



PETERLEE TOWN COUNCIL

THE MINUTES OF THE MEETING OF THE CLERK'S

ADVISORY COMMITTEE

HELD IN THE HERITAGE CENTRE, SHOTTON HALL, PETERLEE

ON MONDAY 9<sup>TH</sup> OCTOBER 2006

PRESENT:- COUN W M JEFFREY (CHAIR)

Messrs: R Kyle, G Calvert, D Coates & R Curtis

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT.**

33. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councilor C J Metcalfe.

34. TO APPROVE THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were accepted.

Matters Arising

Minute Number 22 – Request for Concessionary Use of Shotton Hall – Annual Tenant's Conference, 1<sup>st</sup> November 2006 The Town Clerk advised that upon investigation with East Durham Homes it was understood that the Annual Tenant's Conference to be held on the 1<sup>st</sup> November 2006 was to be held at the Methodist Church, Peterlee and not at Shotton Hall as previously reported.

**RECOMMENDED that the information given, be noted.**

*MR Cantwell*

22. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL

- (i) Wedding Exhibition, 21<sup>st</sup> September 2006, John Love Photography **RECOMMENDED** that free use of the **Banqueting Suites** be granted to **John Love Photography** for a **Wedding Exhibition** to be held on the **21<sup>st</sup> September 2006**.
- (ii) Sportsmans Dinner, 6<sup>th</sup> October 2006, Blackhall Cricket Club, Junior Section **RECOMMENDED** that concessionary use of the **Banqueting Suites** be granted at **50% the normal rate of hire** for this event.
- (iii) Ladies Night, Charity Evening, 12<sup>th</sup> October 2006, "Rescue Me", formerly Fireman Full Stop (NSPCC) **RECOMMENDED** that free use of the **Banqueting Suites** be granted for this event.
- (iv) Annual Tenant's Conference, 1<sup>st</sup> November 2006, East Durham Homes **RECOMMENDED** that it be agreed in principle that free use of the **Banqueting Suites** be granted, but investigations be made with **East Durham Homes** regarding their sponsorship/involvement of this Conference.

23. NATIONAL ASSOCIATION OF COUNCILLORS, ANNUAL CONFERENCE & AGM, 27<sup>TH</sup> - 29<sup>TH</sup> OCTOBER 2006, CARDIFF

**RECOMMENDED** that this invitation be accepted and authority be granted for one Member from the Conference Rota along with Councillor Measor, be given authority to attend on the Town Council's behalf.

24. NATIONAL ASSOCIATION OF COUNCILLORS, ENGLISH REGION AGM & ONE DAY CONFERENCE, 7<sup>TH</sup> OCTOBER 2006, CARLISLE

**RECOMMENDED** that Councillor Measor be given authority to attend, if necessary.

25. MEMBERS LEARNING & DEVELOPMENT, HALF DAY EVENTS (AM) TO BE HELD AT COUNTY HALL, DURHAM

- (a) Speaking in Public, Saturday 7<sup>th</sup> October 2006
- (b) Code of Conduct for Members, Saturday 28<sup>th</sup> October 2006  
or Saturday 2<sup>nd</sup> December 2006
- (c) Member/Officer Relationships, Saturday 11<sup>th</sup> November  
2006
- (d) The Member and the Media, Saturday 9<sup>th</sup> December 2006

**RECOMMENDED** that attendance at the seminars listed (a) and (d) above be considered at the Council Meeting.

**FURTHER RECOMMENDED** that attendance at courses (b), and (c) not be taken up at this time.

26. REPRESENTATION ON THE NEIGHBOURHOOD  
MANAGEMENT PATHFINDER PARTNERSHIP BOARD

The Town Clerk circulated for Members a copy of correspondence received regarding Member representation on the impending Neighbourhood Management Pathfinder Partnership Board. The request was for one Member from the Town Council who would serve as a Volunteer Board Member, and be fully representative of the target area of Acre Rigg, Denehouse, Passfield and Edenhill.

**RECOMMENDED** that the nomination of a Member to this Board be further considered at the Council Meeting.

27. EAST DURHAM PLAY & COMMUNITY NETWORK AGM,  
THURSDAY 5<sup>TH</sup> OCTOBER 2006, CROSSWAYS HOTEL,  
THORNLEY

Members were given details of an open invitation received to attend the above event.

**RECOMMENDED** that the information given, be noted.

28. POPPY APPEAL

The Town Clerk requested endorsement of action taken in ordering a wreath along with ribbons from the Royal British Legion at a cost of £52.25 for use at Remembrance Day Parade.



**RECOMMENDED that the action taken, be endorsed.**

29. ST CUTHBERTS CHURCH 50<sup>TH</sup> ANNIVERSARY 2007 – JULY EVENTS

The Town Clerk advised that St Cuthberts Church were to celebrate their 50<sup>th</sup> Anniversary in 2007 and planned to hold a series of main events during June and July 2007. These included a Family Service on the 10<sup>th</sup> June 2007 and a service with the Bishop of Durham in attendance on the 17<sup>th</sup> June 2007. Other activities under consideration by the Churches' Anniversary Committee included floral displays in the church over ten days, archive information from the Peterlee Past & Present Exhibition and getting industry involved, and raising charity funds.

**RECOMMENDED that the information given be noted and concessionary use be offered for the social event on the 8<sup>th</sup> June 2007 to be held at Shotton Hall.**

30. ADVERTISING

- (i) NECC Regional Business Directory 2007
- (ii) Yellow Pages Advertising

Consideration was given to advertising in the above publications.

**RECOMMENDED that approval be given for (a) an insert in the NECC Regional Business Directory 2007 at a cost of £180.00 +vat and (b) four listings be taken out in the Yellow Pages 2007 edition at a cost of £387.75.**

31. PLAY SCHEMES/PARK ACTIVITIES & EVENTS

The Town Clerk circulated for Members details of play schemes organised by Horden Parish Council taking place in their Welfare Park. The re-introduction of play schemes was an item discussed just recently by Members and the Town Clerk felt that there was an ideal opportunity to develop this through Woodhouse Park. He suggested that he look into this further and mentioned recent

correspondence which suggested a grant may be available towards these activities.

**RECOMMENDED** that a further report be prepared regarding the provision of play schemes/park activities and events.

32. LETTER OF THANKS & APPRECIATION

- (i) Midnight League Competition – Sheffield  
(Circulated)
- (ii) Peterlee Bowling Club
- (iii) Easington & District CAB
- (iv) St Benedict's Hospice, Sunderland (donation in lieu of flowers – Cllr A Fenwick)
- (v) County Durham Society for the Blind & Partially Sighted

**RECOMMENDED** that the letters be received.

