



20th February 2024

In accordance with Paragraphs 8 & 10(2) (b) of Schedule 12 of the Local Government Act 1972 I hereby summon you to attend a Meeting of PETERLEE TOWN COUNCIL to be held in the COUNCIL CHAMBER, SHOTTON HALL, PETERLEE, SR8 2PH on MONDAY 26th FEBRUARY 2024 at 6.30pm

Ian Morris, M.A., F.S.L.C.C
Town Clerk (Proper Officer of the Council)

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

Members of the public are very welcome to attend our meetings. We have a limited number of designated public seating in our Council Chamber and so any members of the public wishing to attend to observe the meeting are advised to contact the Council in advance so that we can reserve a seat for you: council@peterlee.gov.uk or 0191 5862491

BUSINESS TO BE TRANSACTED

1. Apologies for Absence
2. Public Participation Session
Members of the public will have an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.
3. To receive declarations of interest
Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

4. To Approve the Minutes of the last meeting of the 22nd January 2024 & Extra Ordinary Meeting held on 12th February 2024
The minutes of the previous meeting and extra-ordinary meeting are attached for consideration and approval as a true and correct record. (attached)

5. Notes of the Finance Sub Committee of the 22nd January 2024
To confirm and endorse the resolution of the Finance Sub Committee to approve BACS payments paid (attached)

6. The Minutes of the Community & Environment Meeting 12th February 2024
The minutes of this meeting are attached for information.
(copy attached)

7. Notes of the Event Working Party held on 8th February 2024 (attached)
To further consider the suggestion of a one day summer music event at Eden Lane
To consider the verbal report of the Corporate Services Manager outlining the costs of holding such an event.

8. Durham Pride Heart Foundation 2024
Request for £200 sponsorship towards the event to be held in Durham on 26th May 2024 (letter attached).

9. Renewal of CCTV
To consider a report from the Town Clerk on the renewal of CCTV and alarm maintenance and monitoring and response contract for three financial years 2024/5 – 2026/7 (Report of the Town Clerk, to follow)

10. North Dene Path Repairs
To provide Members with a summary of the repairs required to footpaths in the North Dene Parks and seek permission to action them.

(Report of the Neighbourhood Services Manager, attached)

11. Policies

To review and confirm any updates to these policies:-

- (i) Code of Conduct [To view the draft policy please use this link](#)
- (ii) Mobile Device Policy [To view the draft policy please use this link](#)
- (iii) TOIL Policy [To view the draft policy please use this link](#)
- (iv) Volunteering Policy Statement [To view the draft policy please use this link](#)
- (v) Disciplinary Policy [To view the draft policy please use this link](#)
- (vi) Whistle Blowing Policy [To view the draft policy please use this link](#)

Please contact the office should you require a printed copy or for us to e mail you a copy of the policies listed.

12. PTC Final Budget 2024/2025

To confirm the final budget for the Town Council for the 2024/25 financial year.

(Report of the Town Clerk, attached)

The press and public are welcome to attend this meeting. Space in the public gallery is limited and you are advised to contact the council in advance if you do wish to attend.

Contact: Ian Morris, Chief Officer & Town Clerk, Peterlee Town Council, Shotton Hall, Peterlee Co Durham SR8 2PH

e mail: council@peterlee.gov.uk

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 22nd JANUARY 2024 at 6.30PM

PRESENT: - Cllr A Laing (Chair)

M McCue, S Simpson, R Burnip, R Moore, D Hawley, K Hawley, R Scott, K Duffy, T Duffy,
M A Cartwright, D Howarth & M Sanderson

103. Apologies for Absence

Apologies for absence were offered from Councillors B Fishwick, J Black, J Black, A Stockport, K Liddell & S McDonnell. **RESOLVED Council note the apologies that had been submitted.**

104. Public Participation Session

There were no members of the public present at the meeting. **RESOLVED the information given, be noted.**

105. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. No interests were declared.

106. The Minutes of the last meeting of the 18th December 2023

The minutes of the previous meeting were attached for consideration and approval as a true and correct record. **RESOLVED the minutes be approved and duly signed.**

107. Notes of the Finance Sub Committee of the 18th December 2023

Members confirmed and endorsed the resolution of the Finance Sub Committee to approve BACS payments paid.

108. The Minutes of the Resources Meeting held on Monday 15th January 2024

The notes of this meeting were attached for information. **RESOLVED the minutes be noted.**

109. Review of approach to risk

Members considered a report outlining the Town Council's approach to risk and the updated corporate strategic risk register.

RESOLVED Members note the contents of this report and review and approve the Council's corporate risk assessment and matrix and risk policy.

110. General biodiversity objective

The Town Clerk delivered a presentation outlining the policies, objectives and actions that the Town Council could put in place to conserve and enhance biodiversity in the town, pursuant to the Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102. It was suggested that a learning opportunity could be offered to local colleges for their students to carry out biodiversity/habitat studies on town council land and assets. It was agreed that a 'biodiversity implications' section be included in the 'implications' appendix attached to reports from Council officers.

RESOLVED the information given be noted, and the biodiversity objectives of PTC be considered further in the future once Durham County Council has published its Local Nature Recovery Strategy and other related documents.

111. Setting of the Council Tax precept for 2024/5

Council considered a report of the Town Clerk recommending the Town Council's precept requirement for the 2024/5 financial year.

