



14th January 2020

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 I hereby summon you to attend a Meeting of **PETERLEE TOWN COUNCIL** to be held in the Council Chamber, Shotton Hall, Peterlee, SR8 2PH, on **MONDAY 20TH JANUARY 2020 at 6.30pm**

Ian Morris M.C.I.H., P.S.L.C.C

Town Clerk

(Proper Officer of the Council)

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

BUSINESS TO BE TRANSACTED

1. Apologies for Absence

2. Public Participation Session

Will be held to allow Members of the public an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.

3. Mayor's/Chair's Report

4. Police Report/Update

5. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk **prior to the meeting** if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

6. To Approve the Minutes of the last meeting of the 16th December 2019

The minutes of the previous meeting are attached for consideration and approval as a true and correct record. (attached)

7. The Minutes of the Resources Committee of the 6th January 2020

The minutes of the meeting of the Resources Committee are attached for Members to note their contents. (attached)

8. The Minutes of the Community & Environment Committee of the 13th January 2020

The minutes of the Community & Environment meeting are attached for Members to note their contents. (attached)

9. Budget 2020/21

To consider and agree the level of precept to be set for 2020/21

(Report of the Town Clerk, copy to follow)

10. Exclusion of the Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act 1985, Part 1, paragraph 13.

11. Issues relating to the Code of Conduct

Notice of Motion submitted by Councillor K J Duffy

“To consider the submission of a Code of Conduct complaint to the DCC Monitoring Officer”.

12. Spokesperson of the North East Party's Report

13. Spokesperson of the Labour Political Party's Report

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 16TH DECEMBER 2019 at 6.30PM

PRESENT:- COUN T DUFFY (CHAIR)

Mesdames:- K Hawley, D Howarth, K J Duffy, S Simpson, M A Cartwright & L Fenwick

Messrs:- A Watson, S Miles, S McGlen & R Moore

103. Apologies for Absence

Apologies for absence were offered and accepted from Councillors S McDonnell, K Liddell, G Carne, S Meikle & C Watkins.

104. Public Participation Session

A public participation session was held to allow members of the public an opportunity to put questions to the Council. No members of the public were present.

105. Free Paper

The Chair welcomed Lesley Palmer Editor and Producer of various community magazines to the meeting. Ms Palmer gave her history in the sector and explained that for the last 20 years she had been working with various local authorities, including locally Seaham and Thornaby to produce a free community magazine which was delivered to every household in their area. She understood and agreed her credibility depended on delivery of the magazine. Costs were provided to produce 10,000 magazines, designed, printed and delivered. Members agreed that a free magazine would be a positive thing for the Town and agreed that the Town Clerk confirm further details before bringing back to the Council for approval. **RESOLVED this be considered at a future meeting.**

106. Police Report

PCSO Simon Walters offered his apologies and the Deputy Town Clerk gave the report on his behalf. **RESOLVED the information given, be noted.**

107. Mayor's/Chair's Report

"In the last month I made a very special visit to Dene Academy to present the first of the Mayor's Awards. The pupils at Dene, that were too young to take part in the Duke

of Edinburgh Awards, had worked extremely hard to reach their Bronze Awards, and a few had gone on to reach their Silver Awards too. They had taken part in various activities including orienteering and volunteering with Natural England in Castle Eden Dene to clear out non native plants. Before receiving their awards, the Pupils gave a very humorous presentation on how they had reached their various levels. It was lovely to hear their stories and to see how much they had gained in confidence along the way. The pupils and staff are, quite rightly, very proud of their achievements and intend to carry on with the Mayor's Award for years to come. The Award and all of the literature associated with it carries the Peterlee Town Council logo and I would hope that this council can find a way to support Dene so they are able to continue with the Mayor's Award.

We had our Tree Lighting Event at Shotton Hall, which was well attended. Many attendees said that we had the "Best Santa and Mrs Claus that they had ever seen" so thank you to Cllrs Andrew Watson and Karon Liddell for volunteering their time to such a lovely event. The tree and surrounding shrubbery look amazing and the event really did kick start Christmas. Well done to all concerned.

I was invited to CALM in East Durham's Christmas party which brought together Bring Ya Thing, PATHH and Barbara Chrisp's Yoga group at the Pavilion. Many Peterlee residents have come to rely on these groups for their social and emotional wellbeing and they really do know how to throw a party.

The Mayoress and I had the pleasure of opening the Rainbows, Brownies and Guides Christmas fair at the Guide House on O'Neill Drive. We received a warm welcome and it was lovely to see everyone having a great time whilst they raised funds for future activities.

From there we hot footed it over to the Castle Eden Dene Lodge to attend their annual Christmas Open Day. We met with the Staff and volunteers that keep our Dene beautiful and accessible and we also bumped into our very own Cllrs Andrew Watson and Karon Liddell who had gladly given up their Sunday to be Mr and Mrs Claus for them for the day.

