BE DISCUSSED THE COMMITTEE
PASSED THE FORMAL RESOLUTION TO EXCLUDE THE
PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO
THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT
1961 AND THE LOCAL GOVERNMENT (ACCESS TO
INFORMATION) ACT 1985.

63. "ABOUT TOWN" NEWSLETTER

Members were circulated with a copy of a proposal to produce and circulate the quarterly newsletter on behalf of the Town Council.

RECOMMENDED that the quotation submitted by The Print Factory of Hartlepool in the sum of £1,498.00 per issue, (including delivery), be accepted, this being for the calendar year 2009, (4 issues).



THE MINUTES OF THE CLERKS ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL

ON MONDAY 8TH DECEMBER 2008

PRESENT: COUN W M JEFFREY (CHAIR)

Messrs: J Alvey, C J Metcalfe, R Curtis, T
Jones & R Jones

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE
ANY INTEREST PREJUDICIAL OR PERSONAL IN
ACCORDANCE WITH THE CODE OF CONDUCT**

45. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor J I Measor.

46. THE MINUTES OF THE LAST MEETING, a copy of which had been previously circulated to each Member, were approved.

Matters Arising

(a) Minute Number 31 – Peterlee Town Ladies FC – Training Facilities

The Town Clerk reported receipt of a letter from the above organization advising they were unable to use the gymnasium at Dene House as it was not big enough to cater for the size of the squad.

RECOMMENDED that the letter be received.

(b) Minute Number 42 Invitations for the Mayor from outside the County Boundary



To note the Council decision to accept the invitations for South Tyneside & Greater Willington

(c) Minute Number 43 – Civic Gifts

The Town Clerk gave Members details of a ties and scarf quotation received from Vaughtons. The Clerk had requested samples, but these were still awaited.

RECOMMENDED that a decision be deferred until samples were received.

47. REQUEST FOR FINANCIAL ASSISTANCE – OAKERSIDE MOTHER & TODDLERS

Consideration was given to this request for financial assistance.

RECOMMENDED that a donation of £150.00 be made to this organization for their toddlers Christmas Party.

48. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL

Consideration was given to the following requests to use Shotton Hall Banqueting Suites.

(i) CATS East

RECOMMENDED that free use of a Banqueting Suite be given to this organization for their Presentation Ceremony in January 2009.

(ii) Hartlepool & District Hospice – Wedding Fair, 1st March 2009

RECOMMENDED that consideration of this request be deferred to the Council Meeting.

(iii) Durham County Meeting – 19th January 2009

RECOMMENDED that concessionary use of A Banqueting Suite be granted for the above event at a rate of 50% the normal fee.

49. BOOKING IN THE BANQUETING SUITES – 6TH DECEMBER 2008

Members were circulated with a copy of correspondence in relation to the above function.

RECOMMENDED that the letter be received.

50. USE OF HILL RIGG HOUSE

Consideration was given to requests to use Hill Rigg House by the following organizations:-

(i) Knitting Group – Cast Offs

RECOMMENDED that subject to a room being available, free use be granted to this organization for their charity knitting work.