RESOLVED Council :-

- (i) **Set the 2024/25 precept at 1,773,832.91 which is equivalent to an increase in individual Band A households' council tax of £40.79 for the year or 78 pence per week (equivalent to a 13% increase);**
- (ii) **Agree that the 2023/4 charges for general council services and activities be increased by a target 10% with £500 additional charges for the rugby and cricket grounds maintenance service level agreements;**
- (iii) **Agree that the SLA agreements for the grounds maintenance service for the town's cricket and rugby clubs be reviewed by the Resources Committee and a further report be made to a future Council meeting;**

- (iv) **Ratify the Resources Committee's resolution that the May 2016 '2% resolution' be formally rescinded.**

112. Policies - Resignation Policy

Council considered and reviewed this policy and it was **RESOLVED the policy be accepted and implemented immediately.**

113. Purchase of grass cutting/mulching machinery

Members considered a report from the Town Clerk recommending the purchase of a Ferris FW25 grass cutting/mulching machine at a cost of £5,250 + VAT. **RESOLVED approval be the purchase of a new Ferris FW25 walk behind mower for £5,250 + VAT as set out in the report.**

114. Provision of a new Town Council Web Site

Members considered the report of the Deputy Town Clerk/Democratic Services Manager regarding the provision of a new Town Council website following Durham County Council's notice to end their hosting service. **RESOLVED that the Town Council appoints Mitchell Digital to provide a new web site for the Town Council at a one-off build cost of £1,000 with an ongoing monthly fee of £40.00 which would cover hosting, security, maintenance and support.**

115. Potential Music Event, Eden Lane, Friday 27th - Sunday 29th September 2024

Members considered a request from an external events company to host a weekend music event on Town Council land at Eden Lane. The Corporate Services Manager provided details of the completed events application form, and reported the organizer had not yet been in touch with the Peterlee & Horden Rugby Club until the Town Council had considered the request. Members were supportive of the proposal but raised several potential issues including ticket pricing. It was agreed that the Corporate Services Manager clarify these issues and inform the applicant that a decision on whether a fee would be applied for using the land would be considered later. **RESOLVED approval be granted in principle for the use of land at Eden Lane for this proposed event and Members be kept updated on discussions with the organiser.**

116. Exclusion of The Press & Public

RESOLVED that in view of the confidential nature of the items to be discussed, the committee passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, due to the commercial and personal information contained in the report.

117. Recruitment of a new Town Clerk

Members were asked to re consider the report recommending the appointment of a recruitment consultant to support the Council in the recruitment of a new Town Clerk following the resignation of the current Town Clerk in December 2023. The matter had been deferred to this meeting by the Resources Committee on 15th January 2024. Following discussion it was **RESOLVED:-**

- (i) The Council's Neighbourhood Services Manager be invited to step up as Acting Chief Officer while a permanent replacement for the Town Clerk was sought.**
- (ii) The Council appoint a locum Clerk for an initial two days per week to provide specific support around democratic and governance matters. The locum would report to the Acting Chief Officer and advise Council on technical governance matters and lead with the process for the council's AGAR submission to the Council's external auditor.**
- (iii) NEREO be appointed to source the locum support and provide the Council with advice and support around the design and delivery of the recruitment process for a permanent Chief Officer/Town Clerk at the prices provided in the report.**
- (iv) Further detail about honoraria and other staffing issues relating to the interim period be provided to the Council in due course.**

PETERLEE TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 12TH FEBRUARY 2024 at 6.30PM

PRESENT: - Cllr A Laing (Chair)

Councillors K Liddell, M McCue, S Simpson, R Burnip, R Moore, D Hawley,
K Hawley, R Scott, K Duffy, T Duffy, B Fishwick, M A Cartwright & D Howarth

118. Apologies for Absence

Apologies for absence were offered from Councillors J Black, A Stockport, M Sanderson & S McDonnell. RESOLVED Council note the apologies that had been submitted.

119. Exclusion of The Press & Public

RESOLVED that in view of the confidential nature of the items to be discussed, the committee passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & s100, Local Government Act 1972, due to the personal information contained in the report.

120. Interim arrangements for the replacement of the Council's Chief Officer/Town Clerk and Democratic Services Manager/Deputy Town Clerk

Members were asked to confirm the interim arrangements for the replacement of the Council's Chief Officer/Town Clerk and Democratic Services Manager/Deputy Town Clerk from 1st April 2024.

RESOLVED:-

- (i) That the Neighbourhood Services Manager was confirmed as fully acting-up into the Chief Officer/Town Clerk role from 1st April 2024;
- (ii) That the Deputy Neighbourhood Services Manager was confirmed as fully acting up into the Neighbourhood Services Manager role from 1st April 2024;
- (iii) That the proposed two-day weekly locum appointment to be focussed on democratic/governance/committee management functions, with the administration of committee meetings falling under the existing Corporate

Services Manager role/team. The current Democratic Services Assistant to transfer to this team on 1st April 2024;

- (iv) That the honoraria arrangements outlined in points 1&2 above are for an initial 6 month maximum with monthly reviews. The monthly reviews for the Acting Chief Officer role to be conducted by the Town Clerk's Appraisal Committee, with the reviews of the Acting Neighbourhood Services Manager to be conducted by the Acting Chief Officer; and
- (v) That these arrangements were subject to a one calendar month notice period on both sides, and would in any case come to an end naturally when the Chief Officer/Town Clerk post was filled permanently.

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PETERLEE TOWN COUNCIL

FINANCE SUB-COMMITTEE

MONDAY 22nd JANUARY 2024

Present:- KS Simpson, R Burnip & K Duffy

9. ACCOUNTS FOR PAYMENT

Members were provided with the accounts and invoices for January 2024 to be paid by BACS in the sum of £23,340.82 Following checking of the documents provided, it was RECOMMENDED that the accounts presented be paid.

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE ON MONDAY 12th FEBRUARY 2024 immediately following the
conclusion of the Extraordinary Council Meeting held ay 6.30pm

PRESENT: R MOORE (CHAIR)
Councillors K Liddell, M McCue, S Simpson, R Burnip, D
Hawley, K Hawley, R Scott, K Duffy, T Duffy, B Fishwick, A E
Laing, M A Cartwright & D Howarth

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and that photographs may be taken.

12. Apologies for Absence

Apologies were submitted by Councillors J Black, A Stockport, M Sanderson & S McDonnell. RESOLVED the Council note the submitted apologies.

13. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.

14. To Approve the Minutes of the Last Meeting

The Minutes of the last meeting held on 9th October 2023 and the notes of the meeting of 4th December 2023, a copy of which had been previously circulated, were approved and signed as a true and correct record.

15. Eden Lane Tennis Courts

This item had been requested by Councillor Howarth following permission being granted for overflow car parking by Peterlee & Horden Rugby Club. She explained a local resident had approached her about cars being parked on the tennis courts at Eden Lane. The Town Clerk explained the situation as he understood it to be and that PTC had received the request to help out with overflow car parking at short notice, by the Rugby Club. In hindsight he agreed this may have been better communicated with Members and lessons had been learned and the feedback taken on board. RESOLVED PTC be consistent in its approach to use of its land and facilities and local Members be kept advised when necessary.