I had great delight in attending the Festive Christmas Celebration Event, which was held at the Pavilion for people living with Dementia and their families and carers. Dene Academy choir sang beautifully and everyone joined in for a great Christmas sing along. Well done Sharon and Elaine for organising such a fabulous event and to top it off the food was lovely which they had cooked too.

The Mayoress and I would like to wish all Peterlee Residents, Town Council Staff and our fellow Councillors a very Merry Christmas and a healthy and prosperous New Year".

108. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Councillor L Fenwick declared an interest in the item relating to the Edenhills People Centre – request for grant fund.

109. To Approve the Minutes of the last meeting of the 25th November 2019 the minutes of the previous meeting were attached for consideration and were approved as a true and correct record,
110. The Minutes of the Resources Committee of the 2nd December 2019 a copy of which had been circulated to each Member, were noted. It was asked that a line be deleted from the minutes as it was felt it was not needed and this was agreed.
Matters Arising
A Christmas Gift, Edenhill People's Centre, requesting £300
Members considered an award towards the group giving back to the community through donated gifts. The Deputy Town Clerk reported both Councillor Meikle and Watkins had made pledges prior to the meeting of £200 and £50 respectively. At the meeting Councillor Mary Cartwright made a grant of £50.00. **RESOLVED a grant of £300.00 be made towards a Christmas Gift, Edenhill People's Centre.**
111. The Minutes of the Community & Environment Committee of the 9th December 2019 a copy of which had been circulated to each Member, were noted.
Matters Arising
Taste Buddies – financial support
RESOLVED PTC fund Taste Buddies until the end of March 2020 and at this time the funding of the project be reviewed.
112. Out of date stock write off, The Pavilion
Members were notified of the write off of out of date bar stock at The Pavilion to a value of £443.50. **RESOLVED the contents of the report be noted and the stock to the value of £443.50 be written off.**
113. Budget out turn report 2019/20 (Quarter 2)
Members received a report from the Town Clerk on the quarter 2 budget out turn position. **RESOLVED the contents of the report be noted, along with the Appendices 1 & 2 which set out the quarter 2 variances by budget head and summary explanations for each variance over 15%.**
114. Budget 2020/21
Council received a presentation from the Town Clerk outlining the key issues affecting the Council's budget for the 2020/21 financial year. He outlined the opportunities and pressures facing the Town Council for 2020/21 and gave the various options for the precept. He assured he would be reporting to each Committee in January prior to the precept amount being agreed and he asked for feedback from Members. **RESOLVED the information given be noted.**

115. Change of date of the council meeting in January 2020
RESOLVED the date of the Council meeting be moved to Monday 20th January 2020 to meet precept deadlines.
116. Spokesperson of the North East Party's Report
Councillor A Watson spoke about the recent general election results and offered his opinion on the campaigns that had been run. In closing he wished everyone a Happy Christmas. **RESOLVED the information given be noted.**
117. Spokesperson of the Labour Political Party's Report
Councillor Fenwick also spoke about the recent general election results. She mentioned the drop in session being held for the Horden Railway Station. She wished everyone a Happy Christmas. **RESOLVED the information given be noted.**

In closing the meeting the Mayor wished everyone a Merry Christmas.

THE MINUTES OF THE MEETING OF THE
RESOURCES COMMITTEE HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE
ON MONDAY 6TH JANUARY 2020 AT 6.30PM

PRESENT:- COUN A WATSON (CHAIR)

Mesdames:- S Simpson, K Duffy, M A Cartwright, AC Long,
S McDonnell, K Hawley, D Howarth & L Fenwick

Messrs:- S McGlen, S Miles, S Kirkup, G Carne, R Moore & C Watkins

60. Apologies for Absence
Apologies had been submitted and accepted from Councillor T Duffy. **RESOLVED the Council approve the reasons submitted at the meeting for absence received from the Councillors listed, and their apologies for absence be recorded.**
61. To receive declarations of interest
Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.
62. To approve the minutes of the previous meeting
Members approved the content of the draft minutes as a true and correct record of the last meeting of this Committee held on 2nd December 2019.
63. Report of the Finance Sub Committee of the 16th December 2019 a copy of which had been circulated to each Member, was agreed, subject to Councillor K J Duffy as being shown in attendance.
64. Draft Budget 2020/21
Members received a presentation by the Town Clerk on the initial draft budget for 2020/21. He outlined the precept implications of a number of potential options. He then provided a current budget model as at 6 January 2020 and he asked Members for feedback and for any items they wished to see included. Several items were proposed which included tree planting, road safety, and keeping the ward based summer events. He also gave details of what was not included and asked for any changes, and the Play Area at Helford Road was identified to be included. **RESOLVED the feedback be incorporated into the proposed budget and considered at the next meeting.**
65. Neighbourhood Engagement Project Applications
Jonny Davies, Stunter, requesting funding towards his stunt bike riding

Members gave consideration to this request for support towards funding protective clothing required for his Guinness World Record attempt, (the fastest wheelie with his legs over the handlebars). Following consideration of the supporting information it was **RESOLVED a grant of £1,000 be awarded to Jonny Davies.**

Powers used:- Under the power of GPC, The Localism Act 2011, s 1-6.

