



18th February 2019

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 I hereby summon you to attend a Meeting of **PETERLEE TOWN COUNCIL** to be held in the **Council Chamber**, Shotton Hall, Peterlee, SR8 2PH, on **MONDAY 25TH FEBRUARY 2019 at 6.30pm**

Ian Morris M.C.I.H., P.S.L.C.C

Town Clerk

(Proper Officer of the Council)

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

BUSINESS TO BE TRANSACTED

1. Apologies for Absence
2. Public Participation Session

Will be held to allow Members of the public an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.

3. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk **prior to the meeting** if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

4. The Peterlee Fund

To welcome Michelle Cook from the County Durham Community Foundation who will speak about the work of the Foundation and proposals for a Peterlee Fund.

5. To Approve the Minutes of the last meeting of the 28th January 2019

The minutes of the previous meeting are attached for consideration and approval as a true and correct record. (attached)

6. The Minutes of the Resources Committee of the 4th February 2019

The minutes of the meeting of the Resources Committee are attached for Members to note their contents. (attached)

7. The Minutes of the Community & Environment Committee of the 11th February 2019

The minutes of the Community & Environment meeting are attached for Members to note their contents. (attached)

8. Durham's Year of Culture

The report of the Corporate Services Manager updating Members on this initiative and making suggestions as to how the Town Council may contribute.

(Report of the Corporate Services Manager, attached)

9. Planning

(i) Gas fueled capacity mechanism embedded generation plant to support the National Grid, Land to the North of Hackworth Road NW Industrial Estate – appeal lodged, for information (App ref DM/18/00225/FPA)

(ii) Construction and operation of gas powered generators for the provision of flexible energy generation, Land at Mill Hill, NW Ind Estate – **application received, feedback requested, (App Ref DM/19/00171/FPA)**

(iii) Redevelopment of the former college site etc (App Ref DM/18/03002/FPA)
Amendments

10. Brass on the Bus Event – 19th July 2019

To receive a verbal report from the Town Clerk on a proposal to host a ‘Brass on the Bus’ event a Peterlee Pavilion on 19th July as part of the Passmore Pavilion 50th anniversary celebrations.

(Information on the proposal previously circulated to Members)

11. Lowhills Road Changing Rooms and Former Bowling Facility

To receive a verbal update from the Town Clerk.

12. Review of Members’ Allowances

To receive a report of the Town Clerk reviewing the current levels of Members allowances and recommending a 0% increase in the allowance for 2019/20 at £1,206.84.

(Report of the Town Clerk, attached)

13. Final Budget 2019/2020

To consider and agree the final budget for the forthcoming financial year.

(Report of the Town Clerk, attached)

14. Exclusion of the Press & Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to schedule 12A s.5 of the Local Government Act 1972.

15. Horden Cemetery Contribution

Members are asked to consider the matter of past donations to Horden Parish Council relating to Horden Cemetery

(Report of the Town Clerk)

16. Spokesperson of the North East Party's Report

17. Spokesperson of the Labour Political Party's Report

Community Foundations



UK COMMUNITY
FOUNDATIONS
GIVING FOR LOCAL GOOD

‘National charity, committed to working locally’:

#Localgiving
#SmallButVital

County Durham Community Foundation

- c£5m awarded in grants
- 1400 Groups & individuals supported
- Endowment £13.5m

£98.3m

Grants made in the year

The average
grant size

£4,121

£614m

Total endowment

Number of
Community Foundations

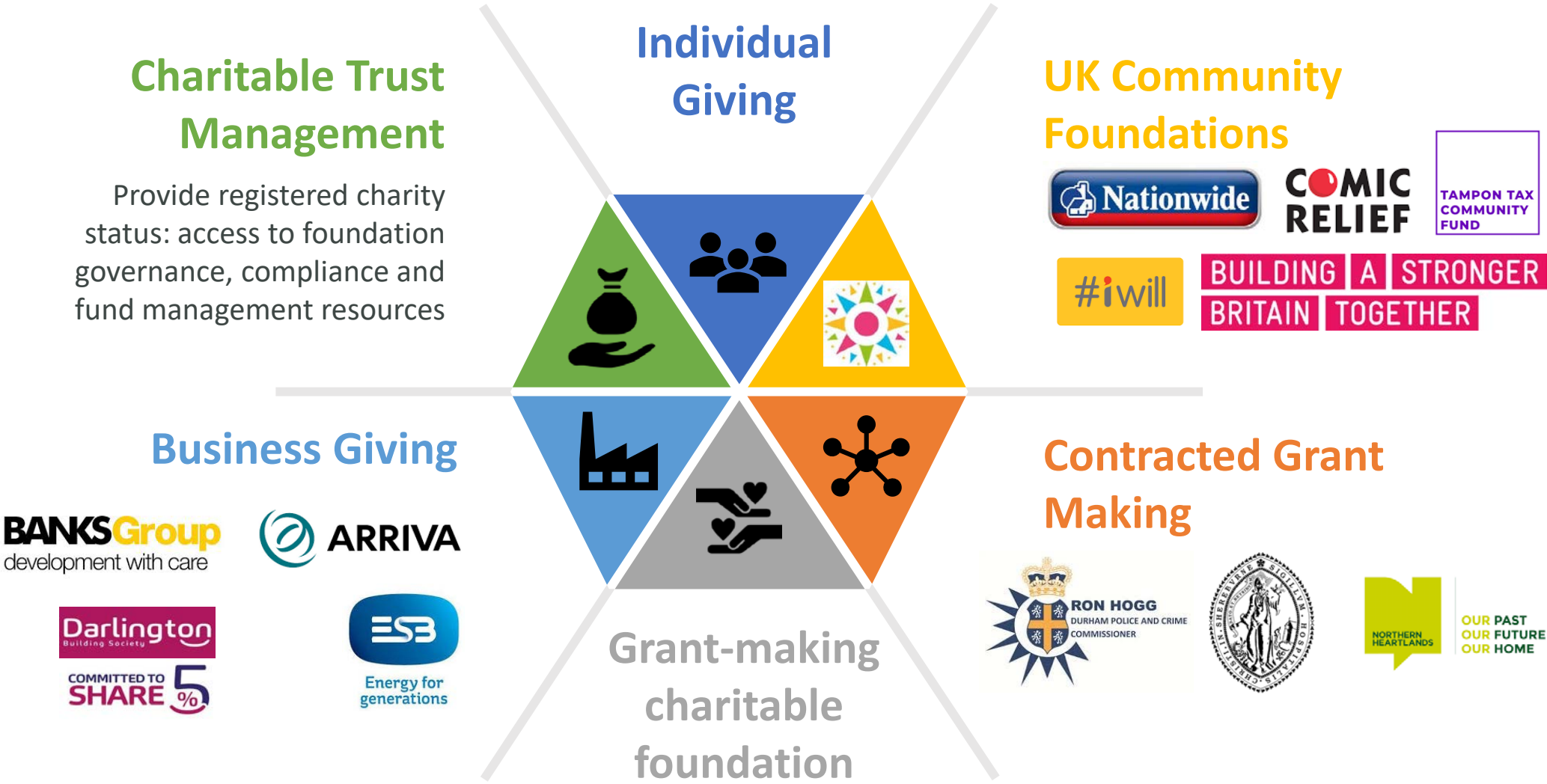
46



Data: UKCF Survey, 2017/18 Financial Year



County Durham Community Foundation



Charitable Trust Management – Peterlee Fund

Alternative to establishing independent charitable trust

Community Foundation provides:

