

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN
COUNCIL OF THE 13TH MAY 2013

PETERLEE TOWN COUNCIL

MINUTES OF MEETING OF THE TOWN COUNCIL HELD

IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 13TH MAY 2013

PRESENT: COUN R KYLE (CHAIR)

Mesdames: C Baty, L Wood, M Milsom, M
Thompson, J I Measor, V Watson, K Liddell & S
Simpson

Messrs: L Cook, C J Metcalfe, C Robbins, W M Jeffrey,
C Watkins, F Price, A Watson, D Sillito & S Miles

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH
THE CODE OF CONDUCT.

1. TO ELECT A MAYOR FOR THE ENSUING YEAR

Members were asked to elect a Mayor for the ensuing year.

**RESOLVED that Councillor R Curtis be elected as Mayor for the
ensuing year.**

The outgoing Mayor, Councillor R Kyle, handed over the Chain of
Office to Councillor Curtis.

Councillor Kyle thanked his Mayoress, staff and Members for all of
their support during his year of Office.

Councillor Curtis, as the new Mayor welcomed the new Members
onto the Town Council. He explained the Town Council worked as a
Team to bring benefits to the Town.

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2. PRESENTATION TO FORMER MAYOR OF PETERLEE TO MARK HIS YEAR OF OFFICE

The newly elected Mayor, Councillor Curtis, was pleased to present Councillor Kyle, former Mayor of Peterlee, with his Past Mayor's Badge to commemorate his Year of Office.

3. TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE

The Mayor then signed the Declaration of Acceptance of Office.

4. TO SIGN & COMPLETE THE DECLARATION OF ACCEPTANCE OF OFFICE

All Members had signed their declaration of acceptance of office barring Councillor Cowie who was ill in hospital. The Deputy Town Clerk asked for approval for Councillor Cowie to sign his declaration as soon as he was home from hospital. **RESOLVED approval be given to this course of action.**

5. REGISTER OF DISCLOSABLE PECUNIARY INTEREST & OTHER REGISTERABLE INTERESTS

All Members were asked to complete their forms as soon as possible and submit them to the Office for onward transmission to Durham County Council.

RESOLVED forms be completed by all Members and returned as soon as possible.

6. TO ELECT A DEPUTY MAYOR FOR THE ENSUING YEAR

Members were asked to elect the Deputy Mayor for the ensuing year.

RESOLVED that Councillor D Milsom be elected as Deputy Mayor.

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5. TO APPOINT A MAYORESS

Councillor Curtis advised that his Mayoress would be his wife Elizabeth.

RESOLVED that the information given, be noted.

6. TO APPOINT A DEPUTY MAYORESS

Councillor D Milsom advised that his Mayoress would be his wife Margaret.

RESOLVED that the information given, be noted.

Prior to consideration of the following item Councillor A Watson challenged this appointment. He reported the provisions of the local government act 2000 did not permit an authority to appoint a leader. This matter had been discussed previously at length by the Town Council. **RESOLVED guidance be sought from Durham County Council on such an appointment and this be considered at the next meeting.**

7. TO ELECT A LEADER & DEPUTY LEADER

RESOLVED consideration of appointment to these two positions be deferred to the next meeting.

8. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillors G Cowie, (ill) and J Alvey, (on holiday).

9. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed, subject to Councillor G Cowie as being shown as in attendance.

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10. POLICE REPORT

11. COMMITTEES & SUB-COMMITTEES

**RESOLVED that the following Members be appointed to the
Town Council's Committees for the ensuing year:-**

a) FINANCE & GENERAL PURPOSES COMMITTEE

All Members of the Council

b) FINANCE SUB-COMMITTEE

All Members excluding Councillors W M Jeffrey, C J Metcalfe,
M Milsom, C Baty and L Wood

c) PARKS & CEMETERY COMMITTEE

All Members of the Council

d) PLANNING COMMITTEE

All Members of the Council

e) ESTABLISHMENT COMMITTEE

All Members of the Council

f) PETERLEE INFORMATION CENTRE COMMITTEE

All Members of the Council

g) MAYOR'S COMMITTEE

All Members of the Council

h) PETERLEE SHOW COMMITTEE

All Members of the Council

i) Clerks' Advisory Committee

All Chairman of the Major Committees plus Mayor, Deputy
Mayor, Leader & Deputy Leader, (if agreed), and an observer.

