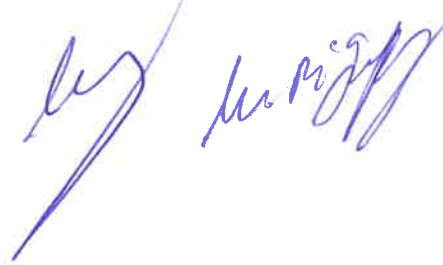


Member's views on how the new contract should be drafted. He was aware that some Councils have found it more cost effective to use a civic car for all work rather than a civic car and a taxi. The Clerk had made some enquiries with the existing service provider who had indicated if a civic car was to be used for all Council work then this would have increased the cost by approximately 50%; an additional £2,583.79 against the existing cost of £4,935.96.

RECOMMENDED that consideration of this matter be deferred to the Council Meeting.

A handwritten signature in blue ink, appearing to be 'M. Smith', is written over the recommended text.

THE MINUTES OF THE CLERKS ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL

ON MONDAY 14TH JULY 2008

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: M A Cartwright

Messrs: J Alvey, T Jones, r Jones, C J Metcalfe
& R Curtis

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE
ANY INTEREST PREJUDICIAL OR PERSONAL IN
ACCORDANCE WITH THE CODE OF CONDUCT**

12. APOLOGIES FOR ABSENCE

No apologies for absence were submitted.

Prior to the start of the meeting the Chairman reported on the progress with the Town Clerk following his operation.

RECOMMENDED that a Get Well card be sent on behalf of the Town Council.

**PRIOR TO CONSIDERATION OF THE FOLLOWING
ITEM COUNCILLOR J ALVEY DECLARED AN
INTEREST IN THE REQUEST FROM THE PETERLEE
COMMUNITY CENTRE AND TOOK NO PART IN THE
DISCUSSION WHICH ENSUED.**

13. TO APPROVE THE MINUTES OF THE LAST MEETING

Matters Arising

(i) Minute Number 4(ii) Peterlee Ladies FC

A copy of a recent press release issued by the Club was circulated for each Member's information.



RECOMMENDED that this matter be considered when the information requested had been received.

(ii) Minute Number 5 (iii) Peterlee Community Centre

RECOMMENDED that this matter be considered when the information requested had been received.

(iii) Minute Number 7 – Communicare

The Deputy Town Clerk advised Members of receipt of a further message from Rob Laverick of Communicare advising that Communicare would remain a charity, a copy of which had been circulated to each Member. Following discussion it was **RECOMMENDED** that the information given, be noted.

14. REQUESTS FOR FINANCIAL ASSISTANCE

Consideration was given to these requests for financial assistance:

(i) Shotton Hall School

RECOMMENDED a donation of £100.00 be made towards the purchase leather choir folders, and the school be reminded that they were allowed one free use of Shotton Hall Banqueting Suites to raise funds.

(ii) Peterlee Amateur Radio Club

RECOMMENDED that a donation of £200.00 be agreed.

(iii) Hartlepool & District Hospice

RECOMMENDED that a donation of £200.00 be made towards this organisation's running costs.

(iv) Healthworks – Young People's Drop In

RECOMMENDED that a donation of £100.00 be made towards the Young People's Drop In.

(v) Citizens Advice Bureau

RECOMMENDED that a donation of £450.00 be made towards the running costs of this organization.

(vi) Lowhills Bowling Club

RECOMMENDED that a donation of £240.00 be made towards the Bowls Open Tournament.

15. LEARNING & DEVELOPMENT

(a) National Association of Councillors and the University of Sunderland – Certificate of Councillors Course, three sessions, first being held at Gateshead Civic Centre in September 2008

RECOMMENDED that this item be referred to the Council Meeting for further consideration.

(b) ILCM Conference, 8th July 2008

RECOMMENDED that the action taken in the Town Clerk attending this Conference, be endorsed.

c) SLCC 34th National Conference 2008, 17th – 19th October 2008, Reading, Berkshire

RECOMMENDED that the invitation be accepted and the Town Clerk be given authority to attend on the Town Council's behalf.

16. LETTERS OF THANKS & APPRECIATION

(i) North Peterlee Neighbourhood Pathfinder

(ii) Pride in Easington Awards 2008

(iii) Peterlee & District Hard of Hearing Club

The Deputy Town Clerk reported receipt of letters of thanks and appreciation from the above organizations.

RECOMMENDED that the letters be received.

17. ADVERTISING OPPORTUNITIES

(a) North East Press – School Design Challenge 2008

RECOMMENDED that the Town Council support this competition and an advert for £350.00 be placed in the publication.

(b) The Peterlee Star Guide

RECOMMENDED that this item be referred to the Council Meeting for further consideration.