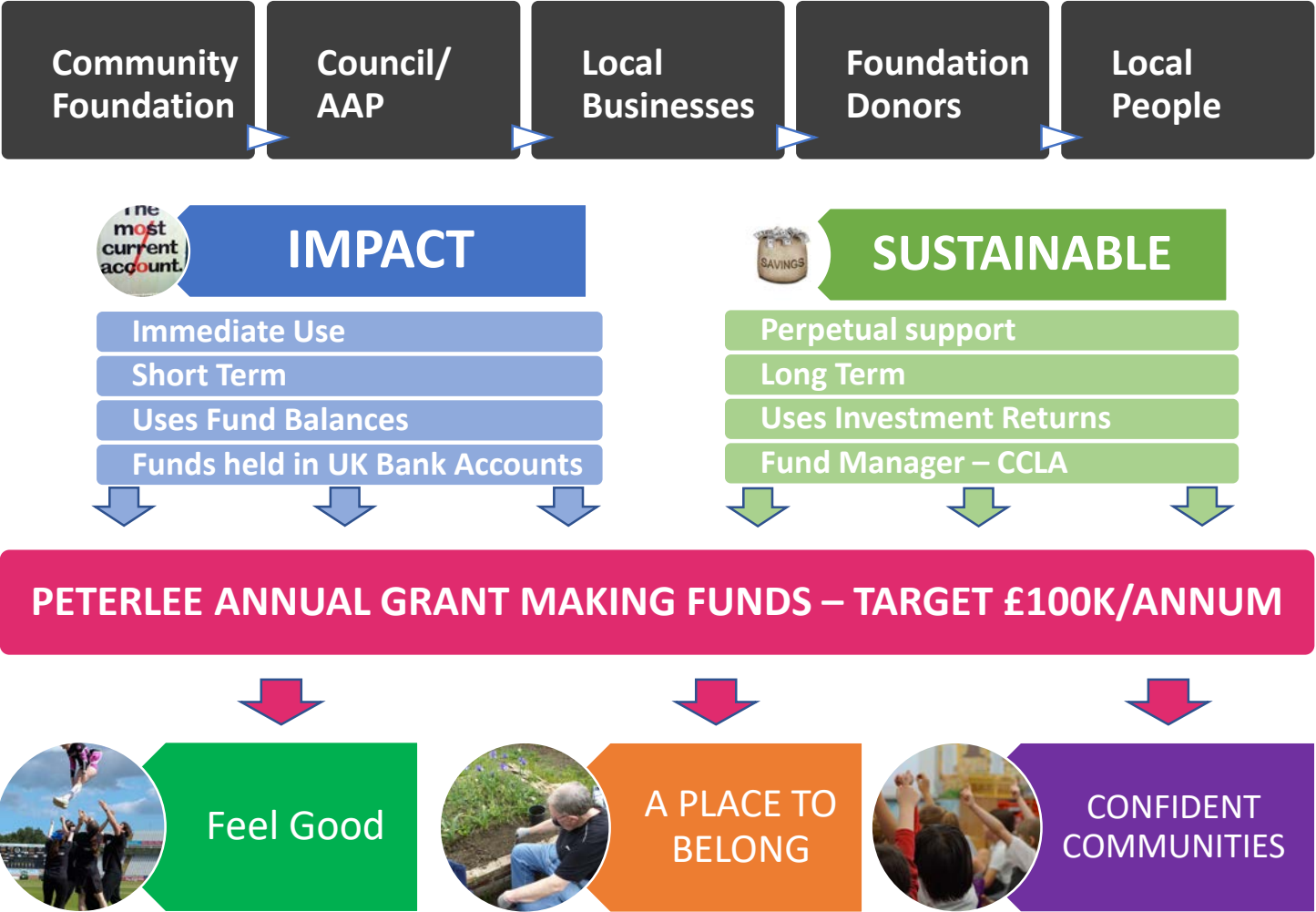
- Registered charity status
- Governance & compliance
- Grant-making service: focus on community-informed need
- Access to proven financial fund manager

Fund identity, brand and PR set by fund holder

Contribution to Community Foundation to support ongoing foundation activities in line with charitable objectives



Peterlee Fund – Collaboration & Partnership



Need for Peterlee Fund

LOCAL GIVING – MAKING A DIFFERENCE, SUPPORTING POSITIVE CHANGE



Feel
Good



A PLACE TO
BELONG



CONFIDENT
COMMUNITIES

PETERLEE FUND



30% children live in poverty c.f. 17% across England

11% Youth unemployment (18-24) claimants c.f. 3% across England

11% incapacity benefit claimants c.f. 5% across England

32% people have no qualifications c.f. 22% across England

28% people have limiting long-term illness c.f. 18% across England

32% households have no car c.f. 26% across England

Overall crime rate is higher than average across England

Very high 2015 IMD: Income, Employment, Education, & Health.

£6/person Big Lottery funding c.f. £46/person across England, (£40 in 2010)



County Durham
Community Foundation

What information is shown here?

The information on this page looks at overall levels of deprivation across Peterlee based on the Index of Multiple Deprivation (IMD) 2015. IMD 2015 is the most comprehensive measure of multiple deprivation available. The concept of multiple deprivation upon which the IMD 2015 is based is that separate types of deprivation exist, which are separately recognised and measurable. The IMD 2015 therefore consists of seven types, or domains, of deprivation, each of which contains a number of individual measures, or indicators.¹

The information boxes on the right show the number of people in Peterlee living in neighbourhoods ranked among the most deprived 20% of neighbourhoods in England on IMD 2015 and the seven IMD domains. The chart on the right shows the number of people living in neighbourhoods grouped according to level of deprivation. The charts on the following pages show the same information for each of the domains. All neighbourhoods in England are grouped into ten equal sized groups “deciles”; the 10% of neighbourhoods with the highest level of deprivation (as measured in the IMD) are grouped in decile 10, and so on with the 10% of neighbourhoods with the lowest levels of deprivation grouped in decile 1.



Accessed Feb 2019: Oxford Consultants for Social Inclusion

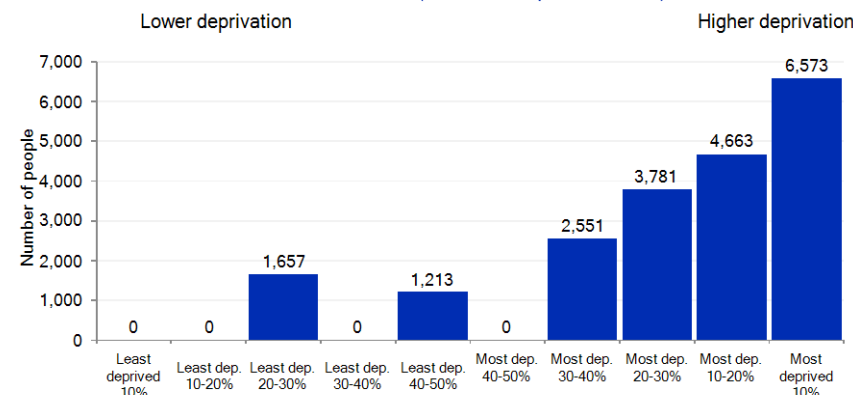
¹ The seven domains of deprivation included are: Employment deprivation, Income deprivation, Health deprivation and disability, Education, skills and training deprivation, Crime, Living environment deprivation, Barriers to housing and services.

Number of people in Peterlee living in the most deprived 20% of areas of England by Indices of Deprivation (ID) 2015 domain			
Index of Multiple Deprivation	Income domain	Employment domain	Education domain
11,236	11,236	8,606	10,858
55.0% (England average = 20.1%)	55.0% (England average = 20.1%)	73.0% (England average = 19.7%)	53.1% (England average = 19.8%)
Health domain	Barriers to Housing and Services domain	Living Environment domain	Crime domain
17,568	0	0	5,112
86.0% (England average = 19.8%)	(England average = 21.2%)	(England average = 21.0%)	25.0% (England average = 20.6%)

Source: Communities and Local Government (Indices of Deprivation 2015)

Figure: Number of people in each deprivation decile, Index of Multiple Deprivation 2015

Source: Communities and Local Government (Indices of Deprivation 2015)



County Durham
Community Foundation



Discussion Paper: Peterlee Fund

Place-based giving scheme proposal, 18 February 2019

Background to the County Durham Community Foundation

The County Durham Community Foundation (the Foundation) is a trusted community partner with a long record of effective place-based grant making.