R Curtis, R Kyle, C J Metcalfe, M Milsom, J I Measor, D Milsom,
W M Jeffrey & C J Metcalfe (tbc), and M Thompson

j) JOINT CONSULTATIVE HEALTH & SAFETY SUB-
COMMITTEE

Councillors W M Jeffrey, L Wood, M Thompson, C Baty, R Kyle
& J Alvey

k) TWINNING SUB-COMMITTEE

as with Clerk's Advisory

l) SHOTTON HALL SUB-COMMITTEE

Councillors J I Measor, R Curtis, W M Jeffrey, R Kyle, C J

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Metcalf, D Milsom, G Cowie, J Alvey, M Milsom, C Watkins, C
Baty, L Cook, M Thompson, F Price, L Wood, A Watson & K
Liddell

m) APPEALS COMMITTEE

Councillors C Robbins, R Kyle & M Milsom

n) SECURITY SUB-COMMITTEE

Councillors R Kyle, D Sillito, S Simpson, W M Jeffrey, C J
Metcalf, J Alvey & R Curtis

o) INTERNAL AUDIT SUB COMMITTEE/PANEL

Councillors J Alvey, C J Metcalfe, A Thompson, A Watson & W
M Jeffrey

p) COMPLAINTS COMMITTEE

Councillors R Kyle, W M Jeffrey, A Thompson, J I Measor, D
Milsom & A Watson

q) HELFORD ROAD WORKING PARTY

**RESOLVED this Working Party be disbanded as the
Management Board now dealt with this business and it was no
longer required.**

r) HELFORD ROAD MANAGEMENT BOARD

Councillors C J Metcalfe, C Watkins, L Cook, D Milsom, J I
Measor, S Miles, A Watson, R Kyle & W M Jeffrey

s) EDEN LANE COMMUNITY BUILDING MANAGEMENT
GROUP

All Members

t) SKATEPARK WORKING PARTY

W M Jeffrey, C Watkins, C J Metcalfe, J Alvey, L Wood, L Cook,
C Baty & V Watson

u) FINANCE/BUDGET WORKING PARTY

All Members

12. TO APPOINT CHAIRMAN & VICE-CHAIRMAN OF THE
FOLLOWING COMMITTEES:-

**RESOLVED that the following be appointed to Chairman and
Vice Chairman of the Committees as listed:-**

a) COUNCIL

R Curtis & D Milsom

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b) FINANCE & GENERAL PURPOSES COMMITTEE

R Kyle & D Milsom

c) FINANCE SUB COMMITTEE

D Milsom & C Robbins

d) PARKS & CEMETERY COMMITTEE

C J Metcalfe & R Kyle

e) PLANNING COMMITTEE

R Kyle & C Baty

f) ESTABLISHMENT COMMITTEE

M Milsom & C J Metcalfe

g) MAYOR'S COMMITTEE

J I Measor & L Cook

h) PETERLEE SHOW

R Curtis & J I Measor (from October 2013)

i) JOINT CONSULTATIVE HEALTH & SAFETY SUB
COMMITTEE

L Wood & C Baty

j) CLERK'S ADVISORY COMMITTEE

To be agreed at the first meeting after the AGM

k) TWINNING SUB-COMMITTEE

as Clerk's Advisory

l) SHOTTON HALL SUB-COMMITTEE

W M Jeffrey & R Kyle

m) HELFDORD ROAD MANAGEMENT BOARD

C Watkins & D Milsom

n) APPEALS COMMITTEE

To be agreed at the 1st Meeting after A.G.M

o) SECURITY SUB COMMITTEE

To be agreed at the 1st Meeting after A.G.M

p) INTERNAL AUDIT SUB COMMITTEE/PANEL

To be agreed at the 1st Meeting after A.G.M

q) COMPLAINTS COMMITTEE

To be agreed at the 1st Meeting after A.G.M

13. DELEGATES TO OTHER BODIES

RESOLVED the following Members be appointed to represent the Town Council on the following bodies:-

a) County Durham Association of Local Councils

C J Metcalfe & W M Jeffrey

b) Easington Area (Durham County Association of Parish & Town Councils)

