



PETERLEE TOWN COUNCIL

Date of Issue: 27th August 2019

A MEETING OF THE RESOURCES COMMITTEE WILL BE HELD ON MONDAY 2nd SEPTEMBER 2019 IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm

Mr I Morris M.C.I.H., P.S.L.C.C.

Town Clerk

A G E N D A

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practicable.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. To approve the minutes of the previous meeting

Members are recommended to approve the minutes of the previous meeting of the Resources Committee on Monday 3RD June 2019 as a true and correct record,

(Minutes of previous meeting, copy attached)

7. Report of the Finance Sub Committee of the 17th July & 7th August 2019

Members are requested to note the payments approved at the meetings of this sub committee.

(Minutes of the Finance Sub Committees attached)

8. Neighbourhood Engagement Project

(a) Oakerside Community Centre

Request for help with the cost of the upkeep of their grounds, small grant requested of £740.00

(b) Peterlee Evolution

Request for £700 towards the cost of clothing and training equipment for under 11's football team

Powers used:- Under the power of GPC, The Localism Act 2018, as 1-8.

9. Contracts for the play area strategy

Joint report of the Town Clerk and Parks Manager recommending the award of contracts for Woodhouse Park and Eden Lane play area renewals.

(copy to follow)

10. Establishing a youth council

To consider proposals for the establishment of a PTC Youth Council, report of the Deputy Town Clerk/Democratic Services Manager

(copy to follow)

11. Planning Applications

(a) Bus Shelter opposite Hale Rise, Surtees Road, Clear Channel

(b) 27 The Chare, change of use of public Walkway into shop floorspace for Salford Estates

12. Events Safety Officer Services

Report of the Corporate Services Manager presenting to Members a proposal received to provide both consultancy and operational support for the Town Council public

events from January 2020 for a period of 3 years
(attached)

13. Peterlee Bogey Derby 2019

To receive an update on progress with arrangements for Peterlee's inaugural bogey derby and to consider the charging policy.
(verbal report of the Town Clerk and Chair of Resources Committee)

**THE MINUTES OF THE MEETING OF THE
RESOURCES COMMITTEE HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE
ON MONDAY 1ST JULY 2019 AT 6.30PM**

PRESENT:- COUN A WATSON (CHAIR)

Mesdames:- S Simpson, K Liddell, L Fenwick & K Hawley

Messrs:- G Carne, S Miles, S Franklin, R Moore, T Duffy & S McGlen

16. Apologies for Absence

Apologies had been submitted and accepted from Councillors A Wilkinson (Work commitments), S Meikle, A C Long, (holiday), C Watkins, (holiday), S McDonnell & R Kyle. **RESOLVED the Council approve the reasons submitted at the meeting for absence received from the Councillors listed, and their apologies for absence be recorded.**

17. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Councillor K Hawley declared an interest in item 8(ii) as the Chair of Haswell MENCAP and also in 8(i)b Bring ya Thing; Councillor S McGlen in item 8(i) a & b, being a member of the applicant's yoga class and his wife part of Bring ya Thing (and he left the meeting during consideration of this item).

18. To approve the minutes of the previous meeting

Members approved the content of the draft minutes as a true and correct record of the last meeting of this Committee held on 3rd June 2019.

Matters Arising

Youth Council

The Town Clerk reported he had received two positive replies from Schools so far and he agreed for the Council to provide several weeks work experience for a local student and he suggested this work could be used as a project.

Member's training

Members asked about undertaking food hygiene training. It was agreed Members contact the Democratic Services Team to arrange this.

19. 2018/19 Outturn budget

Consideration of this item was deferred.

20. Report of the Finance Sub Committee of the 20th June 2019 a copy of which had been circulated to each Member, was agreed.

