

PETERLEE TOWN COUNCIL

THE MINUTES OF THE MEETING OF THE CLERK'S

ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 12TH JUNE 2006

PRESENT:- COUN W M JEFFREY (CHAIR)

Mesdame: M A Cartwright

Messrs: T Jones, D Coates, R Curtis

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT.

1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors A Lowden, R Huitson and G Calvert.

2. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were accepted.

Matters Arising

- (i) Minute Number 99(a) Edenhill & Chapel Hill North Resident's Association – Hanging Basket Project, the Town Clerk confirmed that at the Council Meeting it had been agreed that a donation of plants up to the value of £350.00 was made. He understood that the event had been a huge success.

RECOMMENDED that the information given, be noted.

- (ii) Minute Number 99(c) Easington & District Communicare

It was noted that at the Council Meeting it had been agreed that a donation of £100.00 be made.

RECOMMENDED that the information given, be noted.

- (iii) Minute Number 101 Shotton Hall Banqueting Suites – Bookings by the Peterlee & District Lions it was noted that at the Council Meeting it had been reported that the Lions were unable to amend their constitution and as a result had changed their December bookings for 2007 and 2008 to January.

RECOMMENDED that the information given, be noted.

3. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL

- (i) Peterlee Town Football Club – Thursday 27th July 2006 & Friday 9th March 2007

RECOMMENDED that free use of the Banqueting Suites be granted for the two functions to Peterlee Town Football Club.

- (ii) Primary Care Trust, Service User & Carer Forum – Tuesday 22nd August 2006

RECOMMENDED that the PCT be granted concessionary use of the Banqueting Suites at 50% the normal hourly rate of hire for the 22nd August 2006.

- (iii) District of Easington Chairman's Dinner Dance – Friday 2nd February 2007

RECOMMENDED that free use of the Banqueting Suites be granted for the District of Easington Chairman's Dinner Dance on 2nd February 2007.

4. REQUESTS FOR FINANCIAL ASSISTANCE

- (a) Finchale Training College

RECOMMENDED that a donation of £100.00 be agreed to Finchale Training College towards bricklaying equipment.

- (b) Northern Regional Brass Band Trust

RECOMMENDED that a donation of £25.00 be agreed to Northern Regional Brass Band Trust.

(c) Our Lady of the Rosary RCVA Primary School
The former Mayor, Councillor R Curtis, advised he would consider giving a donation from monies remaining in his Appeal Fund.

(d) Easington & District Citizens Advice Bureau
RECOMMENDED that a donation of £450.00 be agreed to the Easington & District Citizens Advice Bureau.

(e) Oakerside Mother & Toddler Group
RECOMMENDED that a donation of £50.00 be made to the Group towards their Summer Trip.

5. LETTERS OF THANKS & APPRECIATION

(i) Peterlee & District Hard of Hearing Club

(ii) The Salvation Army

RECOMMENDED that the letters of thanks and appreciation following donations, be received.

6. County Durham & Cleveland County Training Partnership

(i) What's on the Agenda

It was considered the Town Clerk could provide this training should Members wish to pursue this.

RECOMMENDED that the invitation not be accepted.

(ii) Training in Chairmanship Skills

RECOMMENDED that 2 Members from the Course Rota attend these events and continue to complete the six modules.

7. NORTH EAST ENGLAND FEATURE - GOVERNMENT BUSINESS MAGAZINE

RECOMMENDED that this offer not be taken up at this time, but be reconsidered next year.

8. PETERLEE CULTURAL & HERITAGE DAYS 10TH - 14TH JULY 2006

The Town Clerk had circulated for Members the proposed programme for the above event.

RECOMMENDED that:-

- (i) **the programme be agreed**
- (ii) **in connection with the presentation by Mr Passmore, the Town Council agree to pay Mr Passmore's travel and accommodation for one night**
- (iii) **the quotation of Alex Burrell for the supply of sound systems and disco for the duration of the event in the sum of £1,850.00 be agreed.**

9. MACMILLAN CANCER SUPPORT

The Town Clerk reported receipt of two letters from the above organization.

(i) Invitation to the AGM and Main Event

This letter invited the mayor to the Annual General Meeting to be held in Manchester United Football Club, Old Trafford, Manchester, on Wednesday 28th June 2006.

It was noted that the Mayor was soon be taking on the role of Chairman of MacMillan Peterlee Committee, and in the light of this and the existing Council policy it was **RECOMMENDED that this invitation be refused.**

(ii) Sponsored Walk, Castle Eden Dene, 11th June 2006

The letter as well as being an invitation, requested a special dispensation be granted for the Mayor to wear a t-shirt with the Mayoral Chains of Office as part of a sponsored walk in Castle Eden Dene on 11th June 2006.

The Town Clerk sought Member's views.

Members felt it was inappropriate for the Mayoral Chains to be worn with a t-shirt, as the Committee felt the promotion of the event could be accommodated without the Mayoral Chains and the t-shirt worn together. It was therefore **RECOMMENDED that this request be refused.**

10. SEDGEFIELD BOROUGH COUNCIL – M A Y O R ' S C H A R I T Y
G O L F T O U R N A M E N T 2006

The Town Clerk reported the Council had received an invitation from Sedgefield Borough Council to enter a team into the Charity Golf Tournament to be held at Knotty Hill Golf Complex on 7th September 2006.

RECOMMENDED that should any individual wish to enter a team this be done and paid for out of their own pockets and not the C ouncil's finances.