The Foundation has awarded £40m in grants in County Durham since its formation in 1995. In 2017/18 the Foundation awarded £5.5m in grants, but only £38k was awarded to groups in Peterlee.

The Foundation is one of 46 community foundations based in England, Wales, Scotland and Ireland, effectively forming a national charity but with a very local-purpose.

In the last financial year, the UK community foundations awarded just under £100m in grants, making the network the fourth largest grant maker in the UK. Notably, the London Community Foundation oversaw the award of £10m in community grants to Grenfell Tower residents, distributing funds raised through online giving platforms. This follows Cumbria and Yorkshire community foundations acting as the disaster relief agency for their communities during recent floods.

What we would like to do

The Foundation is seeking the approval and possible financial support of Peterlee Town Council (the Council) to bring together the community, donors, corporates, local organisations & authorities (the Stakeholders) to contribute to a bespoke funding programme that helps to tackle the multiple issues of disadvantage in Peterlee.

Using the Foundation's charitable status to hold monies, and its proven abilities to manage community funds, a 'Peterlee Fund' (or such other name as agreed with Stakeholders) would be formed to create a fund that provides long-term community grant-support that is flexible, creative and most importantly sustainable, allowing the people of Peterlee to bring their community together to drive positive change.

Why

Peterlee is one of two urban areas in the East Durham Coastal area, the other being Seaham. It is an area that has suffered significant deindustrialisation, notably mining, and it is home to some of the most significantly disadvantaged communities nationally. With 30% of children living in poverty and where 32% of people have no qualifications, opportunities within the area are few and prospects are bleak. Consequently, life limiting ill-health is significantly higher than that in England and the crime rate is higher than the national average.

Where opportunities do exist, access is restricted or expensive; car ownership for example is very low and public transport is prohibitively expensive to those on low incomes. Despite this, grassroots projects are trying to deliver real change for local people and the social value of these can be seen in reductions in anti-social behaviour in the town's centre and a sense of ownership in how issues are tackled. A lack of appropriate, targeted funding and a weakened infrastructure network means, however, that sustainability of grassroots organisations is precarious.

How

The Peterlee Fund will bring together Stakeholders to contribute to a hyper-local place-based giving scheme. Building on the existence of established community Stakeholders the Peterlee Fund will (i) be embedded in the local system (not marginalised), (ii) have a sense of focus and realism about what can be achieved, (iii) demonstrate meaningful impact quickly, and (iv) create a long-term legacy that the local community contributes to and owns.



Possible themes of the Peterlee Fund may be to support:

- More engaged people, creating a sense of ownership in the town
- A place for young people to learn, work and live in
- Safer, healthier and more resilient communities

Who will be involved in the Peterlee Fund:

The Foundation is willing to seed the Peterlee Fund subject to support from others including the Council. The Foundation believes Council involvement, time & money, is essential to the success of the Peterlee Fund, although their actual 'influence' over the fund needs to be balanced by the need for grant-making to be community-led i.e. Peterlee is 'worked with, not on'.

It is recommended that the Peterlee Fund is seen as a long-term project, not a quick fix, and seed funding for at least three years is put in place whilst a long-term endowment is built up.

The Foundation will also seek to engage the support of its existing fundholders and work with Business Durham to harness the support of the many successful businesses in the surrounding Peterlee area.

The following is an illustrative example of how the Peterlee Fund could be developed to create a £100k community grant fund every year:

Illustrative Peterlee Fund	Year 1	Year 2	Year 3
Public Contribution e.g. Council, AAP	£75,000	£75,000	£75,000
Businesses/ Fund Raising Dinner	£10,000	£20,000	£30,000
Donor Contributions	£10,000	£10,000	£10,000
Foundation Matching Funds Flow	£20,000	£15,000	£10,000
Total	£115,000	£120,000	£125,000
10% Foundation Revenue Fund Contribution*	£11,500	£12,000	£12,500

* Includes charitable status/ governance, CCLA fees, grant-making activities - subject to contract

It should be noted, last year Peterlee groups only secured £32k from the Foundation.

Importantly, the Peterlee Fund will work with Stakeholders to build on the very successful 'Local Heroes' project that significantly reduced anti-social behaviour in the town. This project demonstrated the value of engaging local businesses to work together to solve problems and the impact of a targeted intervention that harnessed the passion of entrepreneurial people to improve their local community.

The Foundation will also look to work with 'Advice in County Durham' (ACD), an umbrella organisation of 170 regional third sector organisations that is seeking to simplify the provision of advice & support to County Durham residents. ACD is overseen by Citizens Advice Durham.

Summary

The Foundation believes for the Peterlee Fund to be successful Stakeholders should look to deploy meaningful funds for a minimum of three years to coordinate and handle the logistics of community-led grant making. This will help ensure a common agenda, an engaged community and continuous communications that are key to making the Peterlee Fund a success.

Funding will allow the Peterlee Fund to award long-term, meaningful grants, albeit with break clauses to drive quality delivery, to ensure that the fund is truly embedded in the community of Peterlee. The fund will really allow the people of Peterlee to drive change from within, knowing that long-term, sustainable not project-based funding is available through a trusted-local delivery partner.

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 28TH JANUARY 2019 at 6.30PM

PRESENT:- COUN A WATSON (CHAIR)

Mesdames:- K Hawley, K Liddell, K Duffy, L Fenwick, & S Simpson

Messrs:- S Miles, R Moore, S McGlen, R Kyle, J Robinson, S Kirkup & C Watkins

As the Chair and Vice Chair were both absent from the meeting the Town Clerk opened the meeting and invited a motion from the floor to nominate a Chair. Councillor S. Miles nominated Councillor A Watson and Councillor K Hawley seconded. There were no further nominations and it was RESOLVED that Councillor Watson chair the meeting.

118. Apologies for Absence

Apologies for absence were offered and accepted from Councillors S Meikle, T Duffy, A Long, G Carne & A Wilkinson.

119. Public Participation Session

A public participation session was held to allow members of the public an opportunity to put questions to the Council. There were no members of the public present at the meeting.

120. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise, none were received.

121. The Minutes of the Council Meeting of the 17TH December 2018 and Special Council Meeting of the 21st January 2019 a copy of which had been circulated to each Member, were approved.

Matters Arising

Minute Number 108 – Acoustic Panels

Progress with this installation was requested. The Town Clerk reported that the Pavilion Manager had requested a number of estimates from different companies and had only received one quote so far. **RESOLVED progress be awaited.**

Minute Number 117 – 2019/20 Draft Budget and Precept Demand

Councillor R Moore requested an amendment to show he had seconded Councillor A Watson's motion for a proposed amendment to the original motion, of a 1% reduction

in precept cost to council tax payers. **RESOLVED** minute number 117 to be amended to show Councillor R Moore seconded the motion.

122. The Minutes of the Resources Committee of the 7th January 2019 a copy of which had been circulated to each Member, were noted.

123. The Minutes of the Community & Environment Committee of the 14th January 2019 a copy of which had been circulated to each Member, were noted.

Matters arising

- (a) Minute Number 68 – Thorntree Gill Allotment site – amenity room and storage area

Progress was requested with this new build, and the Town Clerk advised the matter was with the Building Regulations department at DCC and he expected a response in 2 – 3 weeks time.

RESOLVED the information given be noted.