21. Neighbourhood Engagement Project

Concessionary use

(i) **CAIM in East Durham request to use The Pavilion for:-**

(a) Yoga – cost of hire is £12.00 an hour; one and a half hours every week

(b) Children's PATHH – cost of hire either £6.00 or £12.00 per hour for ten hours

RESOLVED consideration of these applications be made following consideration of the PATHHs final evaluation report by Council.

Councillor S McGlen retired from the meeting during consideration of the following item.

(c) Bring ya Thing, 3 hours every other week) cost of hire £6.00 an hour

RESOLVED free use be granted for this activity and this be reviewed at the end of March 2020.

(ii) **Use of the MUGA 10th July 2019 5.30-6.30pm**

Walking Football Game to raise fund for Haswell MENCAP (cost would be £38.40)

RESOLVED free use be granted for this event and they be requested to provide picture for use on social media and the web site.

Powers used:- Under the power of GPC, The Localism Act 2018, as 1-8.

PETERLEE TOWN COUNCIL
FINANCE SUB-COMMITTEE
HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE
ON WEDNESDAY 17TH JULY 2019

Present:-

Councillors L Fenwick, R Moore, Steve Miles & A Watson

5. DIRECT DEBIT AND CARD PAYMENTS

RECOMMENDED the payments listed for June 2019, be accepted.

6. ACCOUNTS FOR PAYMENT

The accounts for payments for July 2019 amounting to £62,076.07, a copy of which had been circulated to each Member, were considered.

RECOMMENDED the payments as listed, be made.

PETERLEE TOWN COUNCIL

FINANCE SUB-COMMITTEE

HELD IN THE COUNCIL CHAMBER,

SHOTTON HALL, PETERLEE

ON WEDNESDAY 7TH AUGUST 2019

Present:-

**Councillors R Moore, G Carne, K Liddell, S Simpson, A Watson,
T Duffy, M A Cartwright, D Howarth, Steve Miles
& A Watson**

7. ACCOUNTS FOR PAYMENT

The accounts for payments for August 2019 amounting to £48,508.86, a copy of which had been circulated to each Member, were considered.

RECOMMENDED the payments as listed, be made.

Report to: Peterlee Town Council Resources Committee

Date of Meeting: Monday 2nd September 2019

Subject: Events Safety Officer Services

Report of: Janet Hugill, Corporate Services Manager

Report Purpose: To present Members with the proposal received to provide both consultancy and operational support for the Town Council public events from January 2020 for 3 years.

Introduction: A letters and specification were sent to 6 Health and Safety Consultants requesting a quote based on the information given in the specification.

Below is the quote received outlining costs per event and per year.;

Company A	2020	2021	2022
Armed Forces Day	£970.00	£995.00	£1,020.00
Peterlee Show	£1,960.00	£2,010.00	£2,060.00
Soap Box Derby	£690.00	£705.00	£725.00
Fireworks Display	£970.00	£995.00	£1,020.00
Remembrance Parade	£450.00	£450.00	£450.00
Christmas Lights	£300.00	£300.00	£300.00
Total Cost	£5,340.00	£5,455.00	£5,575.00
Cost/Day/(18 days)	£296.67	£303.06	£309.72

Recommended the quote from Company A, J T Event Services be accepted for the above costs which total £16,370.00 for the delivery of Safety support at Town Council annual events for 3 years.

Report To: Resources Meeting, Peterlee Town Council

Date: 6th September 2019

Subject: Establishing a Youth Council

Report of: Deputy Town Clerk/Democratic Services Manager

Purpose: To consider proposals for the establishment of a PTC Youth Council

Background:

It is suggested young people have a bad reputation and are seen in a bad light.

Young People say they have nothing to do. PTC may be seen as not up to date would like to find a way to get young people's ideas and get youth interested in our work and what we can do to help and support them.

A recent work experience Special Project Officer was employed for a period of two weeks and produced the excellent piece of work attached, (appendix 2).