66. Youth Council Project

The Report of the Deputy Town Clerk on progress made with this initiative and requesting Member's views on the future development of a Youth Council for the Town was considered. Members were keen to maintain this contact and suggested areas of the Town Council's work and areas of interest where young people's views were important to support decision making. It was suggested that a certificate be awarded and/or their partnership working be recognized. **RESOLVED the contents of the report be noted and the relationships between the Council continue to be developed on an informal level with the local secondary schools and EDC, seeking their views on activities, projects etc.**

67. Member's Survey

The report of the Deputy Town Clerk outlining the feedback received following the survey sent to Members was considered. **RESOLVED the Member's Library continue to be developed, training opportunities continue to be offered and future surveys be carried out by the Democratic Services Team.**

68. Review of Asset & Investment Policy

Members were requested to carry out the annual review of the Council's Assets and Investment Strategy. Following a discussion on the policy it was **RESOLVED the Asset & Investment Policy be accepted.**

69. Award of contract – Thorntree Gill Leisure Gardens Amenity Room/Store

This item had been deferred from the council meeting held in November 2019. Members had been advised of the outcome of the procurement process for the proposed contract for the Thorntree Gill Project and award the contract to the value of £100,012.36 and a copy of the report of the Town Clerk had been considered. There was considerable discussion on the item and it was suggested the building was more than was required at the site. The Town Clerk stressed the scheme had been developed in conjunction with the gardeners at Thorntree Gill. **RESOLVED:-**

- (i) **Approval be given to the award of the contract for the provision of the new amenity room at Thorntree Gill Leisure Gardens to McCarrick Construction Ltd of Chester le Street for the contract sum of £100,012.36, subject to the satisfactory take up of references;**
- (ii) **Approval for the project to be funded form the capital programme, (£30,000) and the remainder form reserves (estimated at £70,012.36) and for S106 funding if available.**

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE ON MONDAY 13TH JANUARY 2020 AT 6.30PM

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- K Hawley, D Howarth, K Liddell, V Watson & K Duffy

Messrs:- S Miles, G Carne, S McGlen, A Watson, T Duffy & C Watkins

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

53. Apologies for Absence
Apologies had been submitted and accepted from S Simpson, A C Long, S McDonnell, R Moore & A Wilkinson. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**
54. To receive declarations of interest
Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.
55. Former Bowling Green Site, Lowhills Road
At the Resources Meeting held on 2nd December 2019 it was agreed a Special Meeting be convened to consider all valid applications and agree a way forward with this site. **RESOLVED the meeting be called as soon as possible.**
56. Development of a training pitch for Horden & Peterlee RFC
Consideration was given to the report of the Sports & Well Being Manager outlining a proposal for the Horden & Peterlee RFC to fund the development of a training pitch between the Rugby Club and cemetery. **RESOLVED consideration of this item be deferred. FURTHER RESOLVED representatives of the Club be invited to a future meeting.**
57. To Approve the Minutes of the Last Meeting a copy of which had been circulated to each Member were approved and signed as a true and correct record.

58. Report of the Events Working Party of Monday 9TH December 2019 a copy of which had been circulated, were noted.
59. Planning application – Hand Car Wash Peterlee, signage - update
A verbal update advising this application had been refused and enforcement action was to be taken, was noted. **RESOLVED the information given, be noted.**
60. Peterlee Town Council budget 2020/21
Members received an updated presentation from the Town Clerk on the draft budget for 2020/21 with the items suggested at the previous meeting, now being included. **RESOLVED the information given be noted and the precept be agreed and set at the Council Meeting on 20 January 2020.**

Report to: Peterlee Town Council

Date: 20th January 2020

Report of: Ian Morris, Chief Officer & Town Clerk

Subject: Peterlee Town Council budget and precept demand 2020/21

Report Purpose: To seek Members approval of the outline budget for the Town Council for 2020/21 and to set the precept level for 2020/21 at £1,302,494.10 equivalent to a 0% precept increase for Council Tax payers.

Background: At the Council meeting on Monday 16th December 2019 Members received a presentation from the Town Clerk that set out the key principles, financial pressures and opportunities facing the council in setting the 2020/21 budget and precept demand. The presentation included a visual illustration of the 'budget on a page' which highlighted the main budget issues facing the Council in 2020/21.

Members discussed various issues relating to the 2020/21 budget during that meeting and were asked to come forward with any requests for new projects or initiatives to be considered for inclusion within the 2020/21 budget. Members also received update presentations on the developing budget position at subsequent committee meetings on Mondays 6th and 13th January 2020 and a number of new and existing initiatives were discussed, as well as consideration of other external factors such as inflation rates, potential staff pay awards, etc.

