

(b) Lowhills Bowling Club

RECOMMENDED that a donation of £230.00 be made to Lowhills Bowling Club towards the Open Pairs Tournament.

19. YORKSHIRE LOCAL COUNCILS ASSOCIATION – JOINT TRAINING CONFERENCE – 28TH-30TH SEPTEMBER 2007 - SCARBOROUGH

The Town Clerk reported receipt of an invitation to attend the above event. A Local Member pointed out that much of the content of this conference had already been accessed from other sources by the Town Council.

RECOMMENDED the invitation not be taken up.

20. NATIONAL ASSOCIATION OF LOCAL COUNCILS – ELECTION TO THE LARGER LOCAL COUNCILS COMMITTEE – NOMINATION

RECOMMENDED that Councillor W M Jeffrey be nominated by this Council.

21. ADVERTISING OPPORTUNITIES

RECOMMENDED that the following advertising opportunities be taken up with the North East Press: -

(a) School Proms 2007 – Advertisement in the Peterlee Star - £85.00 plus VAT

(b) Schools Design Challenge – Advertisement in support of Dene House Junior School at a cost of £300.00 plus VAT



PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY
COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL
PETERLEE

ON MONDAY 11TH JUNE 2007

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: J I Measor & M A Cartwright

Messrs: R Curtis, T Jones, R Kyle, C J
Metcalf & D Langan

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE
ANY INTEREST PREJUDICIAL OR PERSONAL IN
ACCORDANCE WITH THE CODE OF CONDUCT.**

1. APPOINTMENT OF CHAIRMAN

The Town Clerk requested nominations for the position of
Chairman for the ensuing year.

**RECOMMENDED that Councillor W M Jeffrey be appointed
to the position of Chairman of the Clerk's Advisory Committee
for the ensuing year.**

2. ELECTION OF VICE CHAIRMAN

**RECOMMENDED that Councillor R Curtis be elected to the
position of Vice Chairman of the Clerk's Advisory Committee
for the ensuing year.**

3. APOLOGIES FOR ABSENCE



No apologies for absence had been submitted.

4. TO APPROVE THE MINUTES OF THE LAST MEETING
Matters Arising

Minute Number 88 – Peterlee Registration Service

Members were asked to note the decision made at the Council Meeting on the 16th April 2007 that as far as possible assistance be given to Peterlee Registrars Office in making contingency arrangements for their office accommodation, particularly in an emergency situation.

RECOMMENDED that the information given, be noted.

5. VIP TAXIS

The Town Clerk reported receipt of a letter from VIP Taxis, the current contractor for civic transport. Members were advised that the company had purchased an 07 Mercedes E220 for their fleet which would be used for the civic taxi contract. The Company had asked if it would be possible to extend the current contract for a further year. The Town Clerk suggested that he speak to Audit on this matter and report back to Members.

RECOMMENDED that the Town Clerk consult with District Audit on the extension of the civic transport contract and report back to Members.

6. STADFEST NORDENHAM – 16TH – 19TH AUGUST 2008

The Town Clerk reported receipt of an invitation for the Mayor and himself to attend this years "Stadfest Nordenham" held from Thursday 16th August to Sunday 19th August 2007.

RECOMMENDED that the invitation be accepted and the Mayor and Town Clerk attend on the Town Council's behalf.

7. SOCIETY OF LOCAL COUNCIL CLERKS – SOCIETY
MEMBERSHIP



The Town Clerk reported receipt of a letter encouraging membership of the Council's Senior Officers to the Society in a bid to drive their membership campaign.

RECOMMENDED that the letter be received.

8. LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT BILL
NALC LEADER'S LUNCH – FRIDAY 13TH JULY 2007

The Town Clerk reported receipt of an invitation for the Council Leader to attend this event.

RECOMMENDED that the invitation be accepted and the Leader be given authority to attend this lunch on the 13th July 2007.

9. NALC/STANDARDS BOARD "CRACKING THE CODE"
CONFERENCE, LONDON, 19TH JULY 2007

The Town Clerk reported receipt of an invitation for the Council to attend this Conference.

RECOMMENDED that the invitation be accepted and two Members from the rota, along with an Officer, be authorized to attend on the Council's behalf.

10. SLCC NATIONAL CONFERENCE, COVENTRY, 26TH – 28TH
OCTOBER 2007

RECOMMENDED that the Town Clerk be given authority to represent the Town Council at the Society of Local Council Clerks Conference to be held in Coventry 26th – 28th October 2007.

11. NALC NORTHERN REGIONAL CONFERENCE, "QUALITY
COUNTS", SKIPTON, 23RD & 24TH NOVEMBER 2007



The Town Clerk reported receipt of an invitation for the Council to attend this Conference.

RECOMMENDED that the invitation be accepted and two Members from the rota, be authorized to attend on the Council's behalf.

12. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL

Consideration was given to the following requests for concessionary use of the Banqueting Suites:-

- (i) Shotton Primary School, Year 6 Social Evening, Leavers Farewell, Thursday 19th July 2007

RECOMMENDED that free use of the Banqueting Suites be granted to Shotton Primary School on Thursday 19th July 2007 for the Leavers Farewell event in appreciation of the school's assistance during the Cultural Week.

- (ii) Easington District Carer's Support, Carers Christmas Party 2007, Thursday 6th December 2007

RECOMMENDED that free use of the Banqueting Suites be granted to Easington District Carer's Support for their Christmas Party.

- (iii) District of Easington Chairman's Civic Dinner Dance, Friday 8th February 2008

RECOMMENDED that free use of the Banqueting Suites be granted to the Chairman of the District of Easington for his Civic Dinner Dance and the Council's Policy on concessionary use be waived in this instance.

PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM COUNCILLORS W M JEFFREY & J I MEASOR DECLARED AN INTEREST AND COUNCILLOR JEFFREY VACATED THE CHAIR. COUNCILLOR CURTIS TOOK THE CHAIR FOR THIS ITEM.

- (iv) Peterlee Youth FC Annual Presentation Evening, Friday 22nd June 2007

RECOMMENDED that free use of the Banqueting Suites be granted to Peterlee Youth FC for their Annual Presentation Evening.

13. REQUESTS FOR FINANCIAL ASSISTANCE

Consideration was given to the following requests for financial assistance:-

(a) Peterlee & District Hard of Hearing Club

RECOMMENDED that a donation of £100 be made to the Peterlee & District Hard of Hearing Club towards their running costs including administration, refreshments and activities.

(b) Haswell & District Mencap

RECOMMENDED that a donation of £160 be made to Haswell & District Mencap towards their running costs.

(c) Peterlee Bowling Club (Eden Lane)

RECOMMENDED that a donation of £230 be made to Peterlee Bowling Club towards the Peterlee Annual Open Pairs Competition held from 15th – 22nd July 2007.

14. LETTERS OF THANKS & APPRECIATION

The Town Clerk reported receipt of letters of thanks and appreciation from the following organizations following donations being granted to them:-

(i) Horden & Peterlee DLI

(ii) Peterlee Cricket Club

RECOMMENDED that the letters be received.

15. PETERLEE GUIDE A-Z

The Town Clerk asked for authority to place an advertisement in the Peterlee Guide A-Z for either a half or full page, for between £350.00 - £700.00, between depending upon what editorial could be obtained in conjunction with the advertisement.

RECOMMENDED that approval be given for the Town Clerk to place an advert in the Guide and he be given discretion to agree the size of the advertisement.