16. Shotton Hall Banqueting Suites

Two items had been requested for consideration by Councillor K Hawley:-

- (a) To utilize the building while awaiting transition and it is empty, possibly opening it to groups;
- (b) Permission to use the Suites for a baby clothing bank one day per week.

RESOLVED both suggestions be agreed to subject to any organisation using the Suites being fully and adequately insured and they be requested to make a donation towards the running costs of the facility. FURTHER RESOLVED it be accepted there may be additional charges incurred with this use with regard to access and making the building secure outside of normal working hours.

17. Planning Application – installation of mast and associated apparatus at Land West of 8A Church Close

To advise this application was to be reported to Members at the Central East Planning Committee on 13th February 2024. RESOLVED progress with this application, be awaited.

Notes of the Events Working Party held on Thursday 8th February 2024

Present at the meeting were:-

Cllr R Burnip (Chair) along with Cllrs A Stockport, M McCue, A Laing, K Hawley, S Simpson, D Hawley, D Howarth & R Scott

At the last meeting of this Group held in December 2023 it was agreed that whilst the focus had been on families maybe in 2024 there could be more balance if an adult event was arranged/organised. It was suggested the Team start talking to East Durham College to perhaps deliver a one day music event, in partnership. The Clerk spoke on traditionally all departments pitch in and are involved with council events, it is a team effort, however this is very resource intensive. He suggested maybe the council could consider a blend of, some activities/events are delivered by PTC; and then commission others to deliver events for us (in partnership/financed by PTC).

Following the meeting the Team had spoken towho organised events for Bishop Auckland Town Council about a one day weekend music event, to be held at Eden Lane, at the Peterlee & Horden Rugby Club. It was suggested that there be a wider variety of bands rather than just a specific genre.

Agreed prices be obtained to hold a one day Music Event at Eden Lane in June 2024 and they be presented to the Council Meeting to be held on 26 February 2024 for consideration be council.



The Rainbow Office
St Aidan's College
Windmill Hill
Durham DH1 3LJ

12th February 2024

Dear Parish Councils,

RE: Durham Pride Heart Fundraiser 2024

Big thank you to the Parish Councils who sponsored a Pride Heart last year. Durham Pride has seen vast growth since our first event in 2014 and remains a true non-commercial community focused event for LGBT+ people, their friend's families and thousands of allies.

Feedback from our Pride last year was amazing and that was largely due to the organisations like the Parish Councils who contributed to our new Pride Heart fundraiser.

Andy from Liverpool told us: *'Liverpool Pride is far too commercial and it's lost it's meaning unlike Durham and this Heart is great for LGBT+ people, their friends and families to see who is on their side'*

Sue from Durham said: *'I don't care about political parties so I wished they had something like the Heart Sponsors before so I knew who an ally was to my daughter's community.'*

Paul from Durham told us: *'I really appreciated seeing the support from my local Cllr for my now out and proud trans son who I'm supporting today and make no mistake, it means a lot to my family to see after all the negative stuff from Westminster.'*

Sally from Durham said: *'Everyone on this wall would get my vote!'*

This year for our charity's 10th Birthday celebrations our Pride events include stage performances from a range of fabulous artists, fairground and family farm with market area for local traders and charities, My Diary performances at the Gala, local theatre groups from across the county on stage, Saturday with Pride in Armed Forces Day, Children's art exhibition at the Clayport library and the now annual Pride in Cricket T20 match held at the Riverside and Pride in Football at Durham FA Chester-le-Street in June.

The main event is on Sunday 26th May when thousands walk from Durham Cathedral through the city centre ending at the Sands Field in Durham City with fun and entertainment waiting for the whole family to enjoy. We only work with local businesses and any profits from the weekend go to help fund our frontline services such as a same sex domestic and sexual violence support for victims and families, hate crime advocacy and a helpline for people who need advice.

We would like to show everyone that visits during Pride weekend that people from the growing LGBT+ community have their Parish Councils support in making where they live as inclusive and safe from harm and abuse for just being their true authentic selves.

We want to highlight these shared values with a sponsored 'Pride Heart' again but this year, we plan to put the name of any Parish Council providing support to the event in the centre of each Durham Pride Heart and display it on a Big Screen on the Pride stage. This will be displayed over the weekend for thousands of people to see and appreciate.

We are asking if Parish Councils would give a donation of £200 or what they could afford to Durham Pride this year.

In return, we will add The Parish Council to the Big Screen and as an extra thank you the organisers will give each Parish Council 2 VIP wristbands with an invitation to the Pride welcome service at the St Chads Chapel with drinks and pastries before our walk-through Durham (to be ordered individually before the event to help manage numbers). We can also give free tickets to the Pride in cricket T20 Blast event in June, again to be pre-ordered.

Yours sincerely,



Melvin James Metcalf BEM

Chair of Trustees

Durham Pride

For and on behalf of the charity.

Report to: Peterlee Town Council

Date: 26th February 2024

Report of: Ian Morris, Chief Officer & Town Clerk

Subject: Renewal of CCTV & alarm maintenance, monitoring and response contract for three financial years 2024/5 – 2026/7

Report Purpose: To request approval for the renewal of the existing CCTV and fire/intruder alarm monitoring and response contract for three financial years from 2024/5 to 2026/7 at a cost of £28,149 + VAT (£9,383 + VAT per year for three years).

Background: Members may recall that the Town Council carried out a procurement exercise in 2021 to contract for the upgrade of existing CCTV hardware and software plus the provision of a three-year CCTV and fire/intruder alarm monitoring and response service. The services are delivered to Shotton Hall, the Pavilion Sports & Community Centre, Hillrigg House, Eden Lane cemetery & depot, and Woodhouse Park.

That contract was competitively procured in 2021 and the council awarded the contract to Pheonix Eye Ltd of Gosforth, who have provided a good service for the last three years. Phoenix were also the council's provider prior to the 2021 procurement exercise, and have now been providing similar services to Peterlee Town Council for around 13 years.