Some of the headlines from the work are:-

- The benefits young people may get from working and being part of a Peterlee Youth Council;
- For PTC building a positive connection between young people in the town involving them in community activities and increasing the overall community vitality and engagement;
- A Youth council can bring new energy and ideas to standard issues and concerns with a unique perspective;
- Communities are realising young people are one of their most valuable assets.

The examples of Youth Councils are in Durham, Newcastle, Billingham, Sunderland, Hartlepool, Darlington.

It is suggested several components are needed for a youth council to be effective and efficient they are:-

- Having clarity and being coherent, having a clear purpose and objective
- having a Youth Council Champion (Officer from PTC)
- the need to use social media – millennials use Facebook the most out of any other social media platform for a common source of news about the government and politics and just keeping up to date with upcoming events around their local area
- up to the minute meetings, either every two weeks or monthly
- involving people in events
- unifying allowing people from different backgrounds to share their idea and experiences
- rewards – helps engage and sets a target
- Fair and equal representation promoting unity
- elections – making it more credible and serious
- be up to date on current topics considered eg climate change, mental health, lowering the voting age etc

The benefits are outlined and include when it is successful in benefits everyone inside it and outside it. It may bring energy and motivate the workforce as well as the group. It helps young people be prepared for life and gives them something to go on their CV's, goes towards UCAS points etc
Young people are generally up to date with the latest technology and they can give this first hand experience an opinions on matters. A Youth Council can help provide a positive environment for young people.

The Youth Council may help with ideas on how best to deal with issues such as the “leavers night” end the end of summer term.

A survey was carried out and came back with the following results. That PTC should set up their own Youth Council. The types of activity suggested were clear up days, holding a diversity fair and bake sales. Other events suggested were an annual party – Christmas or Easter, a fun fair or a charity fundraiser and a bingo. Those that took part in the survey had lived in Peterlee for more than 10 years.

The Youth Council would need to be well advertised using various methods including posters, social media, basic search engine optimisation, events and in local shops.

Proposal

That a Peterlee Youth Council be established. It is suggested the logo be as simple as “Peterlee Youth Council – Act right now, right here”.

It is the aim to establish the Youth Council with the first meeting taking place in November 2019.

To date two of the three 11+ schools have shown an interest in being involved. The schools will be contacted again now they are back in school after the summer break. We will then talk about having an election or maybe at first an expression of interest in being involved and this be taken forward at the first meeting in early November. The meeting would be held in Shotton Hall and then be followed by further meetings in late November and December 2019.

The Youth Council would be asked to be involved in some of the future PTC activities ie Christmas Tree Lighting event on 29th November 2019.

If you want young people to be engaged, engage them, listen to them and take their ideas on board.

Recommendation:-

To agree to the establishment of a PTC Youth Council, and the Democratic Services Team be nominated as the Youth Champions for PTC.

Appendix 1: Implications

Finance – there is no current budget for a youth council, although there is a budget of £20,00 for youth provision. Funding will be required for funding a launch event in the Park and for equipment.

Staffing – will be administered by the Democratic Services Team

Risk – no direct implications (reputation). Full risk assessments carried out by the Manager using and supervising the volunteer

Equality and Diversity / Public Sector Equality Duty - no direct implications, equal opportunity council activities be adapted where possible to suit the volunteer and any disabilities they may have

Accommodation - no direct implications

Crime and Disorder - no direct implications

Human Rights - no direct implications

Consultation – no direct implications

Procurement - no direct implications

Disability Issues - no direct implications

Legal Implications – GDPR collecting and using information

Appendix 2

The Youth Council Goal in Words

Learn how to work with other young people
Build strong and lasting friendships
Develop greater self-esteem and self-confidence
Develop communication skills
Develop leadership skills
Develop organizational skills
Gain self-worth and inner-strength to battle negative peer pressure
Develop winning attitudes
Learn how to take responsibility for their actions
Contribute to making a difference

Positive Role Models

Trustworthy
Honest
Courteous
Patient
Respectful
Dedicated and determined
Sociable Open-minded

Now, more than ever community leaders are releasing the positive connection between involving youth in community activities and the increase an overall community vitality and engagement. Youth bring new energy and ideas to standard issues and concerns, often with a unique perspective as to how best to tackle challenges and opportunities.

