

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN
COUNCIL OF THE 19TH MAY 2014

PETERLEE TOWN COUNCIL

MINUTES OF MEETING OF THE TOWN COUNCIL HELD

IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 19TH MAY 2014

PRESENT: COUN D MILSOM (CHAIR)

Mesdames: J I Measor, S Simpson, C Baty,
L Wood, M Milsom, M J Thompson &
V Watson

Messrs: S Miles, D Sillito, W M Jeffrey, C Watkins,
L Cook, R Kyle, J Alvey, G Cowie, C J Metcalfe,
C Robbins & A Watson

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH
THE CODE OF CONDUCT.

1. TO ELECT A MAYOR FOR THE ENSUING YEAR

Members were asked to elect a Mayor for the ensuing year. There were two nominations put forward for this position, Councillors A Watson & D Milsom, and a vote was taken.

RESOLVED that Councillor D Milsom be elected as Mayor for the ensuing year.

The outgoing Mayor, Councillor R Curtis was not present at the meeting and the Deputy Town Clerk handed over the Chain of Office to Councillor D Milsom.

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN COUNCIL OF THE 19TH MAY 2014

Councillor D Milsom, as the new Mayor said he felt privileged, honoured and very proud to be successfully elected as Mayor for the Town. He assured he would do his best to raise the profile of Peterlee and hoped to raise as much money as possible in support of worthy local charities.

RECOMMENDED the information given, be noted.

2. PRESENTATION TO FORMER MAYOR OF PETERLEE TO MARK HIS YEAR OF OFFICE

The newly elected Mayor, Councillor D Milsom, was unable to present Councillor Curtis, former Mayor of Peterlee, with his Past Mayor's Badge to commemorate his Year of Office but would do so at a later date.

RESOLVED the information given, be noted.

3. TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE

The Mayor then signed the Declaration of Acceptance of Office.

RESOLVED the information given, be noted.

4. REGISTER OF DISCLOSABLE PECUNIARY INTEREST & OTHER REGISTERABLE INTERESTS

All Members were asked to consider and update where necessary their existing Interest Forms.

RESOLVED any changes to circumstances that had occurred during the year be recorded on a new form and re submitted to Durham County Council's Monitoring Officer.

5. TO ELECT A DEPUTY MAYOR FOR THE ENSUING YEAR

Members were asked to elect the Deputy Mayor for the ensuing year. There were two nominations made for the role, Councillor S Miles and C Baty and a vote was taken with Councillor C Baty being successful and nominated to the position of Deputy Mayor.

RESOLVED that Councillor C Baty be elected as Deputy Mayor.

6. TO APPOINT A MAYORESS

Councillor Milsom advised that his Mayoress would be his wife Margaret.

RESOLVED that the information given, be noted.

7. TO APPOINT A DEPUTY MAYORESS

Councillor C Baty advised that her Consort would be her daughter Mrs Rosalind Parkin.

RESOLVED that the information given, be noted.

8. TO ELECT A SPOKESPERSON FOR THE MAJORITY PARTY

There were two nominations for this position from Councillor R Kyle and Councillor W M Jeffrey. There was a vote and it was **RESOLVED Councillor W M Jeffrey be appointed as the Spokesperson for the Majority Party.**

9. TO ELECT A DEPUTY SPOKESPERSON FOR THE MAJORITY PARTY

RESOLVED Councillor C J Metcalfe be appointed as the Deputy Spokesperson of the Majority Party.

10. TO ELECT A SPOKESPERSON OF THE FAIR & INDEPENDENT PARTY

RESOLVED Councillor A Watson be appointed as the Spokesperson for the FAIR and Independent Party.

11. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillor K Liddell, (on holiday) and Councillor F Price, (ill).

12. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed, subject to the following amendments.

Matters Arising

(i) Tape Recording of the Meeting

It was asked when would this record be erased and the Deputy Town Clerk confirmed as soon as the minutes had been confirmed as a true and correct record and duly signed, these tapes would be fully erased.

RESOLVED this course of action be accepted.

(ii) Minute Number 202

It was **RESOLVED the reference to inserts being removed refer to a Local Member, only and not to a named Councillor.**

(iii) Minute Number 207

It was asked if there was any further progress on how information had been given to a local contractor. It was confirmed there was no further information on this matter.

RESOLVED the information given be noted.

RESOLVED an amendment be made to note that the statement submitted by Councillor Watson be included in the Finance & General Purposes Committee Minutes.

(iv) Advertising on Roundabouts

It was asked if there had been any feedback following the letter sent to Durham County Council. It was confirmed a reply had not yet been received.

RESOLVED the reply be awaited.