As a reminder, the current service includes:

- Maintenance of the CCTV, fire and intruder alarms systems with two preventative maintenance visits per site each year;
- 24-hour maintenance call out service (chargeable at an extra rate if required)
- Active monitoring of the CCTV and fire/intruder alarm systems through a 24-hr monitoring centre
- Key holding service for each site (with alarm response and/or mobile patrol visits chargeable at an extra rate if required)

When the contract was let in 2021 the annual service charge for the first three years was set at £8,430 + VAT

Current position: The current contract for the provision of services is due to expire at the end of March 2023. Phoenix Eye have provided the Town Council with a proposal to extend the current contract by another 3 years to the end of 2026/27. The proposed contract value is £28,149 + VAT (£9,383 + VAT per year for three years).

Under the Council's financial regulations a contract of this value would normally be subject to a competitive process. The regulations do however allow for officers to apply to waive financial regulations to enable a contract to be negotiated without competition where this is *'...with an organisation already engaged by the Council for a similar and related procurement and where there is significant benefit to extending the contract to cover this additional requirement, without exposing the Council to unacceptable risk'*¹

Officers are recommending that the Council makes a direct award of the 3 year maintenance, monitoring and response contract to Phoenix Eye for the following key reasons:

1. The service was competitively procured 3 years ago and Phoenix Eye were selected as the most economically advantageous proposal received. The renewal proposal at £9,383 represents a 11.3% increase on the annual fee agreed in 2021, but is more than £500 lower than the 'with inflation' equivalent price now². This suggests that the priced service remains competitive;
2. Officers are satisfied that the Council is receiving a good service from Phoenix Eye and there have been no problems or issues of note during the first three years of the service provision;
3. In the event that a new provider was procured through a competitive process it is clear that there would be an amount of disruption and risk associated with changing providers, key holding arrangements, etc; and
4. The current situation with senior management staffing capacity is such that, given the three points above, procuring a new service would place a disproportionate burden on the council relative to the potential gain.

Recommendation: Members are recommended to note the contents of this report and agree to waive financial regulations to enable a three year renewal of the current CCTV and fire/intruder alarm maintenance, monitoring and response contract for 2024/5 to 2026/7 to Phoenix Eye Ltd at a total value of £28,149 + VAT (£9,383 + VAT per year for three years) .

¹ See s12.1 (c)(i) on page 17 of the regulations here: <https://peterlee.gov.uk/wp-content/uploads/sites/37/2023/05/Financial-Regulations-Reviewed-May-2023.pdf>

² Bank of England CPI inflation calculator suggests that a service costing £8,430 in 2021 should cost £9,951.74 in November 2023 if keeping in line with CPI inflation <https://www.bankofengland.co.uk/monetary-policy/inflation/inflation-calculator>

Appendix 1: Implications

Finance - The annual costs for each site are split across the relevant budget centres. There is sufficient provision within the draft budget for 2024/5 for the proposed SLA cost and provision will be made for future years. The agreement of a 3year SLA provides the council with some certainty over future costs for this important service.

Staffing - no direct implications

Risk - the provision of a good quality and reliable CCTV and fire/intruder alarm maintenance, monitoring and response service is critical for the ongoing safety and security of the Town Councils main assets as outlined in the report

Equality and Diversity, Cohesion and Integration – no direct implications

Crime and Disorder – the provision of a good quality and reliable CCTV and fire/intruder alarm maintenance, monitoring and response service does provide an element of crime and ASB reduction and detection. The Council does regularly pass CCTV images and video to the Police to assist them in crime detection.

Consultation & Communication – no direct implications.

Procurement – the report sets out recommendations to waive financial regulations for contracts to enable the direct award of this contract extension to the existing supplier.

Legal - no direct implications

Report to Peterlee Town Council

Date: February 26th, 2024

Report of: Neighbourhood Service Manager

Report Title: North Dene Path Repairs

Purpose: This report is intended to provide members with a summary of The North Dene Path Repairs needed.

Background: As members will be aware, the Town Council's Neighbourhood Services Department maintains the Dene Parks including the paths owned by PTC.

The Neighbourhood Services Manager tasked the Special Project officer to do some costings on the North Dene footpaths. Repairs are now required due to the adverse weather which has occurred over the past months, this has caused considerable damage in certain areas and is now considered a risk to the public.

The Special Project officer found that there were 3 areas of concern which need addressing the main upper arterial walkway to the rear of One Gym, the steps leading down to the blunts beck and the access and egress to the beck itself has ruptured. All areas are posing a risk to the public using the North Dene.

The Neighbourhood Services Manager combined the three jobs and the Special Projects officer tried to source three contractors to submit quotes to complete all works.

Company A £9,827.05

Company B No response after 2 months of trying to contact, email trace.

Company C No response after 2 months of trying to contact, email trace.

Budget: There is £9,827.05 in the current 2023/24 budget.

Recommendation; Members are recommended to approve that the works been completed by Company A, Jem Road Construction.

Appendix 1: Implications

Finance – The report sets out the cost to resurface and repair the three areas of concern as detailed in the report.

Staffing - No direct implications.

Risk – No direct implications.

Equality and Diversity / Public Sector Equality Duty No direct implications.

Accommodation - No direct implications.

Crime and Disorder - No direct implications.

Human Rights - No direct implications.

Consultation - No direct implications.

Procurement – The procurement process outlined in this report is in line with the Council's Financial Regulations

Disability Issues - No direct implications.

Legal Implications - No direct implications.

Data Protection - No direct implications.

Biodiversity – No direct implications

Report to: Peterlee Town Council

Date: 26th February 2024

Report of: Ian Morris, Town Clerk

Subject: Peterlee Town Council budget 2024/25

Report Purpose: To seek Members approval of the final revenue and capital budgets for the 2024/25 financial years.

Background: Members have been engaged in an ongoing discussion about the 2024/25 budget since September 2023. The Council and its committees have previously received budget information and have discussed options at meetings on 23rd September, 13th November, 18th December 2023, 15th and 22nd January 2024. Members have also held a number of informal meetings to discuss various issues relating to next financial year's budget.

