

PETERLEE TOWN COUNCIL

THE MINUTES OF THE MEETING OF THE CLERK'S

ADVISORY COMMITTEE

HELD IN THE HERITAGE CENTRE, SHOTTON HALL, PETERLEE

ON MONDAY 11<sup>TH</sup> DECEMBER 2006

PRESENT:- COUN W M JEFFREY (CHAIR)

Mesdames: M A Cartwright

Messrs: R Kyle, G Calvert, D Coates,  
R Curtis & R Huitson

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT.**

42. APOLOGIES FOR ABSENCE

No apologies for absence were submitted.

43. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were agreed, subject to Councillor W M Jeffrey's apologies being recorded.

Matters Arising

(i) Minute Number 40(i) – Request for Financial Assistance Wheatley Hill Centenary Heritage Festival Members were asked to record the Council decision to grant a donation of £50.00.

**RECOMMENDED that information given, be noted.**



(ii) Minute Number 41 – National Association of the Local Councils, Shaping Communities Event, London, 13<sup>th</sup> February 2007, the Leader advised that he would be attending this event through NALC as a Member of the Larger Local Councils Committee.

**RECOMMENDED** that information given, be noted.

44. REQUESTS FOR FINANCIAL ASSISTANCE

(i) Victor Passmore Pavilion Residents Steering Group – Attendance at a Conference in London

**RECOMMENDED** that a donation of £100.00 be made to the Steering Group.

(ii) Victim Support

**RECOMMENDED** that a donation of £120.00 be made to Victim Support County Durham.

(iii) Easington Peer Friendship

**RECOMMENDED** that a donation of £100.00 be made to Easington Peer Friendship Project.

45. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL

Consideration was given to the following requests for concessionary use of the Banqueting Suite(s):-

(i) Retreat Day for Salvation Army Officers – Wednesday 10<sup>th</sup> January 2006

**RECOMMENDED** that concessionary use of the Banqueting Suites be granted to the Salvation Army on 10<sup>th</sup> January 2007, for it's Retreat Day.

(ii) Jubilee Celebrations, Ball Friday 8<sup>th</sup> June 2007

**RECOMMENDED** that concessionary use of the Banqueting Suites be granted to St Cuthberts Church on the 8<sup>th</sup> June 2007 for it's Jubilee Celebration Ball.

(iii) Peterlee and District Lions Club – Seasonal Charity Fundraising Cabaret Dinner, 5<sup>th</sup> January 2007



**RECOMMENDED** that concessionary use of the Banqueting Suites be granted to Peterlee and District Lions Club for this event.

46. MEMBERSHIP RENEWAL FORM 2007 – SOCIETY OF LOCAL COUNCIL CLERKS

**RECOMMENDED** this membership renewal for 2007 be paid by the Town Council at a cost of £260.00.

47. EXECUTIVE MEETING, NATIONAL ASSOCIATION OF COUNCILLORS, MONDAY 29<sup>TH</sup> 2007, LONDON

**RECOMMENDED** that the information given, be noted.

48. LETTERS OF THANKS

Letters of thanks and appreciation had been received from the following organizations:-