13. COMMITTEES & SUB-COMMITTEES

RESOLVED that the following Members be appointed to the Town Council's Committees for the ensuing year:-

a) FINANCE & GENERAL PURPOSES COMMITTEE

All Members of the Council

b) FINANCE SUB-COMMITTEE

All Members excluding Councillors W M Jeffrey, C J Metcalfe, M Milsom & C Baty

c) PARKS & CEMETERY COMMITTEE

All Members of the Council

d) PLANNING COMMITTEE

All Members of the Council

e) ESTABLISHMENT COMMITTEE

All Members of the Council

f) PETERLEE INFORMATION CENTRE COMMITTEE

All Members of the Council

g) MAYOR'S COMMITTEE

All Members of the Council

h) PETERLEE SHOW COMMITTEE

All Members of the Council

i) Clerks' Advisory Committee

All Chairman of the Major Committees plus Mayor, Deputy Mayor, Majority Party Spokesperson & Deputy and an observer:-

D Milsom, C Baty, R Curtis, R Kyle, W M Jeffrey & C J Metcalfe, and M J Thompson, (observer).

The Spokesperson for the FAIR and Independent Party insisted that there should be a Member of their party included in this Committee in accordance with political balance arrangements and for this Sub Committee to be democratic. Councillor Jeffrey

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN
COUNCIL OF THE 19TH MAY 2014

advised that any Member could be an observer at any Committee on which they did not serve. Councillor A Watson still asked for full and proper representation on this Committee. This was voted upon and it was **RESOLVED that the composition be as originally suggested and a member of the FAIR and Independent Party not be included.**

j) JOINT CONSULTATIVE HEALTH & SAFETY SUB-COMMITTEE

Councillors W M Jeffrey, L Wood, M J Thompson, C Baty, R Kyle & J Alvey

k) TWINNING SUB-COMMITTEE

as with Clerk's Advisory

l) SHOTTON HALL SUB-COMMITTEE

Councillors J I Measor, R Curtis, W M Jeffrey, R Kyle, C J Metcalfe, D Milsom, G Cowie, J Alvey, M Milsom, C Watkins, C Baty, L Cook, M Thompson, C Robbins, L Wood, A Watson & S Miles.

m) APPEALS COMMITTEE

Councillors C Robbins, R Kyle & M Milsom

n) SECURITY SUB-COMMITTEE

Councillors R Kyle, D Sillito, S Simpson, W M Jeffrey, C J Metcalfe, M J Thompson & R Curtis

o) INTERNAL AUDIT SUB COMMITTEE/PANEL

Councillors C J Metcalfe, M J Thompson, L Cook, A Watson & W M Jeffrey

p) COMPLAINTS COMMITTEE

Councillors R Kyle, W M Jeffrey, M J Thompson, J I Measor, D Milsom & D Sillito

q) HELFORD ROAD MANAGEMENT BOARD

Councillors C J Metcalfe, C Watkins, L Cook, D Milsom, J I Measor, J Alvey, S Miles, A Watson & W M Jeffrey

r) EDEN LANE COMMUNITY BUILDING MANAGEMENT GROUP

Councillors C Baty, L Wood, R Kyle, R Curtis, C Robbins, M Milsom, M J Thompson, K Liddell & S Miles

s) SKATEPARK WORKING PARTY

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN COUNCIL OF THE 19TH MAY 2014

W M Jeffrey, C Watkins, C J Metcalfe, L Wood, L Cook, C Baty & V Watson

It was asked if a meeting could be arranged for this Working Party as it had been some time since it had met.

RESOLVED a meeting of the Skatepark Working Party be arranged.

t) FINANCE/BUDGET WORKING PARTY

All Members

u) FINANCE/BUDGET WORKING PARTY

All Members

v) INTERNAL STANDARDS COMMITTEE

D Milsom, C Watkins, C J Metcalfe, L Cook & D Sillito

w) (WHIP) WOODHOUSE PARK WORKING PARTY

D Sillito, S Miles, C J Metcalfe

x) REVIEW WORKING PARTY

D Sillito, S Miles, A Watson, D Milsom, C Baty, J Alvey, M J Thompson & W M Jeffrey

14. TO APPOINT CHAIRMAN & VICE-CHAIRMAN OF THE FOLLOWING COMMITTEES:-

RESOLVED that the following be appointed to Chairman and Vice Chairman of the Committees as listed:-

a) COUNCIL

D Milsom & C Baty

b) FINANCE & GENERAL PURPOSES COMMITTEE

R Curtis & C Baty

c) FINANCE SUB COMMITTEE

C Robbins & G Cowie

d) PARKS & CEMETERY COMMITTEE

R Kyle & G Cowie

e) PLANNING COMMITTEE

C Baty & L Wood

f) ESTABLISHMENT COMMITTEE

C J Metcalfe & R Kyle

g) MAYOR'S COMMITTEE

To be named at the first meeting

h) PETERLEE SHOW

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN
COUNCIL OF THE 19TH MAY 2014

