

Consideration was given to this request for concessionary use of the facilities at Shotton Hall.

RECOMMENDED that the District of Easington be granted free use of the Banqueting Suites for the above event to be held on the 5th June 2008.

60. LETTER OF THANKS & APPRECIATION – NORTH PETERLEE NEIGHBOURHOOD PATHFINDER

The Town Clerk reported receipt of a letter of thanks and appreciation from the above organization.

RECOMMENDED that the letter be received.

61. NALC – LOCAL LEADERSHIP IN ACTION CONFERENCE – 30TH JANUARY 2008, LONDON

The Town Clerk gave Members information relating to this Conference.

RECOMMENDED that the invitation be accepted and two Members from the Conference Rota be nominated to attend on the Town Council's behalf.



PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERKS ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL

ON MONDAY 10TH DECEMBER 2007

PRESENT: COUN W M JEFFREY (CHAIR)

Messrs: C J Metcalfe, T Jones, R Curtis, D
Langan

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE
ANY INTEREST PREJUDICIAL OR PERSONAL IN
ACCORDANCE WITH THE CODE OF CONDUCT**

49. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor J I Measor & M A Cartwright.

50. THE MINUTES OF LAST MEETING a copy of which had been previously circulated to each Member, were approved.

Matters Arising

(a) Minute No 32(ii) Requests for Financial Assistance – The Learning Library it was confirmed that the donation was in fact £50.00 and not £50000 as stated in the minutes.

RECOMMENDED that the amendment be noted.

(b) Minute No 40 (ii) Requests for Financial Assistance – Peterlee Town Ladies FC, the Town Clerk reported this request had been withdrawn.

RECOMMENDED that the information given, be noted.



51. REQUEST FOR FINANCIAL ASSISTANCE – OAKERSIDE PARENT /TODDLERS – CHRISTMAS PARTY

Consideration was given to this request for financial assistance.

RECOMMENDED that a donation of £110.00 be made towards the cost of this Organization's Christmas party.

52. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL, BANQUETING SUITES BY THE MAYOR

The Town Clerk reported receipt of a request for concessionary use from the Mayor for the following events:-

(i) Fashion Show -Wednesday 18th December 2007

RECOMMENDED that this request not be agreed as it was not in line with the Council's current policy.

(ii) Peterlee Beauty Pageant – Friday 14th March 2008

RECOMMENDED that this request be deferred to a future meeting.

53. ADVERTISING OPPORTUNITY – BT THE PHONE BOOK

The Town Clerk advised the Council currently advertise in the BT Telephone Book (Durham and Wearside Edition), at a cost of £803.75 +vat. To extend this advertisement to include the Teeside Telephone Book would cost an additional £284.00 and the Town Clerk sought Members' views.

RECOMMENDED that advertising be taken in the Durham/Wearside and Teeside BT Telephone Books at a total cost of £1087.75 +vat.

54. MEMBERS LEARNING & DEVELOPMENT:-

(i) One Day Workshop – Performance Management For Councillors – Tuesday 29th January 2008, Chester le Street



- (ii) New Roles for Front Line Councillors – Implications for both Councillors and those who work with them – Thursday 24th January 2008, County Hall, Durham
- (iii) The Developing Role of Overview & Scrutiny, 21st February 2008, Town Hall, Wallsend

RECOMMENDED that places be reserved on training sessions (i) and (ii) above, and those Members interested in attending advise the Town Clerk or his Deputy as soon as possible.

55. LETTERS OF THANKS & APPRECIATION

- (i) The Learning Library
- (ii) Victim Support County Durham
- (iii) Hartlepool & District Hospice
- (iv) Peterlee & District Lions Club

The Town Clerk reported receipt of letters of thanks and appreciation from the above organizations.

RECOMMENDED that the letters be received.

56. SOCIETY OF LOCAL COUNCIL CLERKS – 2008 – MEMBERSHIP RENEWAL

RECOMMENDED that this membership renewal for 2008 be paid by the Town Council at a cost of £315.00.