- (b) Minutes Number 74 – Peterlee Show Entertainment 2019, Circus entry

An update about the matter of charging for the Show Circus was requested. The Town Clerk advised it was a decision for Members had to make. Members asked if it was possible to have donation buckets at the entrance, instead of charging a fee. The Town Clerk is to discuss this with the Corporate Service Manager. **RESOLVED to await a further update on this matter.**

124. Spokesperson of the North East Party's Report

Councillor A Watson advised as the weather is getting colder, we must look out for our older neighbour's, animals and wildlife to make sure they are safe and he would like to see some work done around arranging a dog fouling campaign. **RESOLVED the information given, be noted. FURTHER RESOLVED a Dog Fouling Campaign be discussed further at the Community and Environment meeting.**

125. Spokesperson of the Labour Political Party's Report

Councillor L Fenwick explained she was happy to see that Galliford Try Partnerships have applied to Durham County Council for planning permission to build 67 homes on the site of the former Eden Community Primary School, 42 of which were affordable homes and 25 were rent to buy. Councillor L Fenwick also offered her congratulations to Eden Hill's People Centre who are due to benefit from a successful bid to the National Lottery fund. **RESOLVED the information given be noted.**

THE MINUTES OF THE MEETING OF THE
RESOURCES COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON MONDAY 4th FEBRUARY 2019 AT 6.30PM

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- K Hawley, S Simpson, K J Duffy & M A Cartwright

Messrs:- S McGlen, G Carne, S Miles, R Moore, T Duffy & J Robinson

62. Apologies for Absence

Apologies had been submitted and accepted from Councillors S McDonnell, A Wilkinson, L Fenwick, A Long, C Watkins, S Kirkup, K Liddell, R Kyle. **RESOLVED the Council approve the reasons submitted at the meeting for absence received from the Councillors listed, and their apologies for absence be recorded.**

63. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. No declaration of interests were received.

64. The Minutes of the Last Meeting

Members approved the content of the draft minutes as a true and correct record of the last meeting of this Committee held on 7th January 2019.

66. The Report of the Finance Sub Committee of the 24th January 2019 a copy of which had been circulated to each Member, was agreed.

67. Request for Concessionary Use of the Banqueting Suites, Tuesday 22nd January 2019, 10.00am - 1.30pm (retrospective), Community Alcohol Partnerships, (CAP), Action Planning Session and Tuesday 5th March 2019, 9.00am - 1.00pm, Community Alcohol Partnerships (CAP) Launch

A local Member queried why these requests needed to be approved at a meeting due to Peterlee Town Council being a partner in this initiative, which benefits the residents of

Peterlee. The Town Clerk provided an explanation, stating that the free use of Council facilities by outside bodies generally involved a concessionary use request and that it was useful to have such uses noted in the public record.

Following further conversation by the committee it was **RESOLVED that the Community Alcohol Partnership use of Shotton Hall not be required to be granted concessionary use status.**

68. Report of the Corporate Services Manager – 2019 Events Tender Quotations

Members were asked to consider and approve the recommendations in the report which had been previously circulated regarding tender quotes for services for the 2019 Town events, such as Armed Forces Day; Peterlee Show; Bonfire Night; Remembrance Parade and Christmas Tree Light Switch On.

Security

RESOLVED Phoenix Security from Newcastle be appointed for the sum of £9,809.85.

Fencing

RESOLVED Altrad from Gateshead be appointed for the sum of £1,520.00.

Medical Cover

RESOLVED Medics UK be appointed for the sum of £3,785.00.

Fireworks

Members asked for further information regarding the synchronization and choreograph of the fireworks. **RESOLVED A Nemisis Fireworks from Nantwich be appointed for the sum of £2,920.00.**

Fire Extinguishers

RESOLVED that the free offers from Hutton Fire Protection from Hartlepool, be accepted.

Traffic Management

RESOLVED Colas from Swalwell, be appointed for the sum of £3,441.82.

Toilets

RESOLVED Teesdale Event Services from Barnard Castle be appointed for the sum of £2,756.00.

Skips

RESOLVED Dents Skip Hire be appointed for the sum of £750.00.

Marquees

RESOLVED Dobsons's Marquee be appointed for the sum of £2,660.00.

Temporary Accommodation

RESOLVED A Plant be appointed for the sum of £430.00.

PA & Lighting, Stage, Generators & Lighting for the Peterlee Show and Bonfire Night

A Local Member asked if the flood lights on 3 sides of The Pavilion could be used for lighting instead. The Corporate Services Manager advised that a lighting tower must be located at all of the gates for exits from the cricket pitch.

RESOLVED Northern Productions from Sunderland be appointed for the sum of £6,660.00 and John F Hunt Power from Sunderland be appointed for the sum of £3,086.00 and £660.00 for the Bonfire Night. FURTHER RESOLVED the Corporate Services Manager look at the site plan to see if the number of lights needed could be reduced.

Councillor M A Cartwright left the meeting at 7.08pm.

69. Budget 2019/20

The Town Clerk showed Members the new YouTube video which had been shared on Facebook to explain the Precept and Budget to Peterlee residents. The Town Clerk thanked Members for their feedback.

The Town Clerk reported on the amendments made to the draft budget from previous recommendations and the success on procurement and savings. Members asked questions surrounding the categories of which some items were listed on the budget and requested some changes. **RESOLVED The Town Clerk was to make some category changes to the budget.**

Members asked if subscriptions to NALC and SLCC were necessary. **RESOLVED the Town Clerk look at the subscriptions and provide pros and cons to Members at the next Council meeting.**

Members asked questions about the planned improvements for the MUGA, and the Town Clerk confirmed that a more detailed report on the procurement of a new MUGA surface would be submitted to Council later in 2019.

Members asked a number of questions relating to the Allotments budget, and it was **RESOLVED that a review of allotment provision and options for increasing allotment activity be referred to the Community & Environment Committee for further discussion.**

THE MINUTES OF THE MEETING OF THE

COMMUNITY & ENVIRONMENT COMMITTEE HELD IN THE
COUNCIL CHAMBER, SHOTTON HALL,

PETERLEE ON MONDAY 11TH FEBRUARY 2019 AT 6.30PM

PRESENT: COUN R MOORE (CHAIR)

Mesdames:- S McDonnell, L Fenwick, K Hawley, S
Simpson, K J Duffy & K Liddell

Messrs:- G Carne, S Miles, A S H Meikle, C Watkins &
A Watson

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

75. Apologies for Absence

Apologies had been submitted and accepted from Councillors A Wilkinson, T Duffy, S McGlen, A C Long, R Kyle & M A Cartwright. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

76. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.

77. To Approve the Minutes of the Last Meeting

Members agreed the attached minutes of the meeting held on 14th January 2019 as a true and correct record of the meeting and they were duly signed.

78. Update on Sports Development Activities

The report of the Sport & Wellbeing Manager providing information for Members about new activities, PACES, events, marketing and sports clubs a copy of which had been previously circulated, was considered.

It was reported it was hoped there would be another Walk and Talk event in early 2019 and that the Taste Buddies project was being externally funded with support from PTC for room hire and staffing. Members reported the Street Games youth activities had been excellent and well attended with 45-50 young people taking part in the lower level of the Asda car park. **RESOLVED the information contained within the report, be noted.**

79. Minutes of the Woodhouse Park Working Party of the 6th February 2019 a copy of which had been circulated, were noted. In relation to the Period Poverty initiative it was reported a review and progress report would be provided to a future next meeting.

80. Minutes of the Events Park Working Party of the 23rd January 2019 a copy of which had been circulated, were noted. There were several items raised as follows:-

Summer Fun Days it was asked would the play area investment improvement programme affect the dates and it was assured a timeline for the works to the play areas would be provided for Members soon.

The Peterlee Show the issue of wrist bands for the stage area was questioned along with how the Pavilion would be accessed. It was suggested the next Events Meeting be held at Helford Road to allow this to be clarified and considered further.

