



PETERLEE TOWN COUNCIL

Date of Issue: 15th June 2018

A MEETING OF **THE SCRUTINY & PROGRESS COMMITTEE** WILL BE HELD ON **FRIDAY 22nd JUNE 2018** IN **THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE** at **10.00AM**

Mr I Morris PSLCC, M.C.I.H, P.S.L.C.C.

Town Clerk

A G E N D A

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practicable.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

3. The Minutes of the last Meeting held on 8th June 2018

Members are asked to note and approve the attached minutes

4. The Pavilion

5. Hill Rigg House

6. Lowhills Road Leisure Gardens

7. To agree items for the next meeting, date & time

THE MINUTES OF THE MEETING OF THE
SCRUTINY & PROGRESS COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON FRIDAY 8TH JUNE 2018 AT 11.00am

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- L Fenwick, M A Cartwright, K J Duffy & K Hawley

Messrs:- R Moore, T Duffy, G L Carne & S Miles

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

1. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, S Simpson, C Watkins, A C Long, J Robinson & S Kirkup. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

2. Lowhills Road Allotments

Members asked for an update with this matter. The Town Clerk advised he had agreed with the representatives the Town Council would provide a meeting room for them to hold a meeting to progress various outstanding matters. It was asked what the to be appointed Parks Manager's role would be in relation to the leisure gardens; it was confirmed the Town Council would continue to manage the sites and would be clear on what was being done, ie regular site visits, manage and monitor the sites, skips, inspections etc. It was confirmed having nominated representatives in place would make it easier for the Council to communicate with the Gardeners and in turn them with the Council. **RESOLVED progress be noted.**

3. Community Cinema

It was reported the cinema was currently being installed. **RESOLVED progress be noted.**

4. Cricket Fence, Helford Road

The Clerk advised he was awaiting progress from the Planning Department, Durham County Council. Progress with the plans for a patio area was requested. **RESOLVED progress be noted.**

5. Woodhouse Park, toilet refurbishment

An update was given on the works to the toilets in the Park. Members made reference to the proposal to use the temporary building in the Park by the community on an evening also to issues with some of the planting in the park. **RESOLVED progress be noted.**

6. Items, date and time for the next meeting

RESOLVED the items be The Pavilion, Hill Rigg House and the meeting be held on Friday 22nd June 2018 at 10.00am.