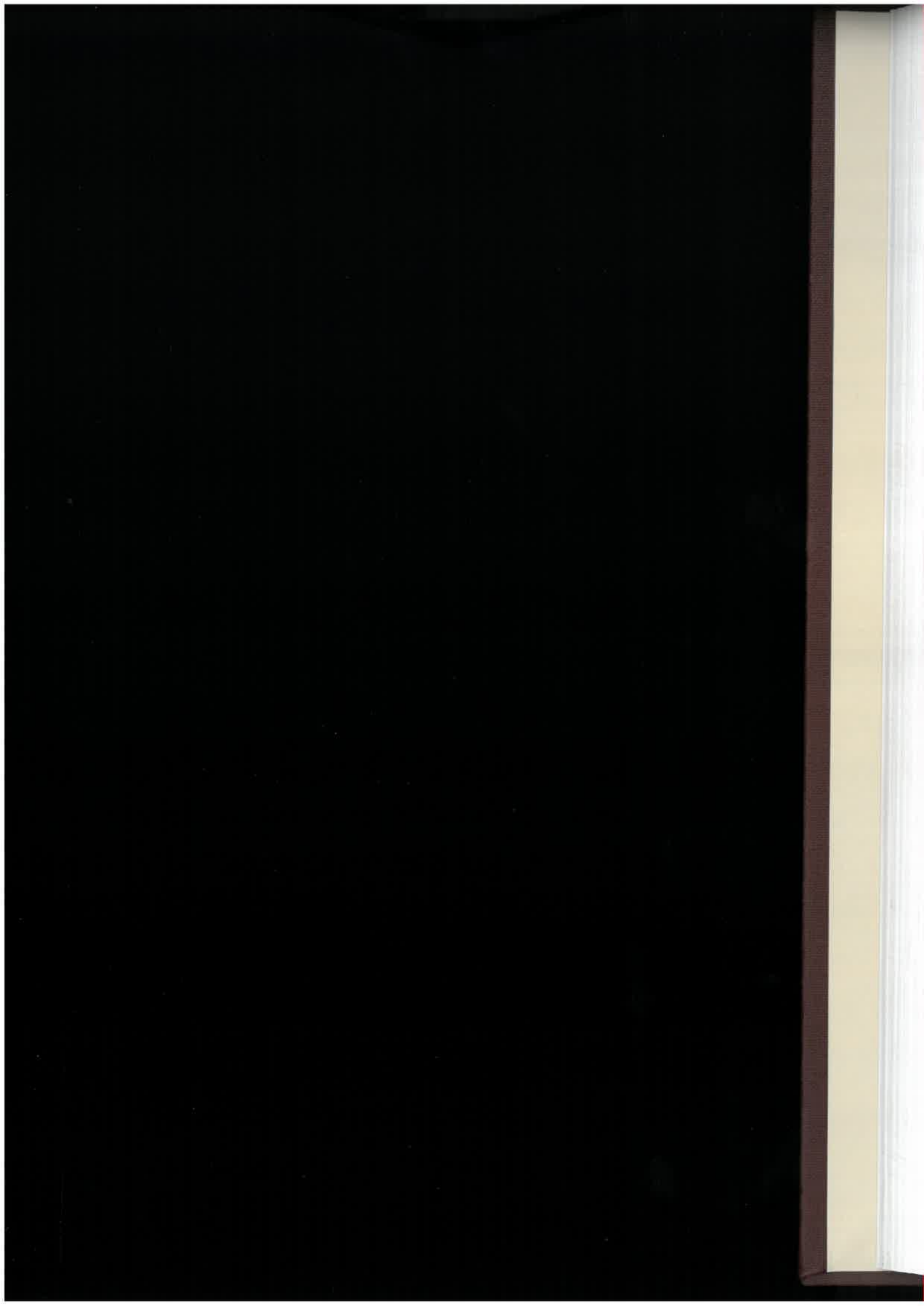
- (i) Haswell & District Mencap Society
- (ii) East Durham Camcorder Club
- (iii) East Durham Artists Network
- (iv) County Durham Association of Local Councils
- (iv) Wheatley Hill Centenary Heritage Festival Committee

**RECOMMENDED** that the letters be received.

49. NATIONAL ASSOCIATION OF COUNCILLORS – DELIVERING SAFER COMMUNITIES SEMINAR 12<sup>TH</sup> – 14<sup>TH</sup> JANUARY 2007, YORK

**RECOMMEDED** that this invitation be accepted and two Members from the Conference Rota be nominated to attend on the Town Council's behalf.





50. RESOLUTION TO EXCLUDE THE PRESS AND THE PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION), ACT 1985.

51. ADVERTISING OPPORTUNITY

The Town Clerk had circulated to Members a report on an advertising opportunity with Sun FM. The report set out the detail of the offer and that the Town Council had the opportunity to access this radio advertising at 50% of the normal rates.

**RECOMMENDED** that the Town Council take up a 12 month contract offer at a cost of £4,628.00 +vat, it being noted that the franchised caterer had also agreed to contribute 25% of the cost excluding vat.