At the meeting of 22nd January 2024 the Town Council agreed a draft budget with a precept requirement of £1,773,832.91 which is equivalent to a precept increase for individual households of 13%. For around three in every four households in Peterlee this is equivalent to an increased payment of £3.40 a month:

	Band A c. 75% of households	Band B c. 7% of households	Band C c. 9% of households	Band D c. 6% of households	Band E c. 3% of households
Current annual precept	£224.55	£261.97	£299.40	£336.82	£411.67
2024/25 precept	£265.34	£309.356	£353.79	£398.01	£486.46
Additional annual cost	£40.79	£47.59	£54.39	£61.19	£74.79
Monthly additional	£3.40	£3.97	£4.53	£5.10	£6.23
Weekly additional	78 pence	92 pence	£1.05	£1.18	£1.44

Table 1: example of cost to individual Council Tax households of the 13% precept increase agreed by the Town Council

At the meeting of 22nd January 2024 the Town Council also agreed a general increase in service charges and fees of 15%, and an increase in grounds maintenance fees for Peterlee Horden RFC and Peterlee Cricket Club of £500 each. These increases have been factored-in to the final budget presented in this report.

Since the Council meeting on 22nd January no further proposals for changes in the detailed draft budget have been received from Members. The Town Clerk has worked with the Council's senior managers to refine the detailed budget and to enable contributions to the Council's reserves as follows:

Type of reserve	Effect of proposed 2024/25 budget
General reserve	-£18,566
Earmarked reserves:	
Helford Road MUGA sinking fund	+£6,000
Play Area Strategy sinking fund	+£25,000
Eden Lane tennis sinking fund	+£2,400
Net movement in reserves	+£14,834

Table 1: summary of movement in general and earmarked reserves from proposed budget 2024/25

The Council has previously established two long-term earmarked reserves funds for the Helford Road MUGA resurfacing (10yr) and for a future Play Area Renewal programme (20yr) and will need to continue to contribute to these earmarked reserves as well as ensuring that a surplus budget is set to slowly build the general reserve back up to prudent levels. The final budget set out in this report will enable ongoing contributions to these two ring fenced reserves as well as a new 10yr reserve for the Eden Lane tennis court refurbishment – a requirement of the recent Lawn Tennis Association refurbishment grant funding. The total contribution to earmarked reserves proposed in the budget is a little over £33,000.

The final budget requires a use of general reserves of a little under £19,000 in the next financial year, with an overall net contribution to reserves of around £15,000 (see table 2 above).

Summary budget:

Total projected expenditure 2024/25:	£2,444,935
Total projected income (including precept):	£2,426,370
Contributions to reserves:	£14,834
Of which,	
general reserves	(£18,566)
earmarked reserves	£33,400

The final 2024/25 budget (attached) provides for a total turnover (gross expenditure) of £2,444,935 for 2024/25. The forecast income is £2,426,370 of which £1,773,832.91 consists of council tax precept and £652,537 from other sources.

The budget allows for net contribution to reserves of £14,834 of which £33,400 goes to earmarked reserves for future replacement of play areas, Helford Road MUGA and Eden Lane Tennis resurfacing, offset by a forecast £18,566 reduction in general reserves.

Members are asked to note that with the interim staffing arrangements agreed by Council as a response to the recent resignations of the Town Clerk and Deputy Town Clerk are forecast to save the Council approximately £11,000 per month in reduced staffing costs.

The current budget is based on the existing staffing structure and as such any savings from the interim arrangements will be available to the Council to use as a contribution to general reserves at year end, or additional unplanned expenditure during the year. The Council will need to consider this matter further once the timeline for the recruitment and appointment of replacement staff is known.

Recommendation:

Members are recommended to note the contents of this report and to approve the budget for 2024/25 as detailed in Appendix 2.

Appendix 1: Implications

Finance – This report sets out the budget for the Town Council for the 2024/25 financial year, with a precept requirement of £1,773,832.91 (equivalent to a 13% increase for individual council tax payers) and a planned net contribution to reserves of £14,834

Staffing – The budget includes an assumption of a 5% pay settlement for the 2024/25 financial year, however details of the national pay award have not yet been confirmed and so this figure is subject to change.

Risk – the budget has been set with regard to the Town Council's Strategic Risk register which was reviewed by the Council in January 2024.

Equality and Diversity, Cohesion and Integration – the budget makes provision for a range of services and events that are aimed at promoting social interaction and inclusion including youth engagement, volunteering, and ongoing wellbeing services operating from the Pavilion sports & community centre.

Crime and Disorder – no direct implications .

Consultation & Communication –The outline budget has been developed with the Council's management team and has included direct engagement of staff in discussions about budget requirements for 2024/25. The draft budget was also considered by Council and Resources Committee throughout September 2023 – January 2024.

Procurement –no direct implications.

Legal –the legal power to raise a precept is enshrined in a statute, predominantly the Local Government Finance Act 1992 (cIV) and Localism Act 2011 (s78). The proper consideration of the Council's budget is one of the many ways that the Town Council fulfils the requirement under s151 Local Government Act 1972 to make arrangements for the administration of its financial affairs.

Biodiversity – The proposed 2024/25 budget includes provision for a range of initiatives in our open spaces to protect and promote biodiversity, with ongoing works in our parks and open spaces

Appendix 2: final budget for 2024/25

Peterlee Town Council
Final Draft Annual Budget 2024/25
as presented to Council 26/2/24

<u>101</u>	<u>Central & Civic HQ Costs</u>	2023/4 Budget	2024/5 Budget	variance
4000	Salaries, Wages, Superan, NI	402,689	426,223	23,533
4006	Building Maint. Contracts	330	347	17
4010	Cleaning Wages	16,421	17,304	883
4011	Facilities Staff - Wages	28,541	26,914	-1,627
4099	Pension Cont - Former Staff	4,500	4,500	0
4100	Training & Development - Staff	10,000	5,000	-5,000
4175	Personnel Services	2,500	2,500	0
4190	Wages Processing DCC	7,700	8,085	385
4200	Electricity	4,380	4,443	63
4201	Gas	5,308	5,918	609
4202	Water	750	750	0
4205	Rates	3,575	3,754	179
4209	Trade Refuse Costs	0	0	0
4210	Alarm System & CCTV	3,850	3,741	-109
4211	Ins XS/Vandalism	500	500	0
4213	Hygiene Services	275	289	14
4220	Window Cleaning	275	289	14
4225	Cleaning Materials	4,950	5,198	248
4230	Furniture	1,500	1,000	-500
4240	Miscellaneous Expenditure	1,500	1,000	-500
4250	Repairs & Decoration	1,000	1,000	0
4350	Small Plant & Tools	1,000	1,000	0
4400	Telephones	2,860	3,003	143
4401	Mobile Phone	550	578	28
4405	Postage	1,000	1,000	0
4406	Petty Cash	200	200	0
4410	Office Machine Hire & Mtce	23,100	24,255	1,155
4412	Stationery & New Office Equip	5,500	5,775	275
4420	Publicity/Council Publications	12,000	12,000	0
4425	Insurance	110,000	75,000	-35,000
4498	Health & Safety	1,650	1,733	83
4499	Occupational Health	3,300	4,500	1,200
4500	Fuel & Oils	12,100	12,705	605
4501	Road Fund Tax	880	924	44
4502	Vehicle Maintenance/Spares	16,500	15,000	-1,500
4503	Motor Insurance XS	500	500	0
	Central & Civic HQ Costs :- Expenditure	691,684	676,923	-14,761
		2023/4 Budget	2024/5 Budget	variance
1312	Miscellaneous Income	0	0	0
	total income	0	0	0
	Net expenditure/(income)	691,684	676,923	-14,761