R Curtis & J I Measor (from October 2013)

i) JOINT CONSULTATIVE HEALTH & SAFETY SUB
COMMITTEE

C Baty & W M Jeffrey

j) CLERK'S ADVISORY COMMITTEE

To be agreed at the first meeting after the AGM

k) TWINNING SUB-COMMITTEE

as Clerk's Advisory

l) SHOTTON HALL SUB-COMMITTEE

R Kyle & G Cowie

m) HELDFORD ROAD MANAGEMENT BOARD

D Milsom & L Cook

n) EDEN LANE COMMUNITY BUILDING STEERING
GROUP

C Baty & L Wood

n) APPEALS COMMITTEE

To be agreed at the 1st Meeting after A.G.M

o) SECURITY SUB COMMITTEE

To be agreed at the 1st Meeting after A.G.M

p) INTERNAL AUDIT SUB COMMITTEE/PANEL

To be agreed at the 1st Meeting after A.G.M

q) COMPLAINTS COMMITTEE

To be agreed at the 1st Meeting after A.G.M

15. DELEGATES TO OTHER BODIES

**RESOLVED the following Members be appointed to
represent the Town Council on the following bodies:-**

a) County Durham Association of Local Councils

C J Metcalfe & W M Jeffrey

b) Easington Area (Durham County Association of Parish &
Town Councils)

W M Jeffrey, R Kyle & M J Thompson

c) Peterlee Youth Centre

L Cook

d) Leisure Gardener's Association

W M Jeffrey

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN COUNCIL OF THE 19TH MAY 2014

e) Castle Eden Dene Joint Management Committee

W M Jeffrey, M J Thompson & A Watson

f) Peterlee Town Band

A Watson & W M Jeffrey

g) Edenhill Scheme (PRIDE)

All Edenhill Ward Members – Councillors F Price, L Cook, R Kyle & R Curtis

h) Durham Larger Local Councils Forum

D Milsom & W M Jeffrey (J I Measor & M Milsom reserves)

i) Peterlee Passfield & District Community Association

D Milsom

j) Passmore Pavilion Local Steering Group

M Milsom

k) Development in Peterlee Town Centre

C J Metcalfe & W M Jeffrey

l) Passfield Resident's Association

M J Thompson

It was asked about how the Town Council was represented at these meetings. It was explained that usually the Town Council was approached/invited to nominate a representative to go along to the meetings.

m) Shotton Airfield Consultative Committee

Following a vote was on this position it was **RESOLVED Councillor C Baty represent the Town Council on this organization.**

r) Healthworks

C Baty

s) Police Community Panels

C J Metcalfe, W M Jeffrey, M J Thompson & L Wood and **RESOLVED a request be made for a fifth Member and if this was possible it be agreed this be Councillor D Sillito.**

16. THE REPORT OF THE MAYOR'S COMMITTEE HELD ON 21ST APRIL 2014 a copy of which had been circulated to each Member, was agreed.

17. THE REPORT OF THE SHOW COMMITTEE OF THE 24TH APRIL 2014 a copy of which had been circulated to each Member, was agreed.

18. THE REPORT OF THE SHOTTON HALL SUB COMMITTEE OF THE 28TH APRIL 2014 a copy of which had been circulated to each Member, was agreed.

RESOLVED the following Members make up the small working party to meet with the breweries regarding the tender:- Councillors R Kyle, G Cowie, C Robbins & W M Jeffrey.

19. PLANNING APPLICATIONS

The following details had been submitted to Durham County Council:-

(i) Proposed Erection of single storey extension at rear etc conversion of part of existing garage to habitable room

At 34 Balmoral Drive

(ii) Proposed Erection of two storey side & rear extension

At 24 Lindisfarne

(iii) Proposed change of use from residential to hairdresser

At 104 Yoden Road

(iv) Proposed Single storey side extension and pitched roof to existing garage

At 112 Westmorland Rise

RESOLVED no comments be offered on the details received.

20. SPOKESPERSON FOR THE MAJORITY PARTY

Councillor Jeffrey offered his congratulations to the new Mayor and Deputy Mayor wishing them all the best for a good year.

RESOLVED that the information given be noted.

21. SPOKESPERSON OF THE FAIR & INDEPENDENT PARTY'S REPORT

Councillor Watson endorsed and also offered his congratulations to the Mayor and Deputy Mayor, offering them his full support.

RESOLVED that the information given be noted.

22. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE WAS ASKED TO PASS THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1960 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

23. TOWN CLERK'S GRIEVANCE

Members had been circulated with a letter from the Mayor, Councillor Curtis advising on progress with this matter. Councillor Curtis was not in attendance at the meeting as he was on holiday and it was suggested this would be better discussed when he was at the meeting.

RESOLVED that the information given be noted.