A youth council is a formal group or board of young people that provides representation or a voice for youth in the community. Councils facilitate the involvement of young people in local governance and decision-making.

The recruitment of dedicated youth members is the most critical factor to the success of a youth council.

Participation on a youth council is less likely to be successful if it is all work and no play. Do not underestimate the importance of fun. Adding in fun elements like team-building games and ice-breaking activities for new members also encourages members to establish a collaborative environment where everyone is free to comment and voice their concerns. They will feel more engaged and appreciated.

Communities are realizing that young people are one of their most valuable assets.

There are groups of young people getting together all over the country a part of independent and local youth councils. If you are keen to get involved in making your city, town or area better for young people. The get in touch with your local council.

Durham

About- Durham Region's first and only by-youth, for-youth Council. Making sure the voice of Durham's young residents is heard.

Here at the Durham Youth Council, we believe that youth are key stakeholders in our community and have many qualities that can contribute to the betterment of our Region. We also believe that youth should be included in the decision-making process on issues that affect youth in the Region of Durham. We are committed to inclusion and diversity on our council and strive to have an open, honest, fair and respectful council.

Newcastle

Mission- Newcastle Youth Council aims to make Newcastle a better place for young people by listening to them, getting their voices heard and acted on.

We want to improve the public image of young people by working with other generations, celebrating young people's achievements and competently hosting youth events.

We campaign for cheaper transport for young people, especially for those aged 16-18. We believe transport services should be easy to understand and that young people should be able to buy just one ticket to travel anywhere in the North East. Subsidized travel should be automatically available to the poorest young people.

We also want better services for young people in their own neighborhoods. We want safer play areas and structured activities where young people can meet with others. We want better emotional and life-skills support services (places to go in times of crisis and standard education in all schools about life skills).

Billingham

About- Billingham Youth Council is made up of 9 enthusiastic young members who are currently working on their 'Beautiful Billingham' Campaign.

British Youth Council- We empower young people aged 25 and under to influence and inform the decisions that affect their lives. We support young people to get involved in their communities and democracy locally, nationally and internationally, making a difference as volunteers, campaigners, decision-makers and leaders.

Charity that works to empower young people and promote their interests. Run by young people, exists to represent the views of young people to government and decision-makers at a local, national, European and international level; and to promote the increased participation of young people in society and public life.

CREATING A YOUTH COUNCIL

- ❖ Adds volume to the voice of the area and directs it.
- ❖ Opportunities for all social backgrounds and classes.
- ❖ Cohesively addresses the changing and evolving needs of the youth, socially and economically and it is regarded as being significant to their human growth.

- ❖ The youth are key stakeholders in the community.
- ❖ The Youth Council contributes to the betterment of the town (Peterlee).

When creating a new organization or a different sector of one like a Youth Council a couple of the questions you need to consider is why? And most importantly how?

When researching into this the researcher discovered many Town Councils in the North East have Youth Councils. As well as a charity dedicated to the Youths themselves.

Again, another important question, was it successful?

After examining and reviewing the Youth Councils of **Sunderland, Newcastle, Hartlepool, Darlington, Billingham, Durham and the British Youth Council**, the conclusion was that the most successful Youth Councils had some significant details. Studies also identify several components necessary for Youth Councils to be effective and efficient.

Having clarity and being coherent-Young people need to understand both what they are doing and the intended outcomes of their actions. Providing them with context and clearly defined expectations allows for a deeper connection to the work. Additionally, another way of making the Youth Council accessible is by creating a Youth Advisory Committee. **It is vitally important to have a clear purpose and objective for the Youth Council.** Having this Committee would entail having to create a selection of criteria (i.e. an agenda) and choose a method for identifying and recruiting members of the Youth Council.