Remembrance Parade it was suggested only one wreath be placed by the Town Council. It was also asked if the possibility of the Parade falling out at the traffic lights on the return journey at the bottom of Edenhill Road and would the Parade Marshall discuss this with the Veterans and report back to the Committee.

Christmas Tree Lighting Event it was suggested the Round Table be asked to sell glow in the dark novelties at the event to alleviate the workload for staff on duty that evening.

Over 60's New Year Party - The limit of 10 tickets per care home for the Over 60's Event was challenged and it was recommended this be reconsidered at the Events next meeting for there to be no limit applied. It was also asked if an Over 60's Summer Party could be

considered and planned. **RESOLVED these items be referred back to the Events Working Party for further discussion.**

81. Peterlee Show 2019 – Entry to the Circus

To receive an update on the proposal for charitable collections for the circus and entry at the Peterlee Show 2019. The Town Clerk confirmed that a Street Collection Permit had to be applied for by an individual rather than the organisation. **RESOLVED free entry to the circus be given to all and a Street Collection Permit be applied for. FURTHER RESOLVED that should other organisations wish to collect at other Events eg Armed Forces day, they be requested to apply for their own Street Collection Permit.**

82. Amendment to Parks Department working hours

The Town Clerk gave a verbal report on a proposal to amend their working hours to 37 hours per week, all year round. He explained the background to the request that had been received from all of the Parks & Cemetery Team. Following discussion it was **RESOLVED the Parks Team working hours be altered to 7.70 – 3.30 Monday to Thursday, 7.30 to 3pm Friday, 37 hours, and this be for a trial period of 12 months commencing 11th March 2019.**

Report to: Council Meeting

Date of Meeting: Monday 25th February 2019

Subject: #Durham19

Report of: Janet Hugill, Corporate Services Manager

Report Purpose: To present Members with details of how Peterlee Town Council are to support the **#Durham 19**, Durham County Council initiative and is for Member's information.

Introduction: 2019 is Durham's year of Culture. To recognize this Durham County Council have a dedicated website called #Durham19 where all events in the city of Durham and the surrounding areas and villages can advertise and list their events under various categories at no cost.

Summary: Detailed below are the activities the Marketing and Communications Officer here at the Town Council is doing to get on board with #Durham19 and with the benefits to PTC:

- Using DCC's toolkit provided via the #Durham19 to put our Town and Community events on their website;
- Following #Durham19 on social media as PTC, liking and sharing their posts;
- Adding #Durham19 to any culture activities we are promoting on social media, by doing this our post/pictures will be part of the #Durham19 and shall have a wider reach/share.

Report to: Peterlee Town Council

Date: 25th February 2019

Report of: Ian Morris, Town Clerk

Subject: Review of Members Allowances 2019/20

Report Purpose: To review the current level of allowances paid to Members of Peterlee Town Council and recommend a 0% increase in the allowance for 2019/20.

Background: The Local Authorities (Members' Allowances) (England) Regulations 2003¹ state that Parish and Town Councils may pay their chairman and other members a basic allowance and also a travel and subsistence allowance. Before a Parish/Town Council can pay an allowance it must first 'have regard' to the recommendations made by a Remuneration Panel established for that purpose.

On 24th October 2018 the County Durham Independent Remuneration Panel reviewed the levels of Members allowances for parish and town council across County Durham and resolved the following recommended limits:

Population	Amount suggested by Independent Remuneration Panel
Population of 15,000 and over	10% of the county basic allowance up to a maximum of £1,330
10,000 – 15,000	7.5%/ maximum of £1,000
5,000 – 10,000	5%/maximum of £665
3,000 – 5,000	2%/ maximum of £270
2,000 – 3,000	1.5%/ maximum of £200
1,000 – 2,000	1%/ maximum of £135
Under 1,000	0.5%/ maximum of £65

The panel also made a recommendation that any other allowances such as travel and subsistence costs when away from the region on Council business, are in line with the County Council's approved allowances. These

¹ See <https://www.legislation.gov.uk/uksi/2003/1021/contents/made>

allowances are published in Appendix of the County Council's Members Handbook².

The current level of Members allowance paid to Peterlee Town Council members is £1,206.84. This is £123.16 less than the £1,330 recommended maximum from the Remuneration Panel.

Following conversations at the Council's Resources committee on 4th February 2019 it was recommended that the Town Council adopt the same level of Members allowance for 2019/20.

Recommendation:

Members are recommended to note the contents of this report and to:

- (i) set the level of Members allowance for 2019/20 at £1,206.84, representing a 0% increase from 2018/19; and**
- (ii) accept the Remuneration Panel's recommendation to adopt Durham County Council's allowances scheme for other allowable expenses, in line with the 2003 regulations.**

² <https://democracy.durham.gov.uk/documents/s85770/Members%20Allowances.pdf>

Appendix 1: Implications

Finance – the Members allowances are included in the Council’s revenue budget for 2019/20.

Staffing –none.

Risk – none.

Equality and Diversity, Cohesion and Integration –none

Crime and Disorder –none

Consultation & Communication – the regulations require that once the Council has set the level of Members allowance it posts a notice to that effect. This will be done by the Deputy Town Clerk as soon as possible following the Council’s decision on this matter:

6) An authority shall, as soon as reasonably practical after setting the levels at which any parish basic allowance is to be paid and to whom, arrange for the publication in a conspicuous place or places in the area of the authority, for a period of at least 14 days, of a notice or notices containing the following information—

- (a) any recommendation in respect of parish basic allowance made by the parish remuneration panel;*
- (b) the level or levels at which the authority has decided to pay parish basic allowance and to which members it is to be paid; and*
- (c) a statement that in reaching the decision on the matters referred to in sub-paragraph (b) the authority has had regard to the recommendation of the parish remuneration panel.*

Procurement – none

Legal – this report is intended to satisfy the requirement of the Local Authorities (Members' Allowances) (England) Regulations 2003 in regard of the setting of levels of Members allowances.

Report to: Peterlee Town Council

Date: 25th February 2019

Report of: Ian Morris, Town Clerk

Subject: Peterlee Town Council budget 2019/20

Report Purpose: To seek Members approval of the final draft revenue and capital budgets for 2019/20.

Background: At the Full Council meeting on Monday 21st January 2019 Members approved a balanced budget for 2019/20 and set the precept figure of £1,280,443 – representing a 0% increase in individual taxpayer precept contributions compared to 2018/19.

Members also considered the draft budget and made a number of recommendations relating to various elements of income and expenditure for the 2019/20 financial year. On Monday 4th February 2019 the Resources Committee scrutinised the detailed draft budgets from the 2019/20 financial year and provided further feedback on a number of issues.

As a result of the feedback from Members and a number of developments since the 21st January and 4th February reports a number of additional amendments have been made to the final budget, including:

- Confirmation of the cost of extending the Citizen Advice Welfare Advisor project from 2 days to 3 (an increase from £12,000 in 2018/19 to £20,000 in 2019/20);
- The proposal for a 'Brass on a Bus' event at the Helford Road Pavilion in July 2019 to mark the 50th Anniversary of the Pasmore Pavilion (a cost of £2,500);
- A reduction in the estimate for Fuel & Oils based on the Q3 outturn actuals for 2018/19 (down from £13,000 to £10,000);
- Confirmation of the level of Members allowances for the 2019/20 financial year (£1,206.84 each, with a total budget of £28,000 to include provision for any additional allowances payable);
- Confirmation of the National Association of Local Councils (NALC) and County Durham Association of Local Councils (CDALC) membership costs for the 2019/20 financial year (estimated at £2,606.61, information on membership previously circulated to Members);
- Redistribution of a number of individual budget lines to different cost centres (e.g. Town Activities) – no net budget impact.

