

**RECOMMENDED** a donation of £240.00 be made to Peterlee Bowling Club towards the Peterlee Annual Open Pairs Competition to be held on the 13<sup>th</sup> & 20<sup>th</sup> July 2008.

(ii) Peterlee Town Ladies FC – Nottingham Forrest Victoria Trophy – Transport Costs

**RECOMMENDED** that this request be considered at the next Council Meeting.

(iii) Peterlee Pumas ARLFC – Operating Costs

**RECOMMENDED** that this request be considered at the next Council Meeting.

81. PLACE MATTERS – TWO DAY CONFERENCE FOR LARGER LOCAL COUNCILS, 20<sup>TH</sup> – 21<sup>ST</sup> NOVEMBER 2008, LONDON

The Town Clerk gave Members information relating to this Conference.

**RECOMMENDED** that the invitation be accepted and two Members from the Course Rota along with the Town Clerk attend on the Town Council's behalf.

82. LETTERS OF THANKS & APPRECIATION

- (i) East Durham Community Transport
- (ii) Peterlee Cricket Club

The Town Clerk reported receipt of letters of thanks and appreciation from the above organizations.

**RECOMMENDED** that the letters be received.

83. NOVUS BUSINESS CENTRE CONFERENCING FACILITIES – 20% DISCOUNT

The Town Clerk gave Members details of information received on the above facility.

**RECOMMENDED** that the information given, be noted.



PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERKS ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL

ON MONDAY 10<sup>TH</sup> MARCH 2008

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdame: J Measor

Messrs: T Jones, R Curtis,  
D Langan, G Cowie, C J Metcalfe.

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE  
ANY INTEREST PREJUDICIAL OR PERSONAL IN  
ACCORDANCE WITH THE CODE OF CONDUCT**

70. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor R Huitson.

71. THE MINUTES OF LAST MEETING a copy of which had been previously circulated to each Member, were approved.

Matters Arising

(i) Minute Number 64(i) Request for Concessionary Use – Schools for the Gambia – 22<sup>nd</sup> February 2008

To note the Council's decision to grant free use. The Chairman highlighted the need for this policy to be reviewed.

**RECOMMENDED that the policy regarding concessionary use be reviewed at a future meeting.**

72. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL, BANQUETING SUITES - CHAIRMAN'S CIVIC DINNER DANCE - FRIDAY 6<sup>TH</sup> FEBRUARY 2009

Consideration was given to this request for concessionary use of the facilities at Shotton Hall.

**RECOMMENDED** that the District of Easington be granted free use of Banqueting Suites for the Chairman Civic Ball to be held on 6<sup>th</sup> February, 2009.

73. REQUEST FOR FINANCIAL ASSISTANCE - VITALIZE ESSENTIAL BREAKS

Consideration was given to this request for financial assistance.

**RECOMMENDED** that the correspondence be received.

74. LETTER OF THANKS & APPRECIATION

The Town Clerk reported receipt of a letter of thanks and appreciation from Pride In Easington Awards 2008.

**RECOMMENDED** that the letter be received.

75. CONFERENCES, LEARNING & DEVELOPMENT

The Town Clerk gave Members information relating to these Conferences:-

- (i) Parish Planning Event, 2<sup>nd</sup> April 2008, The Greenhouse, Annfield Plain

**RECOMMENDED** that the invitation be accepted and two Members from the Course Rota attend on the Town Council's behalf.

- (ii) ICCM Corporate Seminar 2008, Cranfield University, Bedford, 8<sup>th</sup> - 9<sup>th</sup> May 2008

**RECOMMENDED** that the invitation be accepted and two Members from the Conference Rota and an Officer (Mr B Arnell) attend on the Council's behalf.

(iii) NAC Regeneration & Housing Conference, 11<sup>th</sup> – 13<sup>th</sup> April 2008, Scarborough

**RECOMMENDED** that the invitation be accepted and two Members from the Conference Rota attend on the Council's behalf.

(iv) SLCC Larger Local Councils' Conference, Canary Wharf, London, 24<sup>th</sup> – 25<sup>th</sup> April 2008

**RECOMMENDED** that the Town Clerk attend on the Town Council's behalf.

76. ENJOY ENGLAND – CELEBRATE ST GEORGE'S DAY – 23<sup>RD</sup> APRIL 2008

The Town Clerk drew to member's attention, literature he had received from the Enjoy England Celebrate St. Georges Day Charity. The Charity was inviting Town and Parish Councils to celebrate St Georges Day. The National Association of Town and Parish Councils are a patron of the Charity.

**RECOMMENDED** that this matter be given further consideration at the next Council meeting.

77. UNITARY COUNCIL FOR COUNTY DURHAM

The Town Clerk advised receipt of a request from the County Council, via the County Durham Association of Local Councils asking Town and Parish Councils to include in their newsletters a short article on public registration for the forthcoming elections in May.

**RECOMMENDED** that this request be agreed.

