

86. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE IS ASKED TO PASS THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PERSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT.

87. COMMUNITY – HUBS A LIVING NETWORK – INVITATION TO ATTEND MEETINGS – 20TH APRIL, 2007

The Town Clerk reported details of the above invitation.

RECOMMENDED that the letter be received.

88. PETERLEE REGISTRATION SERVICE

The Town Clerk reported receipt of an e-mail from the Principal Registration Officer at Peterlee Register Office asking if the Town Council were able to assist with accommodation in the event of an emergency. As a minimum the Registration Service would require two offices and access to a licensed Ceremony Room.

If only one office and a Ceremony Room could be offered then the service could possibly be split in an emergency situation.

The Registrar also asked if the Council could possibly help in the longer term with accommodation, but this was unlikely to be required for a further twelve months.

RECOMMENDED that this matter be further considered at the Council Meeting.



PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY
COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL
PETERLEE

ON MONDAY 12TH MARCH 2007

PRESENT: COUN W M JEFFREY (CHAIR)

Messrs: R Curtis & T Jones

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

70. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors G Calvert, R Huitson and C J Metcalfe.

71. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL

Consideration was given to the following requests for concessionary use of the Banqueting Suites:-

- (i) Easington CLP – Constituency Dinner, Friday 10th November 2006 (Retrospective)

RECOMMENDED that concessionary use of the Banqueting Suites be granted to Easington C.L.P. on 10th November 2006, retrospectively.

FURTHER RECOMMENDED that the Town Clerk write to the hirer advising that future applications for concessionary use must be submitted prior to the function or requests will not be considered.



- (ii) Dick Graham (Schools for Gambia) in conjunction with Rotary Club, Friday 23rd March 2007

RECOMMENDED that a donation equal to the hiring charge for this event be made to the Schools for Gambia Project.

- (iii) (iii) Mary Magdalenes Money Makers, Thursday 28th June

RECOMMENDED that concessionary use of the Banquet Suites be granted at 50% of the normal hourly rate of hire for the event.

- (iv) Peterlee Round Table (368) – Chairman's Night, Saturday 24th March 2007

RECOMMENDED that a donation equal to the hiring charge for the event be made to Peterlee Round Table 368, it being agreed that proceeds from the event were to be donated to the Mary Magdalenes Charity Appeal Fund.

72. REQUEST FOR CONCESSIONARY USE OF LOWHILLS ROAD FOOTBALL PITCH, WEDNESDAY 11TH APRIL 2007

RECOMMENDED that concessionary use of a football pitch at Lowhills Road be granted to the North Peterlee Pathfinders "Football First" project on the 11th April 2007.

73. REQUESTS FOR FINANCIAL ASSISTANCE

Consideration was given to the following requests for financial assistance:-

- (a) Horden & Peterlee DLI, Trip to Borneo

RECOMMENDED that a decision on this request be deferred until the Town Clerk made further enquiries into which other Councils had been requested to donate, and the level of donations received.

- (b) Durham Army Cadet Force, Annual Camp 2007

RECOMMENDED that a donation of £50.00 be made to Durham Army Cadet Force towards the costs of their Annual Camp at Otterburn.

(c) County Durham Society for the Blind and Partially Sighted
RECOMMENDED that a donation of £100.00 be made to the
County Durham Society for the Blind and Partially Sighted
towards the "Talking Newspaper Project".

74. SPORT ACTION ZONES

RECOMMENDED that further to the commitment made in the
last financial year, a further donation of £500.00 be made to the
Active England Partnership.

75. LETTER OF THANKS – CHAIRMAN OF THE DISTRICT OF
EASINGTON

The Town Clerk gave details of a letter of thanks and appreciation to
the Town Council and staff from the Chairman of the District of
Easington following his Chairman's Ball held at Shotton Hall.

RECOMMENDED that the letter be received.

76. SOCIETY OF LOCAL COUNCIL CLERKS, 26TH – 27TH APRIL
2007, LONDON

RECOMMENDED that this invitation be accepted and the Clerk
be given authority to attend this Seminar.

77. NATIONAL ASSOCIATION OF COUNCILLORS, PUBLIC
SERVICES – IMPROVEMENT & ACOCUNTABILITY, 13TH –
15TH APRIL 2007, SCARBOROUGH

RECOMMENDED that this invitation be accepted and two
Members from the Conference Rota be given authority to attend
this Seminar.



78. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF
FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE
PASSED THE FORMAL RESOLUTION TO EXCLUDE
PRESS AND PUBLIC FROM THE MEETING, PERSUANT
THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT
& THE LOCAL GOVERNMENT (ACCESS TO INFORMATION)
ACT.

79. ELWICK MILLENIUM ASSOCIATION - MASKED BALL
FRIDAY 29TH SEPTEMBER 2006

The Town Clerk informed Members of correspondence between
Town Council and Elwick Millennium Association following
Association's Masked Ball held on the 29th September 2006.

The Town Clerk went on to advise that according to his calculation
the Council were still owed £44.51 by the Association, but this
had been disputed by the Association. The Secretary of
Association, in correspondence, suggested the explanation given
the Facilities Manager was "pure fiction".

In view of the small amount of money involved the Town Council
RECOMMENDED:-

- (a) that no further action be taken to recover the debt of
£44.51, and,
- (b) no future bookings of the Banqueting Suites be accepted
from the Elwick Millennium Association, and the Association
be advised accordingly.



PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY
COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL
PETERLEE

ON MONDAY 12TH FEBRUARY 2007

PRESENT: COUN R HUITSON (CHAIR)

Mesdames: M A Cartwright

Messrs: D Coates, G Calvert and T Jones

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE
ANY INTEREST PREJUDICIAL OR PERSONAL IN
ACCORDANCE WITH THE CODE OF CONDUCT.**

63. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors W
M Jeffrey and C Robbins.

64. TO APPROVE THE MINUTES OF THE LAST MEETING

Matters Arising

Minute No. 212 – Hiring of Shotton Hall in December it was
RECOMMENDED that:-

(i) **The Council amend it's current policy to restrict the
number of evening hirings any one organization can make in
December, (excluding Council hirings), to a maximum of two
per organization;**

(ii) **that applications for concessionary use be restricted to
Monday to Thursday hirings only. This would mean that
concessionary use could not be granted in the month of
December, Bank Holidays, or for Friday, Saturday or Sundays.
The Town Clerk be given authority to waive this in exceptional
business circumstances.**

