

THE MINUTES OF THE CLERKS ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL

ON MONDAY 13TH OCTOBER 2008

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdame: J I Measor

Messrs: R Curtis, R Jones, J Alvey, T Jones &
C J Metcalfe

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE
ANY INTEREST PREJUDICIAL OR PERSONAL IN
ACCORDANCE WITH THE CODE OF CONDUCT**

29. APOLOGIES FOR ABSENCE

No apologies for absence were submitted.

30. TO APPROVE THE MINUTES OF THE LAST MEETING

Matters Arising

To confirm the decisions made at the last Council Meeting.

(a) Minute Number 5 (iii) Peterlee Community Centre

RESOLVED contact be made with the District and County Councils to see if they had any surplus furniture. Upon receipt of the information further consideration be given to a donation.

(b) Civic Taxi Contract

RESOLVED that the contract specification be written to provide a civic car prestigious civic events/functions and a taxi be used for other trips.

(c) Concessionary Use of Hill Rigg House

Clarification was requested on the cleaning of the building during



the current concessionary uses granted until December 2008. The Town Clerk confirmed that this was treated as a normal hiring and the building would be regularly cleaned under the cleaning regime operated for all Council premises.

RESOLVED that the information given, be noted.

31. REQUESTS FOR FINANCIAL ASSISTANCE

PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM COUNCILLOR J I MEASOR DECLARED AN INTEREST IN THE MATTER AND TOOK NO PART IN THE DISCUSSION WHICH ENSUED.

Consideration was given to these requests for financial assistance:

(i) Peterlee Town Ladies FC

RECOMMENDED that the Town Council do not make a financial contribution in respect of this request for financial assistance.

FURTHER RECOMMENDED that the Town Clerk write to this Club advising that it was understood that training facilities had been offered at Denehouse School at a reasonable cost and ascertain why this offer had not been taken up.

(ii) Old Shotton Black Bull FC

RECOMMENDED that a donation of £100.00 be made to this organization. It be suggested to the Club they engage ball boys for the games.

(iii) Butterwick Hospice Care

RECOMMENDED that a donation of £500.00 be made to this organization towards their Family Support and Complementary Therapy Centre.

32. LETTERS OF THANKS & APPRECIATION

The Town Clerk reported receipt of letters of appreciation from the following organizations:-

See

- (i) Shotton Hall School
- (ii) Peterlee Town Ladies FC

RECOMMENDED that the letters be received.

33. CONFERENCES – NAC IMPROVING SERVICES – DELIVERING BEST PRACTICE CONFERENCE – FRIDAY 14TH – SUNDAY 16TH NOVEMBER 2008, LYTHAM ST ANNES

RECOMMENDED that the invitation be accepted and two Members from the Conference Rota attend on behalf of the Town Council.

34. DURHAM COUNTY SCOUTS COUNCIL – ANNUAL WALL PLANNER

RECOMMENDED that an advertisement be taken in the above wall planner at a cost of £79.00+vat.