Selected Person (otherwise known as a champion)- Having someone who is dedicated to the Youth Council is vital as organizing events, visiting schools, continuously controlling the social media platform while also making sure each representative of the Youth Council is listened to. Additionally, it makes the Youth Council more accessible as people know that the Council are dedicated to this proposition as well as this, people can assert this particular person with the Youth Council, so they know who to contact if there are any queries, etc...

Social media- The most successful Youth Councils were seen to be using Facebook, Twitter and their own website or a partnership with the Town Council on their website, this has the consequence of making people aware to the next upcoming event or meeting. Additionally, particular research in 2018 was done for youth's political awareness. The conclusion; Millennials use Facebook the most out of any other social media for a common source of news about the government and politics and just keeping up to date with upcoming events around their local area.

Up to the minute meetings- Youth Council meetings every fortnight or even monthly ensure that every person has the chance to vocalize their viewpoint or judgment.

Involving people- Events are always an influential, well connected way of involving not only young people who aren't already part of the Youth Council but citizens who might be significantly older. It is a favourable way to unite, connect and illuminate people as to how they perceive the current agenda and what they would add to this. On top of that, it enables both the contrasting ages to amalgamate and join forces.

Unifying-Effective Youth Councils allows people of different backgrounds to share their ideas and experiences.

Active youth participation-should be involved in a meaningful way. In order to retain and truly include the voices of young people, the youth must be treated as experts in their own right.

Young people must see that their participation is having impact. This links with the young people being rewarded.

Rewards- Rewarding people for their hard work. Young people especially thrive off rewards, it's what they do at school. This helps engage their young minds and sets a target for them. If they do good work, they will reap the rewards.

Fair and equal representation- Young people need to serve and represent the youth fairly; otherwise they risk losing legitimacy. Fair representation helps create a cohesive Youth Council that promotes unity among young people.

Elections-By having elections, not only would this be useful for younger people as it would build up their credentials as well as their confidence. This would enable the Youth Council to present themselves as an official organization, which in turn would make people regard it as something serious, this would further better results in the long term.

Prevalent notions- Finally, the last thing that the successful Youth Councils have is up to date, current topics and proposals. This would include, climate change, mental health and voting at the age of 16 and so forth.

What are the benefits of having a Youth Council?

The benefits of having a Youth Council are really, quite simple. When a Youth Council is successful it benefits everyone, who works within and outside of it.

Energy and motivation- Many of the skills gained through participation in Youth Councils can be transferred to other contexts. The majority of young people have a thirst for knowledge, and they are very enthusiastic to try something new so that they can prove what they have learned so far. Subsequently this will motivate the general workforce of the Town Council.

Prepared for life- Providing young people with the ability to express themselves in a diplomatic and eloquent matter, for example, it can serve them well in their professional and social lives. Additionally, as completing the Duke of Edinburgh's Award is becoming more prevalent, students could use the opportunity for volunteering for the Youth Council as their skill or volunteer section in their completion of the Award. Equally, they would be able to present this on their UCAS when applying to a university or their CV when applying to get a job.

Technological- Younger people have grown up with the internet, mobile phones and many more innumerable technological devices. This present day, social media is expanding every day and it is simply unavoidable for a company not using at least one Social Media Channel. There has been a couple of discussions regarding what type of social media platform to use. If adults don't know then young people will.

First hand experience and opinions- What's a better way to learn about how young people feel about the town and what further improvements could be made via the Town Council, then asking the young people themselves.

Turning to the better side- We all know people who tend to move toward the bad side. Now just because they are bad does not mean that they can't change. By using positive reinforcement and creating an awards system and events that they would actually, enjoy, like a funfair or a pizza night, would engage them and might actually have a positive impact of themselves and the community itself. Young people constitute clear assets to development when they are positively empowered to be active citizens.