Headlines:	Total projected expenditure 2019/20:	£2,863,172
	Total projected income (before precept):	£952,009
	Projected use of Reserves:	£630,721
	Of which – Revenue	nil
	Capital	£630,721
	Precept demand:	£1,280,443
	Average Council Tax Band D cost:	£289.00 (0% increase from 2018/19)

Commentary: The 2019/20 budget (attached) provides for a total turnover (gross expenditure) of £2,863,172 for 2019/20.

Members have agreed that the 2019/20 precept sum be set at £1,280,443 which will equate to a Council Tax band D payment of £289.00, representing a ‘freeze’ (0% increase) on precept cost to Peterlee householders compared to 2018/19.

The 2019/20 the budget requires a planned use of reserves of £630,721, all of which will be on capital expenditure.

The capital expenditure includes the following proposed projects:

- Repairs and refurbishment to Shotton Hall to help maximise income generation;
- Replacement of the playing surface at the Helford Road Pavilion MUGA;
- Completion of the project to provide a new wet room/storage area at Thorntree Gill Leisure Gardens;
- Investment in the Town Council’s parks and play areas;
- Repairs to the Eden Lane depot building.

It should be noted that these are budget allocations only, and each of the projects will be subject to further report(s) to Council prior to commencement.

Of the £633,000 of capital expenditure identified in the budget £268,398 is funded from useable capital receipts and £364,602 from earmarked reserves. A revised use of reserves policy will be presented to Council in May/June 2019 once the year-end outturn position is known.

The detailed budget for 2019/20 is attached for Members’ consideration.

Recommendation:

Members are recommended to note the contents of this report and to:

- Approve the extension of the Citizen Advice case worker project from 2 days to 3 days a week for the 2019/20 budget year at a cost of £20,000;**
- Approve the proposal to host the ‘Brass on a Bus’ event in July at a cost of £2,500;**
- Approve the renewal of NALC and CDALC membership for the 2019/20 financial year at an estimated cost of £2,606.61;**
- approve the budget for 2019/20 as detailed in this report.**

Appendix 1: Implications

Finance –This report sets out the budget for the Town Council for the 2019/20 financial year, with a precept requirement of £1,280,443 (equivalent to a 0% increase for individual council tax payers) and a planned use of reserves of £630,721.

Staffing –The outline budget includes provision for deletion of the vacant Head of Operations role from the Council's staffing structure. It also makes provision for the 2% Local Government pay award due from 1st April 2019.

Risk – the budget has been set with regard to the Town Council's Strategic Risk register which was reviewed by the Council in October 2018.

Equality and Diversity, Cohesion and Integration – the budget makes provision for a range of services and events that are aimed at promoting social interaction and inclusion including youth engagement, volunteering, and ongoing wellbeing services operating from the Pavilion sports & community centre.

Crime and Disorder – the budget makes provision for a range of services and events that are aimed at tackling issues relating to crime and disorder including youth engagement and the road safety initiative.

Consultation & Communication –The outline budget has been developed with the Council's management team and has included direct engagement of staff in discussions about budget requirements for 2019/20. A summary of the draft budget was publicised through the use of a video on Youtube and Facebook in February 2019 and has had over 1,000 views as of 19/02/2019.

Procurement –none.

Legal –the legal power to raise a precept is enshrined in a statute, predominantly the Local Government Finance Act 1992 (cIV) and Localism Act 2011 (s78).

Appendix 2: final budget for 2019/20

PTC Budget 2019/20

Peterlee Town Council 2019/20 Forward Budget Detail - By Centre

Note :- (-) Net Expenditure means INCOME is greater than EXPENDITURE

		2018/ 19	2019/ 20	Variance £
101	Central & Civic HQ Costs	£	£	
4000	Salaries, Wages, Superan, NI	358205	320251	-37954
4003	Overtime	1575	1000	-575
4010	Cleaning Wages	5755	6860	1105
4011	Facilities Staff - Wages	10000	10000	0
4099	Pension Cont - Former Staff	0	0	0
4100	Training & Development - Staff	12000	15000	3000
4175	Personnel Services	10000	7000	-3000
4190	Wages Processing DCC	8000	8000	0
4200	Electricity	3491	3316	-175
4201	Gas	3990	3791	-200
4202	Water	926	972	46
4205	Rates	3170	3329	159
4210	Alarm System & CCTV	300	300	0
4211	Ins XS/Vandalism	250	250	0
4220	Window Cleaning	400	200	-200
4225	Cleaning Materials	7000	5000	-2000
4230	Furniture	3000	1500	-1500
4240	MiscellaneousExpenditure	1000	1000	0
4250	Repairs & Decoration	5000	5000	0
4350	Small Plant & Tools	1000	1000	0
4400	Telephones	2000	2000	0
4401	Mobile Phone	2600	2000	-600
4405	Postage	3000	2500	-500
4406	Petty Cash	200	200	0
4410	Office Machine Hire & Mtce	18000	18000	0
4412	Stationery & New Office Equip	10000	8000	-2000
4420	Publicity/Council Publications	2000	3000	1000
4425	Insurance	70000	75000	5000
4498	Health & Safety	3750	2500	-1250
4499	Occupational Health	3000	3000	0
4500	Fuel & Oils	13000	10000	-3000
4501	Road Fund Tax	650	650	0
4502	Vehicle Maintenance/Spares	8000	10000	2000
4503	Motor Insurance XS	500	500	0
Total Over Head Expenditure		571762	531118	-40643
Total Income		0	0	0
Central & Civic HQ Costs - Net Expenditure		571762	531118	-40643

PTC Budget 2019/20

102	Democratic Costs	2018/ 19	2019/ 20	
4101	Training & Dev - Councillors	5000	2000	-3000
4125	Mayors Personal Allowance	1500	1500	0
4126	Mayors Civic Duties	1000	1000	0
4127	Participation Allowances	28000	28000	0
4470	Civic Regalia	500	500	0
4530	Twinning	1500	5000	3500
Total Over Head Expenditure		37500	38000	500
Democratic Costs - Net Expenditure		37500	38000	500
103	Corporate Management	2018/ 19	2019/ 20	
4426	Subs to L.A. Bodies	4000	4000	0
4430	Elections	5000	5000	0
4450	Audit Fees	7500	10000	2500
4455	Banking Pick Up Service	1500	1500	0
4458	Card Machine/Bank Fees	5500	7000	1500
Total Over Head Expenditure		23500	27500	4000
Corporate Management - Net Expenditure		23500	27500	4000
105	Other Costs and income	2018/ 19	2019/ 20	
4460	General Fund	500	500	0
Total Over Head Expenditure		5500	10500	-37954
1045	Precept Received	1274085	1280443	6358
1046	Precept Support Grant	257551	251222	-6329
1209	Bank Interest	2000	0	-2000
Total Income		1533636	1531665	-1971
Other Costs and income - Net Expenditure		-1528136	-1521165	-37954

PTC Budget 2019/20

201	S/Hall Banqueting Suite	2018/ 19	2019/ 20	
4000	Salaries, Wages, Superan, NI	104285	129819	25534
4003	Overtime	5000	2000	-3000
4006	Building Maint. Contracts	1000	1200	200
4010	Cleaning Wages	11509	9146	-2363
4070	Wages - Shotton Hall Grounds	26180	27010	830
4174	Clothing & Uniforms	500	3000	2500
4200	Electricity	11970	11372	-599
4201	Gas	9975	9476	-499
4202	Water	2756	2250	-506
4205	Rates	10650	11000	350
4208	Licences	3500	2500	-1000
4209	Trade Refuse Costs	1200	1500	300
4210	Alarm System & CCTV	1000	1000	0
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	1125	1000	-125
4215	Refreshments	1843	1500	-343
4220	Window Cleaning	600	600	0
4230	Furniture	10000	5000	-5000
4240	Miscellaneous Expenditure	1000	1000	0
4250	Repairs & Decoration	10000	10000	0
4400	Telephones	0	0	0
4420	Publicity/Council Publications	4110	3000	-1110
4421	Shotton Hall Events	2835	5000	2165
4424	Bond	0	0	0
Total Over Head Expenditure		221288	238623	17335
1305	Electricity Refunds - Caterer	4489	0	-4489
1306	Gas Refunds - Caterer	1520	0	-1520
1312	Miscellaneous Income	0	0	0
1319	Hire Income	71760	60000	-11760
1320	Refreshment Income	2970	3500	530
1321	Hire of Equipment	2228	2000	-228
1322	Shotton Hall Events	7425	45000	37575
1323	Hire Chair covers etc	3267	500	-2767
TBC	Concessionary Use	0	10000	10000
1324	Hire disco lights etc	5495	250	-5245
Total Income		99154	121250	22096
S/Hall Banqueting Suite - Net Expenditure		122134	117373	-4761