This report sets out the draft budget for 2020/21, with the headlines for the budget provided in the report and the detailed draft budget provided in Appendix 2. A breakdown of precept decision implications has previously been provided to Members, and is attached as Appendix 3 to this report.

Members are asked to note that this detailed draft budget is subject to change and will be brought back to Resources Committee and full Council in February and March 2020 for further consideration and approval. The detailed draft budget has been appended this report to provide context to the main outline budget figures provided in the body of this report. Members are not being asked to approve this version of the detailed draft budget today.

Headlines:	Total budgeted expenditure 2020/21:	£3,107,763 (up £244,591 from 2019 budget)
	Total budgeted income (before precept):	£3,039,861 (up £829,734 from 2019 budget)
	Use of Reserves:	£67,902 (of which £0 revenue, £67,902 capital)
	Precept demand:	£1,302,494.10 (up £22,051.10 from 2019)
	Average Council Tax band B cost:	£289.00 (up 0% from 2019)

Commentary: The draft budgets provide for a total turnover (gross expenditure) of £3,107,763 for 2020/21, an increase in total expenditure of £244,591 from the previous financial year's budget.

In the 2020/21 budget a number of pressures including:

- annual pay award and increments (c£24,000);
- an increase in discretionary revenue expenditure (c£10,000)
- other inflation (c£10,000)

have been offset by:

- An increase in Local Council Tax Support Scheme (LCTSS) funding from Durham County Council (c£13,000);
- efficiencies/savings in discretionary revenue budgets identified by Senior Managers (c£11,500);
- predicted increases in other income (c£15,000); and
- an increasing council tax base (c£22,000)

The draft 2020/21 budget requires a precept sum of £1,302,494.10 which will equate to a Council Tax band D payment of £289.00 – the same figure as 2017/18, 2018/19 and 2019/20 - thus delivering a 'freeze' of the Town Council's element of the Council Tax precept for local residents for the fourth consecutive financial year.

Members are asked to note that in comparison to the 2016/17 financial year, the proposed Band D precept figure of £289.00 represents a reduction of £5.90 which when adjusted for inflation equates to a reduction of £28.94 in 'real terms'¹.

Reserves: The forecast reserves at the end of 2019/20 will be in the region of £652,000 – subject to confirmation of year-end expenditure.

These estimated reserves can be considered as:

General Fund	£428,000
Earmarked Reserves	£224,000

The £67,902 use of reserves identified in the draft budget will be drawn against the earmarked reserves funds, resulting in an estimated earmarked reserves balance at the end of 2020/21 of around £156,098 (subject to confirmation of year end expenditure).

¹ 2016/17 Band D £294.90, increased for annual ONS CPIH inflation data per annum results in 2020/21 figure of £317.94. ONS CPIH data: 2016 1%; 2017 2.6%; 2018 2.3%; 2019 1.7%. Taken from ONS website 15/1/2020

The Council will review the use of reserves policy following the closure of the 2019/20 accounts in May/June 2020.

Risk: The 2020/21 budget has been prepared in accordance with the financial principle of 'prudence', and the council's Senior Management Team has been directly involved in setting the budgets for their service areas. The key budget principles and headlines are being communicated to individual members of staff through presentations and team meetings.

Members are reminded that the Council carries out an annual review of its approach to risk and the corporate risk register, and also used the DCC Internal Audit service to carry out regular reviews of systems and processes including budget setting and monitoring.

Quarterly detailed budget monitoring by the Town Clerk and individual budget holders is supplemented with budget outturn reports to Resources committee and/or Council, ensuring that the budget and risks are properly monitored throughout the financial year. The Town Clerk has also agreed the Internal Audit Plan for 2020/21 and this has been presented to the Resources Committee by the Audit Manager from DCC. The Internal Audit process provides a further level of risk mitigation and is intended to assure Members that financial and other risks are being routinely reviewed and addressed.

Options: Members have previously discussed the potential of a 1% decrease in precept charges for the 2020/21 financial year. As previously presented to Members, this would result in a precept of £1,289,469.16 which is a net reduction in income to the Town Council of £13,024.94 which would increase use of reserves to £80,926.94

A 1% reduction in precept is equivalent to £2.89, or a little under 6p per week, to Band D Council tax households. It is equivalent to reduction of £1.93, or a little under 4p per week, for Band A households. Further detail on the implications of precept decisions is provided in appendix 3 to this report.

Recommendation:

Members are recommended to note the contents of this report and resolve to:

1. Approve the Peterlee Town Council outline budget for 2020/21 as detailed in this report; and
2. Set the precept figure for 2020/21 at £1,302,494.10, equivalent to a Band D Council Tax figure of £289.00 - a 0% increase from 2019/20.

Appendix 1: Implications

Finance – This report sets out the outline budget for the Town Council for the 2020/21 financial year, with a precept requirement of £1,302,494.10 (equivalent to a 0% increase for individual council tax payers) and a planned use of reserves of £67,902 of which all is capital and none is recurring revenue expenditure.