(ii) Community Spirit

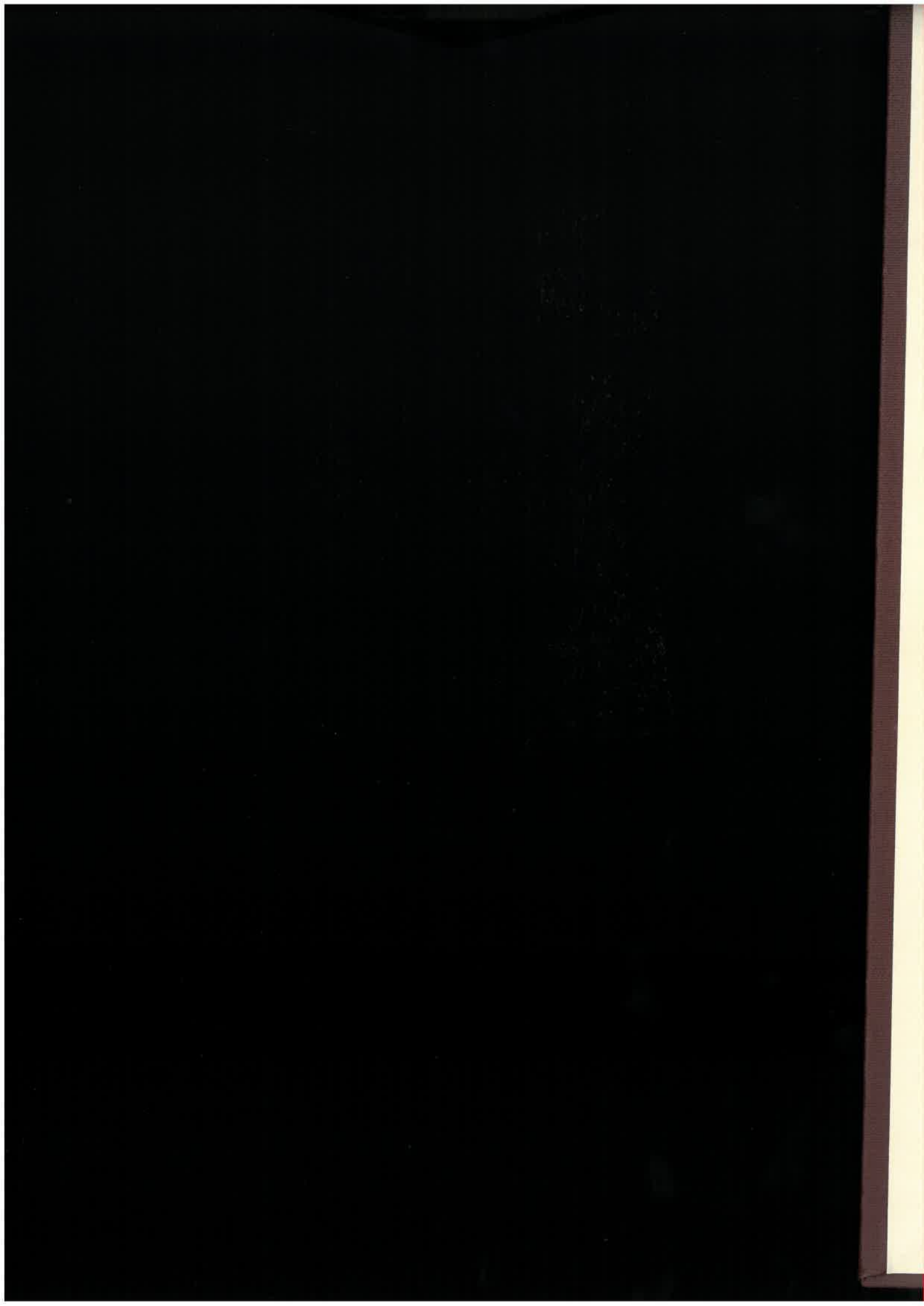
RECOMMENDED that free use of the facility be granted to this organization for a further fifteen weeks.

51. LETTERS OF THANKS & APPRECIATION – HARTLEPOOL & DISTRICT HOSPICE

The Town Clerk reported receipt of a letter of appreciation from the Hartlepool & District Hospice. It was noted the Town Councils donation would be acknowledged in the "Roll of Honour" a permanent feature in the reception area of the new building.

RECOMMENDED that the letter be received.





52. LEARNING & DEVELOPMENT

(i) NAC -Tackling Violent Crime & Disorder, 16th - 18th January 2008

RECOMMENDED that this invitation not be accepted.

(ii) NALC Workshop - Saturday 21st February 2009, York

RECOMMENDED that two Members from the course rota attend this workshop on the Town Council's behalf.

(iii) Leadership Academy - Follow up Meeting - March 2009

RECOMMENDED that Councillor C J Metcalfe attend on the Town Council's behalf as he had attended the initial event.

53. BT PHONE BOOK 2009

The Town Clerk asked for consideration of the Town Council being included in the 2009 edition of the BT Telephone Directory. The cost had been held at the same price as 2008.

RECOMMENDED that the Town Council advertise in the Durham & Wearside and Teeside Directories for 2009 at a total cost of £1,087+vat.

54. TOWN CENTRE CHRISTMAS TREE

The Town Clerk advised that as a result of the negative publicity for the Town in relation to the above, he had, following consultation with the Leader, written to the Town Centre Manager expressing the Council's disappointment. The Clerk had also spoken "live" on Sun FM advising the tree was nothing to do with the Town Council and was totally the responsibility of the Town Centre owners.

RECOMMENDED that the information given, be noted.