PTC Budget 2019/20

210	Shotton Hall Bar	2018/ 19	2019/ 20	
4005	Bar Gas	498	250	-248
4030	Bar Wages - Casuals	32396	35000	2604
4214	Stocktaking Fees	858	669	-189
4570	Bar Purchases	75184	41000	-34184
Total Over Head Expenditure		108936	76919	-32017
1315	Bar Income	202703	120000	-82703
Total Income		202703	120000	-82703
Shotton Hall Bar - Net Expenditure		-93767	-43081	50686
215	Shotton Hall Catering	2018/ 19	2019/ 20	
4572	Catering Expenditure	177188	75000	-102188
Total Over Head Expenditure		177188	75000	-102188
				0
1329	Catering Franchise	20000	0	-20000
1330	Catering Income	150579	140000	-10579
Total Income		170579	140000	-30579
Shotton Hall Catering - Net Expenditure		6609	-65000	-71609

PTC Budget 2019/20

221	The Pavilion (Inc Sports Fac)	2018/ 19	2019/ 20	
4000	Salaries, Wages, Superan, NI	166276	178211	11935
4003	Overtime	4200	4000	-200
4006	Building Maint. Contracts	3400	3500	100
4009	Bistro Expenditure	25600	36288	10688
4010	Cleaning Wages	24745	26867	2122
TBC	Cricket roller hire	0	1800	1800
4056	Wages-Helford Rd Cricket Fld	7608	9577	1969
4057	Wages-Helford Rd F/Fields	5681	3192	-2489
4061	Wages-Helford Road MUGA	3580	4061	481
4081	Wages-Helford Rd Grounds	8477	12770	4293
4174	Clothing & Uniforms	600	600	0
4200	Electricity	17089	17943	854
4201	Gas	8588	8159	-429
4202	Water	3990	3791	-200
4205	Rates	13373	14042	669
4208	Licences	6000	6200	200
4209	Trade Refuse Costs	1100	1300	200
4210	Alarm System & CCTV	2400	2400	0
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	525	525	0
4216	Line Cleaning Costs	0	0	0
4217	Lift Maintenance Costs	2000	2000	0
4220	Window Cleaning	1000	1000	0
4230	Furniture	1000	1000	0
4240	MiscellaneousExpenditure	2000	2000	0
4250	Repairs & Decoration	3000	3000	0
4400	Telephones	2500	2500	0
4406	Petty Cash	100	0	-100
4410	Office Machine Hire & Mtce	2500	3000	500
4412	Stationery & New Office Equip	1750	1750	0
4420	Publicity/Council Publications	1500	1500	0
4424	Bond	0	0	0
4581	Pool Table Costs	600	600	0
4584	Sattelite TV Costs	3500	3800	300
4585	Loan Repayment	50450	50450	0
Total Over Head Expenditure		375383	408078	32695
		2018 19	2019 20	
1312	Miscellaneous Income	1500	2000	500
1314	Bistro Sales	44105	65496	21391
1319	Hire Income	42000	46200	4200
1320	Refreshment Income	400	400	0

PTC Budget 2019/20

1321	Hire of Equipment	50	50	0
1341	Pool Table Income	400	400	0
1507	Helford Road Cricket Facility	1000	1000	0
1508	Helford Road Football Field	1100	1100	0
1509	Helford Road MUGA	18000	20000	2000
	Total Income	108555	136646	28091
		266828	271432	4604

225	The Pavilion Bar	2018/ 19	2019/ 20	
4005	Bar Gas	600	600	0
4030	Bar Wages - Casuals	33882	37270	3388
The Pavilio 4214	Stocktaking Fees	1000	1000	0
4570	Bar Purchases	40000	35000	-5000
	Total Over Head Expenditure	75482	73870	-1612
1315	Bar Income	85000	85000	0
	Total Income	85000	85000	0
	The Pavilion Bar - Net Expenditure	-9518	-11130	-1612

PTC Budget 2019/20

241	Lowhills Road Community Fac	2018/ 19	2019/ 20	
4010	Cleaning Wages	3453	1143	-2310
4055	Wages-lowhills Rd F/Fields	5817	3192	-2625
4079	Wages-L/Hill Rd Grounds	3375	6385	3010
4200	Electricity	5938	5641	-297
4202	Water	2200	2310	110
4205	Rates	926	972	46
4209	Trade Refuse Costs	0	0	0
4210	Alarm System & CCTV	500	500	0
4211	Ins XS/Vandalism	250	250	0
4213	Hygiene Services	100	100	0
4220	Window Cleaning	100	100	0
4240	MiscellaneousExpenditure	500	500	0
4250	Repairs & Decoration	5000	5000	0
4400	Telephones	200	200	0
Total Over Head Expenditure		28358	26294	-2065
1307	Water Refunds - Surestart	800	800	0
1308	Electricity Refund - Surestart	2440	2440	0
1319	Hire Income	6000	6000	0
1506	Lowhills Road Football Field	1800	1800	0
Total Income		11040	11040	0
		17318	15254	-2065
242	Lowhills Road Bowling Club	2018/ 19	2019/ 20	
4010	Cleaning Wages	0	0	0
4054	Wages-Lowhills Rd B/Green	6124	0	-6124
Lowhills Rc 4200	Electricity	329	313	-16
4240	MiscellaneousExpenditure	0	0	0
4250	Repairs & Decoration	0	0	0
Total Over Head Expenditure		6453	313	-6140
1505	Lowhills Road Bowling Green	0	0	0
Total Income		0	0	0
		6453	313	-6140

PTC Budget 2019/20

261	Eden Lane Community Fac	2018/ 19	2019/ 20	
4051	Wages-Eden Lane F/Fields	5763	3192	-2571
Lowhills Rc 4080	Wages-E/Lane Grounds Maint	17288	19155	1867
4250	Repairs & Decoration	1000	1000	0
Total Over Head Expenditure		24051	23347	-704
1210	Communication Mast Rental	6000	6000	0
1319	Hire Income	1	1	0
1332	Activities (Classes etc)	0	0	0
1502	Eden Lane Football Fields	800	800	0
	Total Income	6801	6801	0
		17250	16546	-704
262	Eden Lane Depot	2018/ 19	2019/ 20	
4010	Cleaning Wages	6330	8575	2245
4200	Electricity	5237	4975	-262
Eden Lane 4202	Water	662	695	33
4205	Rates	4167	4376	208
4210	Alarm System & CCTV	1575	1575	0
4211	Ins XS/Vandalism	250	250	0
4230	Furniture	250	250	0
4240	MiscellaneousExpenditure	500	500	0
4250	Repairs & Decoration	2000	2000	0
4400	Telephones	1000	1000	0
4410	Office Machine Hire & Mtce	1000	1000	0
4412	Stationery & New Office Equip	2000	2000	0
Total Over Head Expenditure		24971	27195	2224
den Lane Depot - Net Expenditure		24971	27195	2224
263	Eden Lane Bowling Club	2018/ 19	2019/ 20	
4010	Cleaning Wages	575	572	-3
4050	Wages-Eden Lane B/Green	4183	4635	452
4240	MiscellaneousExpenditure	0	0	0
4250	Repairs & Decoration	1000	1000	0
Total Over Head Expenditure		5758	6206	448
1501	Eden Lane Bowling Green	550	550	0
	Total Income	550	550	0
Eden Lane Bowling Club - Net Expenditure		5208	5656	448