Staffing – The outline budget includes provision for a forecast 2% national pay award for salaried staff. This pay award is currently being negotiated at a national level and Members will be informed as and when those negotiations come to a conclusion.

Risk – see section on risk in the main report.

Equality and Diversity, Cohesion and Integration – none

Crime and Disorder – none

Consultation & Communication – The outline budget has been developed with the Council's management team and has included direct engagement of staff in discussions about budget requirements for 2020/21.

Procurement – none

Legal – the legal power to raise a precept is enshrined in a statute, predominantly the Local Government Finance Act 1992 (c1V) and Localism Act 2011 (s78);

Appendix 2: Detailed draft budget 2020/21

		2019/20	2020/21	Variance
101	Central & Civic HQ			
	Costs	£	£	£
4000	Salaries, Wages, Superan, NI	320251	327813	7562
4003	Overtime	1000	1000	0
4006	Building Maintenance Contract	0	300	300
4010	Cleaning Wages	8003	8176	173
4011	Facilities Staff - Wages	12338	12591	253
4099	Pension Cont - Former Staff	4500	4500	0
4100	Training & Development - Staff	15000	15000	0
4175	Personnel Services	7000	7000	0
4190	Wages Processing DCC	8000	7000	-1000
4200	Electricity	3316	3151	-166
4201	Gas	3791	2000	-1791
4202	Water	972	1021	49
4205	Rates	3329	3750	422
4210	Alarm System & CCTV	300	1400	1100
4211	Ins XS/Vandalism	250	250	0
4220	Window Cleaning	200	200	0
4225	Cleaning Materials	5000	5000	0
4230	Furniture	1500	1500	0
4240	Miscellaneous Expenditure	1000	1000	0
4250	Repairs & Decoration	5000	5000	0
4350	Small Plant & Tools	2000	1000	-1000
4400	Telephones	2000	2500	500
4401	Mobile Phone	2000	2000	0
4405	Postage	2500	1500	-1000
4406	Petty Cash	200	200	0
4410	Office Machine Hire & Mtce	18000	18000	0
4412	Stationery & New Office Equip	8000	7000	-1000
4420	Publicity/Council Publications	3000	5000	2000
4425	Insurance	75000	80000	5000
4498	Health & Safety	2500	2500	0
4499	Occupational Health	3000	3000	0
4500	Fuel & Oils	10000	10000	0
4501	Road Fund Tax	650	750	100
4502	Vehicle Maintenance/Spares	10000	10000	0
4503	Motor Insurance XS	500	500	0
	Total Over Head Expenditure	540099	551601	11502
		0	0	0
	Central & Civic HQ Costs - Net Expenditure	540099	551601	11502

102	Democratic Costs	2019/ 20	2020/21	
4101	Training & Dev - Councillors	2000	2000	0
4125	Mayors Personal Allowance	1500	1500	0
4126	Mayors Civic Duties	1000	1000	0
4127	Participation Allowances	28000	28000	0
4470	Civic Regalia	500	500	0
4530	Twinning	5000	0	-5000
TBC	Youth Council	0	2000	2000
TBC	Shotton Hall Concessionary Use		10000	
TBC	Dene School Awards	0	1000	
	Total Over Head Expenditure	38000	46000	8000
	Democratic Costs - Net Expenditure	38000	46000	8000
103	Corporate Management	2019/ 20	2020/21	
4426	Subs to L.A. Bodies	4000	4100	100
4430	Elections	5000	5000	0
4450	Audit Fees	10000	10000	0
4455	Banking Pick Up Service	1500	1500	0
4458	Card Machine/Bank Fees	7000	7000	0
	Total Over Head Expenditure	27500	27600	100
	Corporate Management - Net Expenditure	27500	27600	100
105	Other Costs and income	2019/ 20	2020/21	
4460	500 500			
	Total Over Head Expenditure	500	500	0
1045	Precept Received	1280443	1302494	22051
1046	Precept Support Grant	251222	264276	13054
TBC	Loan	0	750000	750000
1209	Bank Interest	0	0	0
		1531665	2316770	785105
	Other Costs and income - Net Expenditure	1531165	2316270	-785105

