

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY
COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL
PETERLEE

ON TUESDAY 10TH APRIL 2007

PRESENT: COUN W M JEFFREY (CHAIR)

Messrs: R Curtis, T Jones and R Kyle

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

80. APOLOGIES FOR ABSENCE

No apologies for absence were submitted.

81. TO APPROVE THE MINUTES OF THE LAST MEETING

Matters Arising

Minute Number 73(a) Horden & Peterlee DLI, Trip to Borneo

The Town Clerk reported to the meeting details of further information received from Horden & Peterlee DLI Association in connection with this request.

**RECOMMENDED that a donation of £50.00 be made to the
Peterlee and Horden DLI Association.**

82. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL

Consideration was given to the following requests for concessionary use of the Banqueting Suites:-



- (i) Peterlee Cricket Club (Cricket Teams) – Thursday 5th 2007 – Sportsman's Dinner
RECOMMENDED that free use of a Banqueting Suite granted to Peterlee Cricket Club on Thursday 5th 2007, retrospectively.

- (ii) Rescue Me, Peterlee Fire Station – Thursday 12th April 2007
The Town Clerk advised that owing to low numbers of ticket sales this event had now been cancelled.

RECOMMENDED that the information given, be noted.

- (iii) Peterlee District Lions Club – Friday 20th April 2007
President's Annual Charity Dinner
RECOMMENDED that the in line with Council policy concessionary use not be granted for this event.

- (iv) "Friends" of St Johns Church Seaham – Tuesday 26th June 2007
– Summer Garden Party
RECOMMENDED that concessionary use of the Banqueting Suites be granted at 50% of the normal rate of hire for this event.

- (v) Durham Deafened Support - Monday 2nd July 2007 – Annual
General Meeting and Deaf Awareness Day
RECOMMENDED that free use of the Banqueting Suite be granted to Durham Deafened Support on Monday 2nd July 2007 for the event.

83. REQUESTS FOR FINANCIAL ASSISTANCE
Consideration was given to the following requests for financial assistance:-

- (a) Castle Eden Cricket Club Junior Section – Tour of Somerset



RECOMMENDED that a donation of £100 be made to Castle Eden Cricket Club Junior Section towards the cost of their trip to Somerset.

(b) The Legionnaires Jazz Band

RECOMMENDED that a donation of £200.00 be made to the Peterlee Legionnaires Jazz Band towards the cost of their participation in the Berwick International Jazz Band Tournament.

84. HERITAGE OPEN DAYS, BLYTH, SATURDAY 5TH MAY 2007

The Town Clerk gave Members details of the planned visit to Blyth by those involved in the District of Easington Heritage Open Day Programme. Shotton Hall had been involved in this event last year, and the Town Clerk asked for authority for the Facilities Manager, Mr Davies to attend this visit.