(c) Durham County Scouts Annual Report

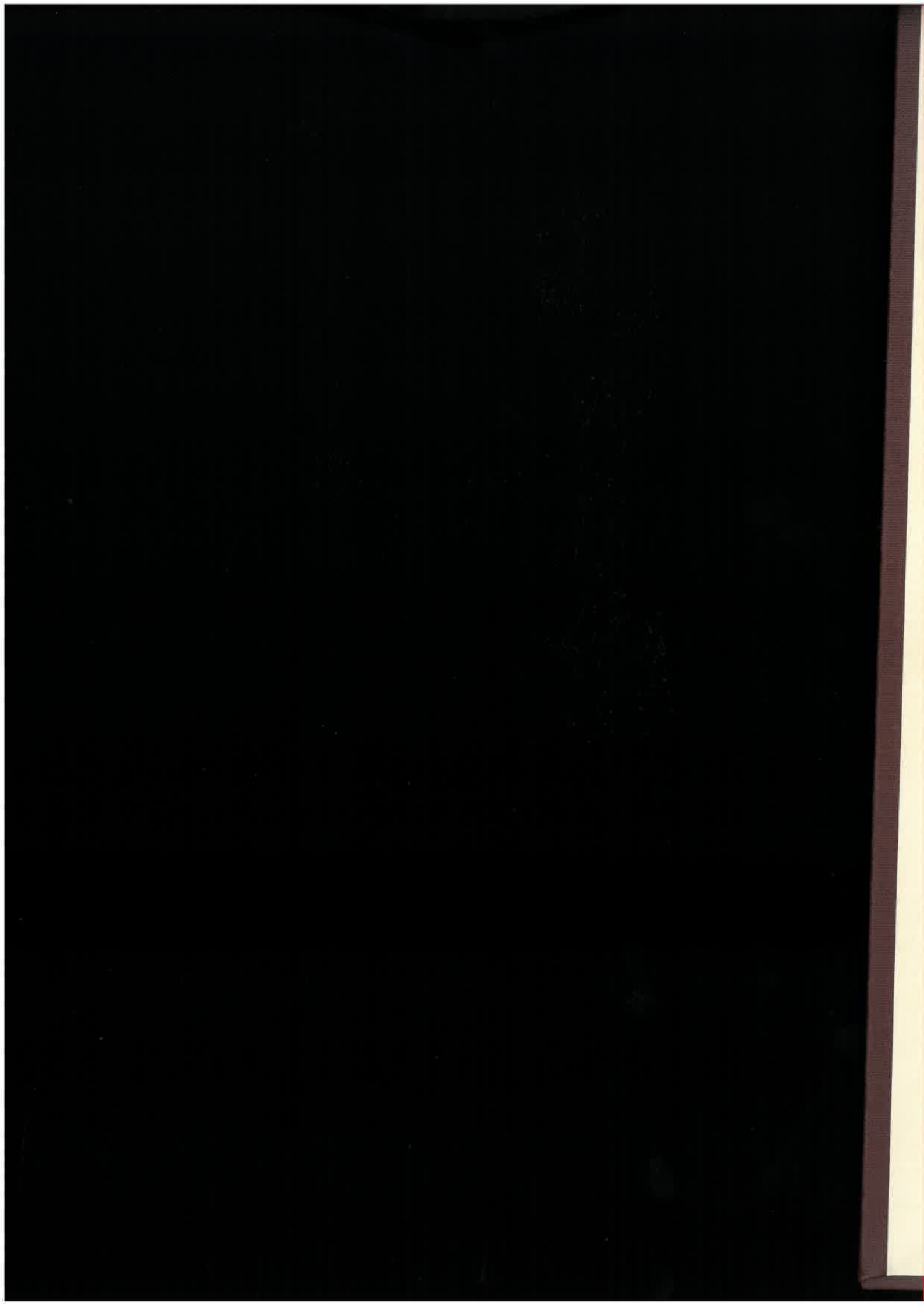
RECOMMENDED that the action taken in placing an advertisement costing £89.00 in the County Scouts Annual Report, be endorsed.

(d) A Night at the Proms – Supplement Peterlee Mail

RECOMMENDED that this item be referred to the Council Meeting for further consideration.

18. REQUEST FOR CONCESSIONARY USE OF HILL RIGG HOUSE – “COMMUNITY SPIRIT”, ACUMEN DEVELOPMENT TRUST

Members were asked to give consideration to a request received from Acumen Development Trust to use Hill Rigg House two days



per week for two hours each session for 15 weeks, from the 1st September 2008. The aims of the Group were detailed for Members and it was reported Acumen was to make three grant applications but they needed some certainty of accommodation to maintain their Group.

RECOMMENDED that concessionary use of the café area at Hill Rigg House for four hours for 15 weeks, be granted.