201	S/Hall Banqueting Suite	2019/ 20	2020/21	
4000	Salaries, Wages, Superan, NI	127482	130114	2632
4003	Overtime	2000	1500	-500
4006	Building Maint. Contracts	1200	1200	0
4010	Cleaning Wages	10861	11095	234
4070	Wages - Shotton Hall Grounds	27010	27573	563
4174	Clothing & Uniforms	3000	3000	0
4200	Electricity	11372	12000	629
4201	Gas	9476	7500	-1976
4202	Water	2250	2000	-250
4205	Rates	11000	10500	-500
4208	Licences	2500	2500	0
4209	Trade Refuse Costs	1500	1500	0
4210	Alarm System & CCTV	1000	2500	1500
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	1000	1000	0
4215	Refreshments	1500	1500	0
4220	Window Cleaning	600	600	0
4230	Furniture	5000	5000	0
4240	Miscellaneous Expenditure	1000	1000	0
4250	Repairs & Decoration	10000	10000	0
4420	Publicity/Council Publications	3000	4000	1000
4421	Shotton Hall Events	5000	5000	0
4424	Bond	0	0	0
	Total Over Head Expenditure	238001	241332	3332
1305	Electricity Refunds - Caterer	0	0	0
1306	Gas Refunds - Caterer	0	0	0
1312	Miscellaneous Income	0	0	0
1319	Hire Income	60000	45000	-15000
1320	Refreshment Income	3500	3500	0
1321	Hire of Equipment	2000	2000	0
1322	Shotton Hall Events	45000	45000	0
1323				
TBC				
1324				
		121250	106750	-14500
S/Hall Banqueting Suite - Net Expenditure		116751	134582	17832
210	Shotton Hall Bar	2019/ 20	2020/21	
4005	Bar Gas	250	250	0
4030	Bar Wages - Casuals	35000	35000	0
4214	Stocktaking Fees	669	1000	331
4570	Bar Purchases	41000	45000	4000
	Total Over Head Expenditure	76919	81250	4331
1315	Bar Income	120000	145000	25000
		120000	145000	25000

	Shotton Hall Bar - Net Expenditure	-43081	-63750	-20669
215	Shotton Hall Catering	2019/ 20	2020/21	
4572	Catering Expenditure	75000	75000	0
	Total Over Head Expenditure	75000	75000	0
				0
1330	Catering Income	140000	120000	-20000
		140000	120000	-20000
	Shotton Hall Catering - Net Expenditure	-65000	-45000	20000
221	The Pavilion (Inc Sports Fac)	2019/ 20	2020/21	
4000	Salaries, Wages, Superan, NI	178211	181888	3676
4003	Overtime	4000	1000	-3000
4006	Building Maint. Contracts	3500	2000	-1500
4009	Bistro Expenditure	36288	25000	-11288
4010	Cleaning Wages	26867	27446	579
TBC	Cricket roller hire	1800	1800	0
4056	Wages-Helford Rd Cricket Fld	9904	10106	202
4057	Wages-Helford Rd F/Fields	3301	3369	67
4061	Wages-Helford Road MUGA	4200	4286	86
4081	Wages-Helford Rd Grounds	13205	13475	269
4174	Clothing & Uniforms	600	600	0
4200	Electricity	17943	18840	897
4201	Gas	7000	5000	-2000
4202	Water	5000	5500	500
4205	Rates	14042	14744	702
4208	Licences	6200	6200	0
4209	Trade Refuse Costs	1300	1300	0
4210	Alarm System & CCTV	2400	3000	600
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	525	525	0
4216	Line Cleaning Costs	0	0	0
4217	Lift Maintenance Costs	3500	3500	0
4220	Window Cleaning	1000	1000	0
4230	Furniture	1000	3500	2500
4240	Miscellaneous Expenditure	2000	3000	1000
4250	Repairs & Decoration	3000	3500	500
4400	Telephones	2500	2500	0
4406	Petty Cash	0	0	0
4410	Office Machine Hire & Mtce	3000	3000	0
4412	Stationery & New Office Equip	1750	1750	0
4420	Publicity/Council Publications	1500	1500	0
4424	Bond	0	0	0
4581	Pool Table Costs	600	100	-500
4584	Sattelite TV Costs	3800	3800	0
4585	Loan Repayment	50450	50450	0

	Total Over Head Expenditure	410637	403929	-6708
		2019/20	2020/21	
1312	Miscellaneous Income	2000	2000	0
1314	Bistro Sales	65496	60000	-5496
1319	Hire Income	46200	66000	19800
1320	Refreshment Income	400	400	0
1321	Hire of Equipment	50	50	0
1341	Pool Table Income	400	400	0
1507	Helford Road Cricket Facility	1000	1000	0
1508	Helford Road Football Field	1100	1100	0
1509	Helford Road MUGA	20000	25000	5000
		136646	155950	19304
		273991	247979	-26013
225	The Pavilion Bar	2019/20	2020/21	
4005	Bar Gas	600	600	0
4030	Bar Wages - Casuals	37270	34000	-3270
4214	Stocktaking Fees	1000	1000	0
4570	Bar Purchases	35000	35000	0
	Total Over Head Expenditure	73870	70600	-3270
1315	Bar Income	85000	87000	2000
		85000	87000	2000
	The Pavilion Bar - Net Expenditure	-11130	-16400	-5270
241	Lowhills Road Community Fac	2019/20	2020/21	
4010	Cleaning Wages	1143	1168	25
4055	Wages-lowhills Rd F/Fields	9904	10106	202
4079	Wages-L/Hill Rd Grounds	6603	6737	135
4200	Electricity	5641	5359	-282
4202	Water	2310	2425	115
4205	Rates	972	1021	49
4209	Trade Refuse Costs	0	0	0
4210	Alarm System & CCTV	500	500	0
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	100	100	0
4220	Window Cleaning	100	100	0
4240	Miscellaneous Expenditure	500	500	0
4250	Repairs & Decoration	5000	5000	0
4400	Telephones	200	200	0
	Total Over Head Expenditure	33223	33466	244
1307	Water Refunds - Surestart	800	800	0
1308	Electricity Refund - Surestart	2440	2440	0
1319	Hire Income	6000	6000	0
1506	Lowhills Road Football Field	1800	1800	0
		11040	11040	0
		22183	22426	244