<u>102</u>	<u>Democratic Costs</u>	2023/4 Budget	2024/5 Budget	variance
4101	Training & Dev - Councillors	1,500	1,500	0
4103	Dene School Awards	0	0	0
4125	Mayors Personal Allowance	500	500	0
4126	Mayors Civic Duties	500	1,000	500
4127	Participation Allowances	28,000	28,000	0
4470	Civic Regalia	500	500	0
	total expenditure	31,000	31,500	500
	Net expenditure/(income)	31,000	31,500	500

<u>103</u>	<u>Corporate Management</u>	2023/4 Budget	2024/5 Budget	variance
4426	Subs to L.A. Bodies	4,950	5,445	495
4430	Elections	0	0	0
4450	Audit Fees	11,550	15,000	3,450
4455	Banking Pick Up Service	500	550	50
4458	Card Machine/Bank Fees	5,500	5,000	-500
				0
	Corporate Management :- Expenditure	22,500	25,995	3,495
				0
	Net expenditure/(income)	22,500	25,995	3,495
				0
				0

<u>105</u>	<u>Other Costs and income</u>	2023/4 Budget	2024/5 Budget	variance
4460	General Fund	500	500	0
				0
	Other Costs and income :- Expenditure	500	500.00	0
1045	Precept Received	1,570,996	£1,773,832.91	202837
1046	Precept Support Grant	283,265	240,380.00	-42885
1312	Miscellaneous Income	0	0.00	0
				0
	Other Costs and income :- income	1,854,261	2,014,212.91	159952
				0
	Net expenditure/(income)	-1,853,761	-2,013,712.91	-159952
				0

<u>201</u>	<u>S/Hall Banqueting Suite</u>	2023/4 Budget	2024/5 Budget	variance
4000	Salaries, Wages, Superan, NI	28,541	26,914	-1,627
4003	Overtime	0	0	0
4005	Bar Gas	0	0	0
4006	Building Maint. Contracts	1,320	1,386	66
4010	Cleaning Wages	5,474	5,768	294
4030	Bar Wages - Casuals	0	0	0
4070	Wages - Shotton Hall Grounds	28,477	31,189	2,712
4174	Clothing & Uniforms	0	0	0
4200	Electricity	14,666	14,873	207
4201	Gas	17,774	19,813	2,038
4202	Water	2,000	2,000	0
4205	Rates	13,200	13,860	660
4208	Licences	1,100	1,155	55
4209	Trade Refuse Costs	1,650	1,733	83
4210	Alarm System & CCTV	5,500	0	-5,500
4211	Ins XS/Vandalism	275	289	14
4213	Hygiene Services	1,100	1,000	-100
4214	Stocktaking Fees	0	0	0
4215	Refreshments	275	250	-25
4220	Window Cleaning	550	605	55
4230	Furniture	0	0	0
4240	Miscellaneous Expenditure	1,000	1,000	0
4250	Repairs & Decoration	2,500	2,500	0
4420	Publicity/Council Publications	500	0	-500
4570	Bar Purchases	5,500	0	-5,500
4572	Catering Expenditure	1,100	0	-1,100
				0
	S/Hall Banqueting Suite :- Expenditure	132,502	124,333	-8,169
	Income			0
1302	Concessionary Use	5,000	0	-5,000
1312	Miscellaneous Income	1,000	1,000	0
1315	Bar Income	15,000	0	-15,000
1319	Hire Income	15,000	0	-15,000
1320	Refreshment Income	500	0	-500
1321	Hire of Equipment	500	0	-500
	Furlough Grant	0	0	0
				0
	S/Hall Banqueting Suite :- Income	37,000	1,000	-36,000
				0
	Net expenditure/(income)	95,502	123,333	27,831
				0

<u>221</u>	<u>The Pavilion</u>	2023/4 Budget	2024/5 Budget	variance
4000	Salaries, Wages, Superan, NI	207,769	266,731	58,962
4003	Overtime	0	0	0
4005	Bar Gas	600	1,200	600
4006	Building Maint. Contracts	1,000	1,000	0
4009	Bistro Expenditure	22,000	24,200	2,200
4010	Cleaning Wages	16,421	17,304	883
4030	Casual staff	16,500	10,000	-6,500
4174	Clothing & Uniforms	1,000	1,000	0
4200	Electricity	33,070	38,585	5,515
4201	Gas	14,580	15,148	567
4202	Water	5,600	5,600	0
4205	Rates	10,000	10,000	0
4208	Licences	5,000	5,000	0
4209	Trade Refuse Costs	1,100	1,210	110
4210	Alarm System & CCTV	7,150	3,434	-3,716
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	550	605	55
4214	Stocktaking Fees	1,100	1,210	110
4215	Refreshments	165	182	17
4217	Lift Maintenance Costs	3,850	5,500	1,650
4220	Window Cleaning	1,100	1,210	110
4230	Furniture	2,000	2,000	0
4240	Miscellaneous Expenditure	6,000	6,000	0
4250	Repairs & Decoration	9,000	9,000	0
4400	Telephones	2,750	3,025	275
4410	Office Machine Hire & Mtce	2,200	2,420	220
4412	Stationery & New Office Equip	2,000	1,000	-1,000
4420	Publicity/Council Publications	1,000	1,000	0
4570	Bar Purchases	17,000	15,000	-2,000
4581	Pool Table Costs	200	0	-200
4584	Sattelite TV Costs	0	0	0
4585	Loan Repayment	50,452	50,452	0
	The Pavilion: Expenditure	441,407	499,264	57,857
				0
1312	Miscellaneous Income	11,000	5,000	-6,000
1314	Bistro Sales	50,000	45,000	-5,000
1315	Bar Income	50,000	35,000	-15,000
1319	Hire Income	55,000	35,000	-20,000
1320	Refreshment Income	550	605	55
1321	Hire of Equipment	275	303	28
1341	Pool Table Income	400	400	0
	Concessionary Use	5,000	5,000	0
	The Pavilion: Income	172,225	126,308	-45,918
	Net expenditure/(income)	269,182	372,956	103,775