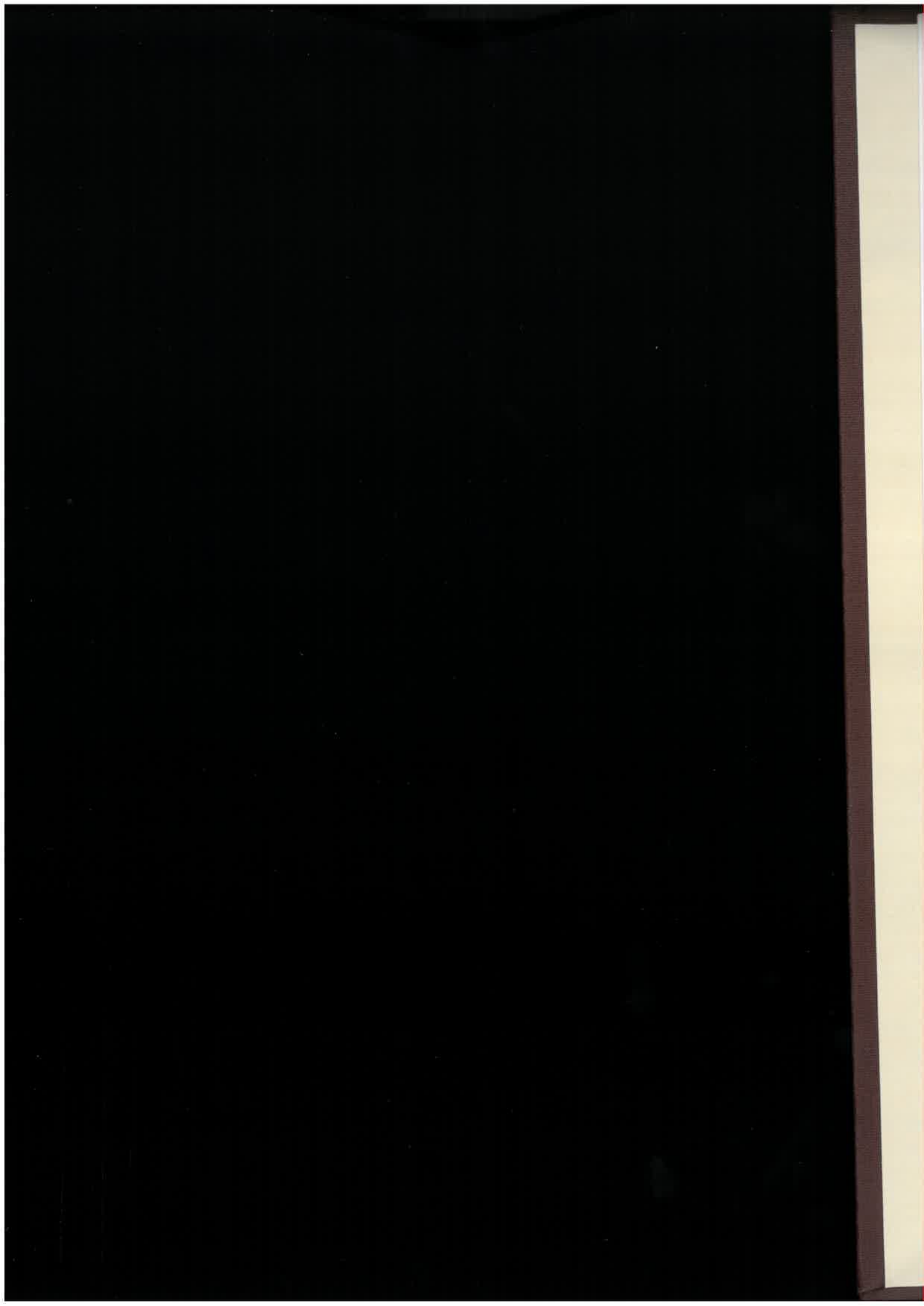
RECOMMENDED that Mr Davies be given authority to attend this event along with Officers from other organizations involved in the Heritage Open Days.

85. ADVERTISING OPPORTUNITY – DISTRICT OF EASINGTON ENVIRONMENTAL GUIDE

The Town Clerk reported details of an advertising opportunity received from the District of Easington in connection with the Environmental Health Service. The advertising material would last 12 months and be distributed to 44,000 houses and businesses.

RECOMMENDED that an appropriate advertisement for Shotton Hall Banqueting Suites be taken at a cost of £355.00 + vat.





86. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE IS ASKED TO PASS THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PERSUANT TO THE PUBLIC BODIES(ADMISSIONS TO MEETINGS)ACT 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT.

87. COMMUNITY – HUBS A LIVING NETWORK – INVITATION TO ATTEND MEETINGS – 20TH APRIL, 2007

The Town Clerk reported details of the above invitation.

RECOMMENDED that the letter be received.

88. PETERLEE REGISTRATION SERVICE

The Town Clerk reported receipt of an e-mail from the Principal Registration Officer at Peterlee Register Office asking if the Town Council were able to assist with accommodation in the event of an emergency. As a minimum the Registration Service would require two offices and access to a licensed Ceremony Room.

If only one office and a Ceremony Room could be offered then the service could possibly be split in an emergency situation.

The Registrar also asked if the Council could possibly help in the longer term with accommodation, but this was unlikely to be required for a further twelve months.

RECOMMENDED that this matter be further considered at the Council Meeting.