	242	Lowhills Road Bowling Club	2019/ 20	2020/21	
	4010	Cleaning Wages	0	0	0
	4054	Wages-Lowhills Rd B/Green	0	0	0
Lowhills Road Community Fac - Net Expenditure	4200	Electricity	313	297	-16
	4240	MiscellaneousExpenditure	0	0	0
	4250	Repairs & Decoration	0	0	0
		Total Over Head Expenditure	313	297	-16
			313	297	-16
	261	Eden Lane Community Fac	2019/ 20	2020/21	
	4051	Wages-Eden Lane F/Fields	3301	3369	67
Lowhills Road Bowling Club - Net Expenditure	4080	Wages-E/Lane Grounds Maint	19808	20212	404
	4250	Repairs & Decoration	1000	1000	0
		Total Over Head Expenditure	24109	24581	472
	1210	Communication Mast Rental	6000	6000	0
	1319	Hire Income	1	1	0
	1332	Activities (Classes etc)	0	0	0
	1502	Eden Lane Football Fields	800	800	0
			6801	6801	0
			17308	17780	472
	262	Eden Lane Depot	2019/ 20	2020/21	
	4010	Cleaning Wages	5716	5840	123
	4200	Electricity	4975	4727	-249
Eden Lane Community Fac - Net Expenditure	4202	Water	695	729	35
	4205	Rates	4376	4595	219
	4210	Alarm System & CCTV	1575	1575	0
	4211	Ins XS/Vandalism	250	250	0
	4230	Furniture	250	250	0
	4240	MiscellaneousExpenditure	500	500	0
	4250	Repairs & Decoration	2000	2000	0
	4400	Telephones	1000	1000	0
	4410	Office Machine Hire & Mtce	1000	1000	0
	4412	Stationery & New Office Equip	2000	2000	0
		Total Over Head Expenditure	24337	24465	128
		Eden Lane Depot - Net Expenditure	24337	24465	128

263	Eden Lane Bowling Club	2019/ 20	2020/21	
4010	Cleaning Wages	572	584	12
4050	Wages-Eden Lane B/Green	4793	4891	98
4240	Miscellaneous Expenditure	0	0	0
4250	Repairs & Decoration	1000	1000	0
	Total Over Head Expenditure	6365	6475	110
1501	Eden Lane Bowling Green	550	550	0
		550	550	0
	Eden Lane Bowling Club - Net Expenditure	5815	5925	110

280	Woodhouse Park	2019/ 20	2020/21	
4010	Cleaning Wages	4001	4088	86
4078	Wages-Woodhouse Park	26411	26950	539
4200	Electricity	3813	3622	-191
4202	Water	730	766	36
4206	Rent	1500	1500	0
4210	Alarm System & CCTV	750	750	0
4211	Ins XS/Vandalism	250	250	0
4240	Miscellaneous Expenditure	500	500	0
4250	Repairs & Decoration	4000	4000	0
4400	Telephones	250	250	0
	Total Over Head Expenditure	42205	42676	471
	Woodhouse Park - Net Expenditure	42205	42676	471

290	Sports Development	2019/ 20	2020/21	
4062	Wages - Sport Development	69187	70615	1429
4065	Marketing	1000	1000	0
4067	Activities/Events	22000	23000	1000
4068	Equipment	600	500	-100
4073	Licences, Membership Ins	400	400	0
4174	Clothing & Uniforms	200	200	0
4215	Refreshments	50	50	0
4412	Stationery & New Office Equip	150	150	0
	Total Over Head Expenditure	93587	95915	2329
1510	Activities Ex Classes & Events	40000	40000	0
1513	Funding Grant	5000	9500	4500
		45000	49500	4500
	Sports Development - Net Expenditure	48587	46415	-2171