<u>240</u>	<u>Sport & Leisure</u>	2023/4 Budget	2024/5 Budget	variance
4050	Wages-Eden Lane B/Green	7,975	9,038	1,063
4051	Wages - Eden Lane Rugby	3,988	4,519	531
4055	Wages - Lowhills Rd F/Fields	3,988	4,519	531
4056	Wages-Helford Rd Cricket Fld	27,913	31,632	3,719
4057	Wages-Helford Rd F/Fields	19,938	22,594	2,657
4059	Cricket Roller Hire	0	0	0
4061	Wages-Helford Road MUGA	3,988	4,519	531
4075	Wages-General Open Spaces	119,625	135,565	15,940
4300	Equipment & Supplies	3,300	4,150	850
				0
	Sports & Leisure: Expenditure	190,713	216,535	25,822
				0
1501	Eden Lane Bowling Green	633	727	95
1502	Eden Lane Rugby	2,500	3,000	500
1506	Lowhills Road Football Field	5,060	5,819	759
1507	Helford Road Cricket	2,000	2,500	500
1508	Helford Road Football Field	3,163	3,637	474
1509	Helford Road MUGA	28,750	33,063	4,313
	Sports & Leisure: Income	42,105	48,746	6,641
	Net expenditure/(income)	148,608	167,789	19,182

<u>241</u>	<u>Hill Rigg House</u>	2023/4 Budget	2024/5 Budget	variance
4010	Cleaning Wages	4,379	4,614	235
4200	Electricity	23,420	23,420	0
4202	Water	3,000	3,500	500
4205	Rates	1,100	1,100	0
4209	Trade Refuse Costs	700	700	0
4210	Alarm System & CCTV	2,000	1,760	-240
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	100	100	0
4220	Window Cleaning	0	0	0
4240	Miscellaneous Expenditure	500	500	0
4250	Repairs & Decoration	3,000	3,000	0
4400	Telephones	220	242	22
				0
	Hill Rigg House: Expenditure	38,669	39,186	517
				0
1307	Water Refunds - Surestart	1,000	1,000	0
1308	Electricity Refund - Surestart	9,000	9,000	0
1319	Hire Income	7,000	7,000	0
	Hill Rigg House: Income	17,000	17,000	0
	Net expenditure/(income)	21,669	22,186	517

<u>242</u>	<u>Lowhills Road Bowling Club</u>	2023/4 Budget	2024/5 Budget	variance
4010	Cleaning Wages	0	0	0
4200	Electricity	0	0	0
4240	MiscellaneousExpenditure	500	500	0
	Lowhills Road Bowling Club :- Expenditure	500	500	0
	Hire Income	1	1	0
	Net expenditure/(income)	499	499	0

<u>261</u>	<u>Eden Lane Community Fac</u>	2023/4 Budget	2024/5 Budget	variance
4201	Gas	0	0	0
4202	Water	0	0	0
4213	Hygiene Services	0	0	0
4250	Repairs & Decoration	0	0	0
	Eden Lane Community Fac :- Expenditure	0	0	0
				0
1210	Communication Mast Rental	6,000	7,000	1,000
1310	Gas Refunds - Rugby	0	0	0
1319	Hire Income	1	1	0
	Eden Lane Community Fac :- Income	7,001	7,700	1,000
	Net expenditure/(income)	-7,001	-7,700	-1,000

<u>262</u>	<u>Eden Lane Depot</u>	2023/4 Budget	2024/5 Budget	variance
4010	Cleaning Wages	5,474	5,768	294
4200	Electricity	18,528	19,703	1,175
4202	Water	500	500	0
4205	Rates	4,500	4,500	0
4210	Alarm System & CCTV	6,500	3,412	-3,088
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	70	70	0
4230	Furniture	250	250	0
4240	MiscellaneousExpenditure	500	500	0
4250	Repairs & Decoration	1,000	1,000	0
4400	Telephones	750	750	0
4410	Office Machine Hire & Mtce	500	500	0
4412	Stationery & New Office Equip	1,500	1,500	0
	Eden Lane Depot: Expenditure	40,322	38,702	-1,619
	Net expenditure/(income)	40,322	38,702	-1,619

<u>263</u>	<u>Eden Lane Bowling Club</u>	2023/4 Budget	2024/5 Budget	variance
4010	Cleaning Wages	1,095	1,154	59
4240	MiscellaneousExpenditure	0	0	0
4250	Repairs & Decoration	1,000	1,000	0
	Eden Lane Bowling Club :- Expenditure	2,095	2,154	59
	Net expenditure/(income)	2,095	2,154	59

<u>280</u>	<u>Woodhouse Park</u>	2023/4 Budget	2024/5 Budget	variance
4010	Cleaning Wages	5,474	5,768	294
4078	Wages-Woodhouse Park	59,813	67,782	7,970
4200	Electricity	4,560	4,283	-278
4202	Water	500	500	0
4206	Rent	1,500	1,500	0
4210	Alarm System & CCTV	5,500	2,899	-2,601
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	70	70	0
4240	MiscellaneousExpenditure	500	500	0
4250	Repairs & Decoration	2,000	2,000	0
4400	Telephones	700	700	0
	Woodhouse Park: Expenditure	80,866	86,252	5,386
	Net expenditure/(income)	80,866	86,252	5,386

