

**RECOMMENDED** that this request be forwarded to the Mayor for consideration.

68. LETTER OF APPRECIATION - EAST DURHAM POSITIVE INCLUSION PARTNERSHIP - CHRISTMAS PARTY/PRESENTATION NIGHT HELD 12<sup>TH</sup> DECEMBER 2006

The Deputy Town Clerk reported receipt of a letter of thanks and appreciation from EDPIP following a donation made.

**RECOMMENDED** that the letter be received.

69. BEST VALUE UPDATE

Members were circulated with an update on Best Value. Within the "Strong and Prosperous Communities: Local Government White Paper, Making it Happen, The Implementation Plan" it was stated..."we will deregulate and simplify best value to enable authorities to secure continuous improvement through involvement of local people and strategic commissioning. This will include removing the requirements to prepare an annual Best Value Performance Plan and conduct best value reviews, exempting parishes from best value and replacing the Best Value Performance Indicators with the new indicator set. We aim to implement this from April 2008."

**RECOMMENDED** that the information given, be noted.

A handwritten signature in dark ink, appearing to be 'WJ', is written below the text.

PETERLEE TOWN COUNCIL

THE MINUTES OF THE MEETING OF THE CLERK'S

ADVISORY COMMITTEE

HELD IN THE HERITAGE CENTRE, SHOTTON HALL, PETERLEE

ON MONDAY 15<sup>TH</sup> JANUARY 2007

PRESENT:- COUN W M JEFFREY (CHAIR)

Messrs: R Curtis & T Jones

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT.**

52. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors G Calvert and G Cowie.

53. TO APPROVE THE MINUTES OF THE LAST MEETING

Matters Arising

Minute Number 44(i) – Request for Financial Assistance – Victor Passmore Pavilion Residents Steering Group – Attendance at a Conference in London

To note that a Member of the Group did not attend and therefore a donation was not made.

**RECOMMENDED that the information given, be noted.**

54. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL

Consideration was given to the following requests for concessionary use of the Banqueting Suite(s):-

RA

- (i) District of Easington/Sport England Lottery Road Show – 31<sup>st</sup> January 2007  
**RECOMMENDED** that concessionary use of the Banqueting Suites be granted to the District of Easington/Sport England Lottery Road Show – Wednesday 31<sup>st</sup> January 2007.
- (ii) The Clarke Lister Brain Haemorrhage Foundation – 14<sup>th</sup> February 2007  
**RECOMMENDED** that a concession of 50% the normal hourly rate of hire be granted for the function to be held on Wednesday 14<sup>th</sup> February 2007.
- (iii) Peterlee and District Lions Club – Fundraising Cabaret Dinner, Friday 16<sup>th</sup> February 2007  
**RECOMMENDED** that concessionary use of the Banqueting Suites be granted to Peterlee and District Lions Club for this event.
- (iv) St Cuthbert's Church – Golden Jubilee Celebrations – Friday 26<sup>th</sup> January 2007  
**RECOMMENDED** that concessionary use of a Banqueting Suite be agreed for the function to be held on Friday 26<sup>th</sup> January 2007.

55. LETTERS OF THANKS

Letters of thanks and appreciation had been received from the following organizations:-

- (i) North East Crime Stoppers  
(ii) Victim Support County Durham  
(iii) Oakerside Mother & Toddlers

**RECOMMENDED** that the letters be received.

56. LEARNING & DEVELOPMENT

- (i) Training in Chairmanship Skills, Module 3- The Public and the Media, Saturday 27<sup>th</sup> January 2007

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- (ii) Training in Chairmanship Skills, Module 4 – Conduct and other Challenging Issues, Saturday 27<sup>th</sup> January 2007
- (iii) Understanding Workplace Disputes: With Particular Focus on Prevention, Management and Mediation, Thursday 1<sup>st</sup> March 2007, Quality Hotel, Boldon

**RECOMMENDED** that the **Training in Chairmanship Skills, Module 3 & 4** be attended by the next two Councillors on the rota.

**FURTHER RECOMMENDED** that the **Estate Manager** be nominated to attend the **Understanding Workplace Disputes Training**.

57. POLE SCULPTURES

Members were circulated with details of a project to renovate and make copies of the three abstract pole sculptures in Peterlee by John Pasmore. It was suggested that the pole at Shotton Hall should be the prototype and it was the most accessible.

**RECOMMENDED** that approval be given for access to the pole sculpture in Shotton Hall grounds for use with this project by the local artist/sculptor Andrew McKeown.

58. MAYORS TROPHY

Members were advised that an approach had been made to the Mayor regarding a trophy for a Royal Navy game of rugby against the Peterlee Pumas in April. This would become an annual game and the trophy would be played for each year.

**RECOMMENDED** that the **Town Council** provide a trophy that could be presented by the Mayor each year for use with this match with the Royal Navy.

RA

59. NATIONAL ASSOCIATION OF COUNCILLORS – CLEAN GREENER – IMPROVING LOCAL ENVIRONMENTS, 16<sup>T</sup> FEBRUARY 2007, CARLTON HOTEL, BLACKPOOL

**RECOMMENDED** that this invitation be accepted and Members from the Conference Rota be nominated to act on the Town Council's behalf.

60. NALC CONFERENCE 2007, 5<sup>TH</sup> – 7<sup>TH</sup> OCTOBER BOURNEMOUTH

The National Association was looking for Councils to participate in next years conference and share their experience with others on a similar basis given. Peterlee Town Council had made presentations at the last two Conferences and it was agreed that this invitation to make a presentation be declined this year.

**RECOMMENDED** that the invitation to the Conference be accepted and the Council be represented by the Leader, Clerk and a Member from the Conference Rota.

61. RESOLUTION TO EXCLUDE THE PRESS AND THE PUBLIC FROM THE MEETING IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED THE COMMITTEE HAS PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

62. HIRING OF SHOTTON HALL IN DECEMBER

Consideration was given to the report of the Town Clerk a copy of which had been circulated to each Member.

**RECOMMENDED:-**



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- (i) the Council agree to write to The Clarke Lister Foundation returning the 50% hiring fee paid in respect of the booking for 14<sup>th</sup> December 2007 and cancel this booking.
- (ii) The Council amend it's hire current policy to restrict the number of evening hirings any one organization can make in December, (excluding Council hirings), to a maximum of two per organization;
- (iii) Any additional December hirings requested over two, be subject to the agreement of the Town Clerk/Facilities Manager and appropriate Chairman.

**FURTHER RECOMMENDED** that applications for concessionary use be restricted to Monday to Thursday hirings only. This would mean that concessionary use could not be granted in the month of December, Bank Holidays, or for Friday, Saturday or Sundays. The Town Clerk be given authority to waive this in exceptional business circumstances.