301	Parks General	2019/ 20	2020/21	
4000	Salaries, Wages, Superan, NI	43799	43799	0
4001	Sick Pay	26411	26950	539
4002	Holiday Pay	69328	70743	1415
4003	Overtime	6000	6000	0
4071	Wages-Dene Parks	36315	37056	741
4074	Wages-Misc. None Site Duties	3082	3145	63
4075	Wages-General Open Spaces	31876	32527	650
4076	Wages-Play Areas	19122	19512	390
4174	Clothing & Uniforms	3000	3000	0
4202	Water	203	213	10
4211	Ins XS/Vandalism	500	500	0
4240	MiscellaneousExpenditure	250	250	0
4300	Equipment & Supplies	6200	6200	0
4305	Manures,Fertilizers & Seeds	11000	11000	0
4310	Bedding Plants,Shrubs & Bed	15000	20000	5000
4360	Play Equipment-Repairs	2000	2000	0
4370	Tree Maint, Surveys & Services	1000	5000	4000
4371	Public Seats & Bins	1500	2500	1000
4373	Hire of Skips	7000	7000	0
TBC	Vehicle Leasing	15000	15000	0
	Total Over Head Expenditure	298586	312395	13809
		0	0	0
	Parks General - Net Expenditure	298586	312395	13809
325	Cemetery & Burials	2019/ 20	2020/21	
4000	Salaries, Wages, Superan, NI	39616	40425	808
4200	Electricity	788	827	39
4211	Ins XS/Vandalism	0	0	0
4240	MiscellaneousExpenditure	1000	1000	0
4300	Equipment & Supplies	2000	2000	0
4701	Past Burials-Contrib to Hord	0	0	0
	Total Over Head Expenditure	43404	44251	848
1702	Burials and Charges	22000	22000	0
		22000	22000	0
Cemetery & Burials - Net Expenditure		21404	22251	848
				0
350	Allotments	2019/ 20	2020/21	
4000	Salaries, Wages, Superan, NI	4015	4097	82
4202	Water	1458	1531	73
4211	Ins XS/Vandalism	250	250	0
4240	MiscellaneousExpenditure	500	3000	2500
4300	Equipment & Supplies	1000	1000	0
	Total Over Head Expenditure	9723	9878	155

1754	Allotment Rents & Water	3500	3500	0
		3500	3500	0
	Allotments - Net Expenditure	6223	6378	155
410	Town Activities	2019/ 20	2020/21	
4427	Donations	11000	11000	0
TBC	Road Safety initiative	20000	10000	-10000
4720	Gritting Service & Bins	2000	2000	0
4725	Dog Fouling Maint. & Bins	2250	2250	0
4462	CAB Case Worker project	20000	20000	0
4464	Youth Provision	20000	10000	-10000
4461	Castle Eden Dene Centre	5000	5000	0
TBC	Friends of the Parks project	5000	1000	-4000
TBC	Bogey Derby	5000	7500	2500
4726	Remembrance Parade/Armed Forces	6000	6000	0
	Total Over Head Expenditure	106250	74750	-31500
Town Activities - Net Expenditure		106250	74750	-31500
430	Town Events	2019/ 20	2020/21	
4730	Peterlee Show	70000	70000	0
4733	Garden Competition	1500	1500	0
4740	Fireworks Display	10000	10000	0
4742	Carol Concert/Tree Lighting	5000	7500	2500
4751	Senior Citizens	1800	1800	0
4756	Summer Events	6000	6000	0
4757	Childrens Pantomime	3500	3500	0
	Total Over Head Expenditure	97800	100300	2500
1851	Peterlee Show	9000	15000	6000
		9000	15000	6000
	Town Events - Net Expenditure	88800	85300	-3500
901	Capital Projects	2019/ 20	2020/21	
4912	New Vehicles	0	0	0
4913	Capitalised Maint - S/Hall	300000	750000	450000
4920	Consultants Fees	20000	10000	-10000
4930	Eden Lane Works	20000	20000	0
4940	Helford Road MUGA	50000	5000	-45000
TBC	Thorntree Gill LG shelter	30000	0	0
TBC	Pavilion Emergency lighting renews	0	10000	
TBC	Dene Parks	25000	0	0
4955	Play Equipment	188000	45000	-143000
	Total Over Head Expenditure	633000	840000	207000
Capital Projects -		633000	840000	207000

Appendix 3: Precept implications

Council Tax Band (Approximate percentage of Peterlee households)	A 75%	B 7%	C 9%	D 6%	E 3%
Reduce precept by 2%	£188.81 (£3.82)	£220.28 (£4.50)	£251.75 (£5.14)	£283.22 (£5.78)	£346.16 (£7.06)
Reduce precept by 1%	£190.74 (£1.93)	£222.53 (£2.25)	£254.32 (£2.57)	£286.11 (£2.89)	£349.69 (£3.53)
Precept Freeze	£192.67	£224.78	£256.89	£289	£353.22
Increase precept by 1%	£194.59 £1.92	£227.03 £2.25	£259.46 £2.57	£291.89 £2.89	£356.75 £3.53
Increase precept by 2%	£196.52	£229.27	£262.03	£294.78	£360.29

Figures in table cells show total annual precept charge, and then the net (decrease) or increase compared to 2019/20. So for instance the effect of reducing precept by 2% on a Council Tax Band A household is an annual charge of £188.81 which is a £3.82 decrease compared to 2019/20.