<u>290</u>	<u>Sports & Wellbeing</u>	2023/4 Budget	2024/5 Budget	variance
4062	Wages - Sport Development	83,875	92,196	8,320
4065	Marketing	1,000	1,000	0
4067	Activities/Events	15,000	15,000	0
4068	Equipment	550	605	55
4073	Licences, Membership Ins	440	484	44
4174	Clothing & Uniforms	250	250	0
4215	Refreshments	50	50	0
4412	Stationery & New Office Equip	150	150	0
	Sports Development: Expenditure	101,315	109,735	8,419
1510	Activities Ex Classes & Events	40,250	40,250	0
1511	Funding Grant	10,000	10,000	0
1513	Taste Buddies Funding	1,600	1,600	0
	Sports Buddies funding	0	0	0
	Sports Development: Income	51,850	51,850	0
	Net expenditure/(income)	49,465	57,885	8,419

<u>301</u>	<u>Parks General</u>	2023/4 Budget	2024/5 Budget	variance
4000	Salaries, Wages, Superan, NI	58,500	61,211	2,712
4003	Overtime	4,000	4,000	0
4071	Wages-Dene Parks	39,875	45,188	5,313
4074	Wages-Misc. None Site Duties	7,975	9,038	1,063
4076	Wages-Play Areas	31,900	36,151	4,251
4084	Yoden Quarry Landscape Works	0	0	0
4174	Clothing & Uniforms	3,250	3,250	0
4202	Water	200	200	0
4211	Ins XS/Vandalism	250	250	0
4240	MiscellaneousExpenditure	250	250	0
4300	Equipment & Supplies	5,500	6,000	500
4305	Manures,Fertilizers & Seeds	12,100	13,310	1,210
4310	Bedding Plants,Shrubs & Bed Ma	17,600	19,360	1,760
4360	Play Equipment-Repairs	2,200	2,420	220
4370	Tree Maint, Surveys & Services	5,500	6,050	550
4371	Public Seats & Bins	1,650	1,815	165
4373	Hire of Skips/waste removal	6,930	7,623	693
4375	Vehicle Leasing	22,500	22,500	0
TBC	Contribution to V&M sinking fund	0	0	0
4943	Dene Parks	10,000	10,000	0
	Parks General: Expenditure	230,180	248,616	18,436
1312	Miscellaneous Income	10,000	10,000	0
	Net expenditure/(income)	220,180	238,616	18,436

<u>325</u>	<u>Cemetery & Burials</u>	2023/4 Budget	2024/5 Budget	variance
4000	Salaries, Wages, Superan, NI	63,800	72,301	8,501
4200	Electricity	882	1,450	568
4240	MiscellaneousExpenditure	1,100	1,210	110
4300	Equipment & Supplies	1,100	1,210	110
	Cemeter & Burials: Expenditure	66,882	76,171	9,289
1702	Burials and Charges	29,900	34,385	4,485
	Net expenditure/(income)	36,982	41,786	4,804

<u>350</u>	<u>Allotments</u>	2023/4 Budget	2024/5 Budget	variance
4000	Salaries, Wages, Superan, NI	7,975	9,038	1,063
4200	Electricity	382	382	0
4202	Water	1,000	1,000	0
4211	Ins XS/Vandalism	250	250	0
4240	MiscellaneousExpenditure	5,000	5,000	0
4250	Repairs & Decoration	300	300	0
4300	Equipment & Supplies	2,000	2,000	0
	Allotments: Expenditure	16,907	17,970	1,063
1754	Allotment Rents & Water	3,450	3,968	518
	Net expenditure/(income)	13,457	14,002	545

<u>410</u>	<u>Town Activities</u>	2023/4 Budget	2024/5 Budget	variance
4427	Donations	0	0	0
4434	Concessionary Use	10,000	5,000	-5,000
4436	Friends of the Parks Project	1,000	1,000	0
4726	Remembrance Parade/Armed	3,000	3,000	0
	Town Activities: Expenditure	14,000	9,000	-5,000
	Net expenditure/(income)	14,000	9,000	-5,000

<u>430</u>	<u>Town Events</u>	2023/4 Budget	2024/5 Budget	variance
4733	Garden Competition	1,000	1,000	0
4740	Fireworks Display	0	0	0
4742	Xmas Tree Lighting Event	3,000	1,000	-2,000
4751	Senior Citizens	0	0	0
4756	Summer Events	14,200	14,200	0
4757	Childrens Pantomine	0	0	0
	Peterlee Music Fest	0	5,000	5,000
	Emergency Services Day	5,000	5,000	0
	Small Events Grants	1,500	1,500	0
	Best dressed Halloween	500	500	0
	unallocated (to be agreed)	13,000	11,000	-2,000
	Town Events: Expenditure	38,200	39,200	3,000
	Peterlee Music Fest	0	0	0
1854	Circus income	700	700	0
	Nobles income	500	500	0
	unallocated (to be agreed)	0	0	0
	Town Events: Income	1,200	1,200	0
	Net expenditure/(income)	37,000	38,000	3,000

<u>901</u>	<u>Capital Projects</u>	2023/4 Budget	2024/5 Budget	variance
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4912	New Vehicles	10,000	34,000	24,000
4913	Capitalised Maint - S/Hall	0	0	0
4920	Consultants Fees	15,000	15,000	0
4925	Emergency Works	5,000	5,000	0
4940	Helford Road MUGA Sinking Fund	6,000	6,000	0
TBC	Play Area Strategy sinking fund	25,000	25,000	0
TBC	Eden Lane tennis courts sinking fund	0	2,400	2,400
4943	Dene Parks	5,000	5,000	0
4955	Play Equipment	0	0	0
	Eden Lane MUGA/Skate	110,000	110,000	0
	Capital Projects: Expenditure	176,000	202,400	26,400
1980	Disposal of Assets	0	0	0
	s106 funding	110,000	110,000	0
	Capital Projects: Income	110,000	110,000	0
	Net expenditure/(income)	66,000	92,400	26,400
		2023/4 Budget	2024/5 Budget	variance
	Total Expenditure	2,316,241	2,444,935	128,694
	Total Income	2,335,993	2,426,370	90,377
	Net Expenditure/(income)	-19,752	18,566	38,318