W M Jeffrey, J Alvey & A Watson

c) Peterlee Youth Centre

L Cook

RESOLVED a request be made for a second Member and if possible it be agreed this be Miss V Watson.

d) Leisure Gardener's Association

W M Jeffrey

e) Citizens Advice Bureau

J Alvey

f) Castle Eden Dene Joint Management Committee

C J Metcalfe, W M Jeffrey, M Thompson, A Watson & D Milsom

g) Peterlee Town Band

A Watson & W M Jeffrey

h) Peterlee Victim Support Scheme

J I Measor

i) Edenhill Scheme (PRIDE)

All Edenhill Ward Members – Councillors F Price, L Cook, R Kyle & R Curtis

j) Durham Larger Local Councils Forum

J I Measor, W M Jeffrey (D Milsom & M Milsom reserves)

l) Peterlee Passfield & District Community Association

D Milsom

m) Passmore Pavilion Local Steering Group

M Milsom

RESOLVED a request be made for a second Member and if possible it be agreed this be A Watson.

n) Development in Peterlee Town Centre

J I Measor & W M Jeffrey

o) East Durham Positive Inclusion Partnership

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W M Jeffrey

p) Passfield Resident's Association

A Thompson

q) Shotton Airfield Consultative Committee

Following a vote was on this position it was **RESOLVED Councillor J Alvey represent the Town Council on this organization.**

r) Healthworks

C Baty

s) Police Community Panels

J Alvey, C J Metcalfe, W M Jeffrey, J I Measor and **RESOLVED a request be made for a fifth Member and if possible it be agreed this be D Sillito.**

14. THE REPORT OF THE SHOW COMMITTEE OF THE 25TH APRIL 2013 a copy of which had been circulated to each Member, were agreed.

15. THE REPORT OF THE MAYOR'S COMMITTEE HELD ON 29TH APRIL 2013 a copy of which had been circulated to each Member, were agreed.

One of the newly elected Members commented on the fantastic effort displayed by the Mayor's daughter Joanne Taylor in having her head shaved to raise money for the charity; he felt this was a great gesture of support.

16. PLANNING APPLICATIONS

It was reported there were no planning applications had been received from Durham County Council.

17. REPEAL OF POWER OF WELL BEING – REPLACED WITH THE POWER OF GENERAL COMPETENCE

Members were circulated with details relating to the transitional arrangements for the Power of Well Being which was to be

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replaced with the Power of General Competence. Peterlee Town Council had adopted the Power of Well Being and had continued to use it until the recent May 2013 elections.

RESOLVED the Town Council now adopt the Power of General Competence.

18. VARIOUS TRAINING OPPORTUNITIES – DETAILS

Consideration was given to the sessions being offered by the County Durham & Cleveland Training Partnership for Members, one of which was Councillor & Chairmanship Training on 9th July 2013 at Shotton Hall and a standards briefing session on 26th June 2013.

RESOLVED any Member wishing to attend this training advise the Deputy Town Clerk immediately and places be reserved.

19. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

20. EDEN LANE BOWLS PAVILION – ROLLER SHUTTER DOORS – URGENT REPAIR

Members were advised that three prices had been obtained for this urgent repair required to the roller shutter at the Bowling Pavilion, Eden Lane. **RESOLVED that the action taken in arranging for this repair to be carried out by Rollador Shutters at a cost of £900.00 inc vat be endorsed it being noted that it was necessary to vire monies from another budget as there was only £300.00 in this budget.**

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21. RESIDENTIAL DEVELOPMENT COMPRISING 900 NO.
DWELLINGS (OUTLINE)

Members were circulated with copies of the amended plans for this proposal showing the desired pedestrian access across Town Council owned land following a meeting held with Officers of the Town Council. Several of the newly elected members made comment on the proposal expressing their concerns at the traffic issues and asking if the area could cope with this influx of residents.

RESOLVED the developers be requested to clarify what offer they were making to the Town Council for these access rights.

22. COUNCILLOR JEFFREY'S VERBAL REPORT

Councillor Jeffrey gave his congratulations to the new Mayor and Deputy Mayor wishing them all the best for a good year. He welcomed newly elected members to the Town Council and whilst the Town Council may become frustrated with other agencies when trying to get things done he asked for everyone to work together for the benefit of the Town.

RESOLVED that the information given be noted.