PTC Budget 2019/20

280	Woodhouse Park	2018/ 19	2019/ 20	
4010	Cleaning Wages	4606	4001	-605
4078	Wages-Woodhouse Park	33379	25540	-7839
4200	Electricity	4014	3813	-201
4202	Water	695	730	35
4206	Rent	1500	1500	0
4210	Alarm System & CCTV	750	750	0
4211	Ins XS/Vandalism	250	250	0
4240	MiscellaneousExpenditure	500	500	0
4250	Repairs & Decoration	4000	4000	0
4400	Telephones	250	250	0
Total Over Head Expenditure		49944	41334	-8610
Voodhouse Park - Net Expenditure		49944	41334	-8610
290	Sports Development	2018/ 19	2019/ 20	
4062	Wages - Sport Development	65094	69187	4093
4065	Marketing	500	1000	500
4067	Activities/Events	18720	22000	3280
4068	Equipment	300	300	0
4069	Training & Development	0	0	0
4073	Licences, Membership Ins	300	300	0
4174	Clothing & Uniforms	200	200	0
4215	Refreshments	50	50	0
4412	Stationery & New Office Equip	150	150	0
Total Over Head Expenditure		85314	93187	7873
1514	Coaches Forum income	2000	0	-2000
1510	Activities Ex Classes & Events	29500	40000	10500
1513	Funding Grant	0	5000	5000
Total Income		29500	45000	15500
Sports Development - Net Expenditure		55814	48187	-7627

PTC Budget 2019/20

301	Parks General	2018/ 19	2019/ 20	
4000	Salaries, Wages, Superan, NI	41718	43799	2081
4001	Sick Pay	13358	25540	12182
4002	Holiday Pay	54532	67042	12510
4003	Overtime	12600	6000	-6600
4071	Wages-Dene Parks	23051	35117	12066
4074	Wages-Misc. None Site Duties	2690	2980	290
4075	Wages-General Open Spaces	27821	30825	3004
4076	Wages-Play Areas	16689	18492	1803
4174	Clothing & Uniforms	3000	3000	0
4202	Water	193	203	10
4211	Ins XS/Vandalism	500	500	0
4240	MiscellaneousExpenditure	250	250	0
4300	Equipment & Supplies	8000	6200	-1800
4305	Manures,Fertilizers & Seeds	11000	11000	0
4310	Bedding Plants,Shrubs & Bed	15000	15000	0
4360	Play Equipment-Repairs	3000	2000	-1000
4370	Tree Maint, Surveys & Services	5000	1000	-4000
4371	Public Seats & Bins	1500	1500	0
4373	Hire of Skips	7000	7000	0
TBC	Vehicle Leasing	15000	15000	0
Total Over Head Expenditure		261902	292449	30547
Total Income		0	0	0
Parks General - Net Expenditure		261902	292449	30547
325	Cemetery & Burials	2018/ 19	2019/ 20	
4000	Salaries, Wages, Superan, NI	38613	38310	-303
4200	Electricity	750	788	38
4211	Ins XS/Vandalism	0	0	0
4240	MiscellaneousExpenditure	1000	1000	0
4300	Equipment & Supplies	2000	2000	0
4502	Vehicle Maintenance/Spares	0	0	0
4701	Past Burials-Contrib to Hord	0	0	0
Total Over Head Expenditure		42363	42097	-266
1702	Burials and Charges	20000	22000	2000
Total Income		20000	22000	2000
Cemetery & Burials - Net Expenditure		22363	20097	-2266
				0

PTC Budget 2019/20

350	Allotments	2018/ 19	2019/ 20	
4000	Salaries, Wages, Superan, NI	3504	3882	378
4202	Water	1389	1458	69
4211	Ins XS/Vandalism	250	250	0
4240	MiscellaneousExpenditure	500	500	0
4300	Equipment & Supplies	1000	1000	0
4306	Allotment Access Paths	2500	2500	0
Total Over Head Expenditure		9143	9591	448
1754	Allotment Rents & Water	3500	3500	0
Total Income		3500	3500	0
Allotments - Net Expenditure		5643	6091	448
401	Town Centre Office	2018/ 19	2019/ 20	
4200	Electricity	310	0	-310
4202	Water	358	0	-358
4205	Rates	5965	0	-5965
4206	Rent	12000	0	-12000
4207	Service Charges	3090	0	-3090
4210	Alarm System & CCTV	600	0	-600
Total Over Head Expenditure		22323	0	-22323
Total Income		0	0	0
Town Centre Office - Net Expenditure		22323	0	-22323

PTC Budget 2019/20

410	Town Activities	2018/ 19	2019/ 20	
4427	Donations	11000	11000	0
TBC	Concessionary use	0	10000	10000
TBC	Road Safety initiative	0	20000	20000
4715	Clock Maintenance	515	0	-515
4720	Gritting Service & Bins	2000	2000	0
4725	Dog Fouling Maint. & Bins	2250	2250	0
TBC	Appollo Pavilion 50th & brass festival	0	2500	2500
4462	CAB Case Worker project	12000	20000	8000
4463	Council Plan	10000	0	-10000
4464	Youth Provision	20000	20000	0
4461	Castle Eden Dene Centre	5000	5000	0
TBC	Friends of the Parks project	0	5000	5000
4726	Remembrance Parade/Armed Forces	3000	6000	3000
Total Over Head Expenditure		65765	103750	37985
Town Activities - Net Expenditure		65765	103750	37985
430	Town Events	2018/ 19	2019/ 20	
4730	Peterlee Show	65000	70000	5000
4733	Garden Competition	1500	1500	0
4740	Fireworks Display	10000	10000	0
4742	Carol Concert/Tree Lighting	5000	5000	0
4751	Senior Citizens	1800	1800	0
4756	Summer Events	4000	6000	2000
4757	Childrens Pantomime	4000	3500	-500
Total Over Head Expenditure		91300	97800	6500
1852	Fake Festival	1000	0	-1000
1851	Peterlee Show	10000	9000	-1000
Total Income		11000	9000	-2000
Town Events - Net Expenditure		80300	88800	8500

PTC Budget 2019/20

				0
901	Capital Projects	2018/ 19	2019/ 20	
4912	New Vehicles	32311	0	-32311
4913	Capitalised Maint - S/Hall	200000	300000	100000
4920	Consultants Fees	20000	20000	0
4930	Eden Lane Works	14757	20000	5243
4940	Helford Road MUGA	50000	50000	0
TBC	Woodhouse Park Toilets	20000	0	-20000
TBC	Thorntree Gill LG shelter	30000	30000	0
TBC	Dene Parks	25000	25000	0
TBC	Community Cinema	15640	0	-15640
TBC	Cricket Fence	30000	0	-30000
4955	Play Equipment	115000	188000	73000
Total Over Head Expenditure		552708	633000	80292
Total Income		0	0	0
Capital Projects - Net Expenditure		552708	633000	80292
Total Budget Expenditure :		2861892	2863172	-37954
Income :		2282018	2232452	-49566
Net Expenditure		579874	630721	-37954
of which, revenue exp		27166	-2279	-37954
capital exp		552708	633000	80292
income less precept		1007933	952009	-55924
Capital expenditure		Useable capital receipt	268398	
		Earmarked reserves	364602	
		total	633000	