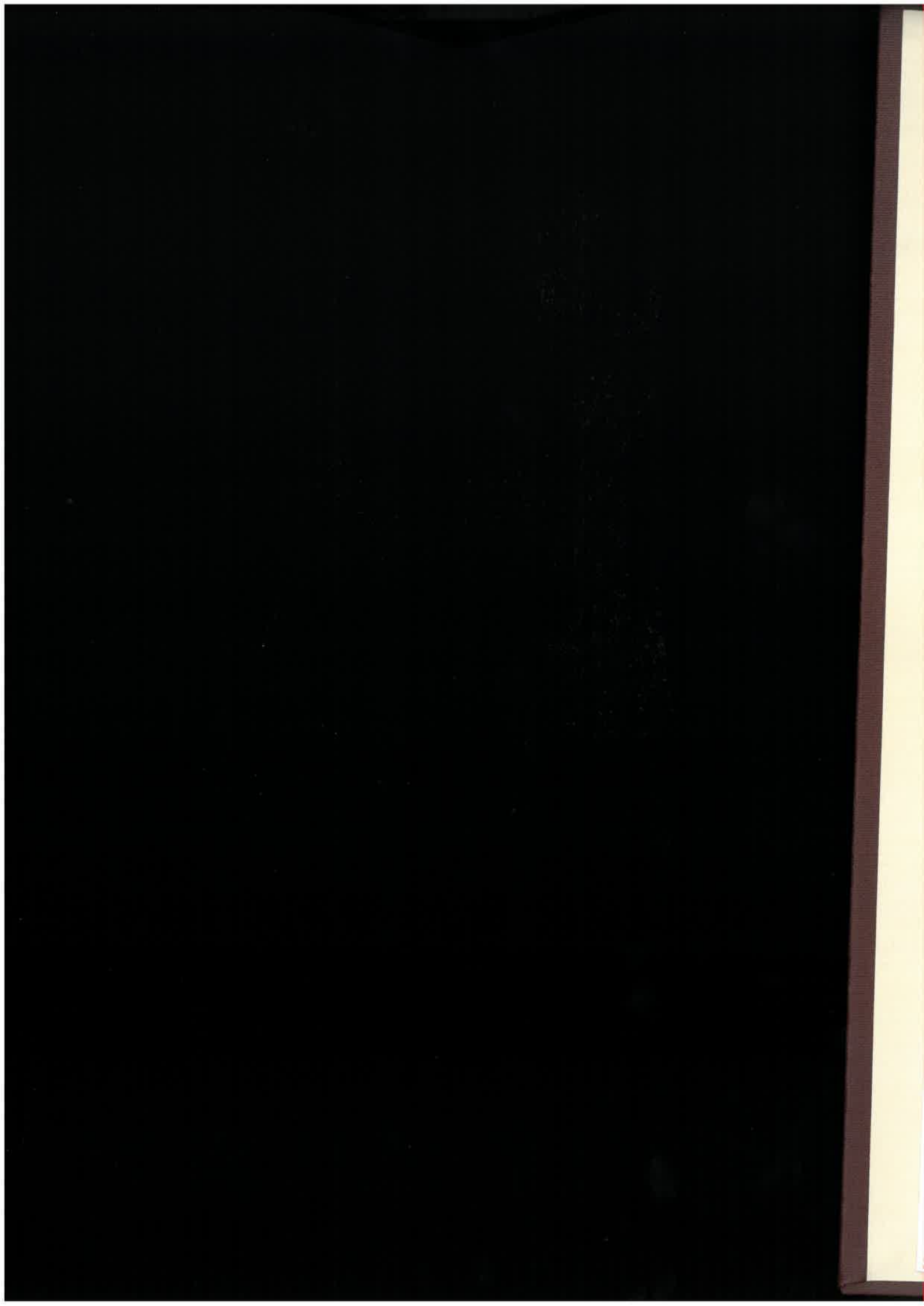
35. HELTFORD ROAD MUGA – REQUEST FOR CONCESSIONARY USE

The Town Clerk reported receipt of a request from East Durham and Houghall College to use of these facilities during the day, (weekdays only). The Town Clerk sought clarification whether the Council would apply it's policy of reduced fees for schools also to the College.

RECOMMENDED that East Durham and Houghall College be granted use of this facility at the concessionary rate of £10.00 per session on the proviso that if a customer paying the full fee wish to hire the facility then the Council could give two weeks notice to the College.

36. EAST DURHAM & HOUGHALL COLLEGE – UNAUTHORIZED DRINKING IN THE COLLEGE GROUNDS





A Local Member advanced the Committee of actions he had recently witnessed which suggested that a local taxi driver had purchased alcohol for under 18s and that a considerable number of youths were seen drinking in the College grounds. It was also suggested that alcohol may have been sold from a marquee in the grounds of the College.

RECOMMENDED that this matter be brought up at the next Council Meeting.