Survey Questions

1. Should Peterlee set up their own Youth Council?
2. What type of activities would you participate in if they were available in this Town (Peterlee)?
3. What would you like to be added onto the Youth Council agenda (if there was one)?
4. How long have you lived in this community?
5. Would you say that the Peterlee Town Council is active in regard to events and just general responses.
6. Do you have any suggestions regarding the Youth Council agenda.

Results from the Survey

1. 100% of people agreed that Peterlee should in fact set up their own Youth Council.
2. People voted for the activities that they would participate in would be a bake sale, a Clear Up Day to help the environment and then a Diversity fair which would unite everyone of all classes and ages.
3. Statements from the people who answered this section of the survey. 'Increasing the awareness of the dangers of drugs on people's mental health in order to discourage younger people from taking them.'
'I personally think there should be more to do with art and encourage art in and around Peterlee in young people. We are so lucky to have the Apollo pavilion on our doorstep and there should be more education about it as a lot of young people from Peterlee are interested in art in school college etc. I think there should be an event where young people are encouraged to create artwork through schools and colleges that can be displayed in and around the Pavilion one day a year as a festival to celebrate art, young people and the Pavilion! A good way for people to network and express themselves and be proud to be from Peterlee.'
4. Every participant that had answered this survey has lived in Peterlee from more than 10 years.
5. 66.67% of people voted yes and 33.33 % of people voted no.
6. Statements from the people who answered this section of the survey. 'Increase younger people's awareness of pollution and recycling to discourage littering/preserving local area. Maybe set up some groups for youths to attend which could help with stuff like socializing or mental health. Encourage younger people to get involved learning about politics.
'Have more things to celebrate race culture, gender and sex in young people and encouraging people to feel and embrace who they are as I haven't seen anything like that in Peterlee at the moment and feel a lot of people are very closed minded and we don't want our future generation to be like that!!'

What do Peterlee want regarding events?

The results from the survey show we can determine that even though that the suggested events are significantly different they are very achievable. In the survey we asked what type of activities people would participate in if they were to be available in Peterlee. People responded that they would engage in a clear up day (helping the environment), a diversity

fair (unites everyone of all ages and backgrounds), a pizza (or any other food) night and a bake sale.

However, by shadowing and emulating other fellow Youth Councils, some events that we could execute could be an annual Christmas or Easter Party, a funfair or a charity fundraiser and bingo.

Advertising Peterlee Youth Council

When it comes to launching a Youth Council, favourable advertisement is essential. There are many ways in which this can be done.

Posters- Even though this is not the most successful way of introducing the Peterlee citizens to a Youth Council, it is a simple and an inexpensive way to present the proposition of a Youth Council and a few of posters in local supermarkets or restaurants can still promote this.

Social Media-As stated before, social media is the most significant and effective way of promoting any ideas. It opens communication and can create an interesting and a dynamic communication portal between the Town Council and the citizens. When a Town Council behaves with openness and honesty in the relation of the citizens, they automatically feel satisfied and share more awareness to their active communities. Additionally, having a website just for the Youth Council will make it clear to the audience (the youths) the agenda that will be proposed and any upcoming events or meetings, making it accessible to everyone.

Basic SEO- This stands for Search Engine Optimization, which means that when the Town Council sets up the web page this means that the search engines understand the content of the pages and may link to you when someone searches for what you sell or the kind of information the Town Council might provide. The followers, if they find the subject matter interesting and shareable, they will promote this on their own level and will therefore involve more people to the social media profile as well as the official website.

Events- While preparing for an event, social media is also very influential in this process as by using a hashtag, which would make people more aware because it has a larger chance of trending (i.e. expanding).

Local Shops- Using local shops or supermarkets to hold talks or even stands to hand out leaflets or posters is a cost-efficient and effective way of promoting the Youth Council.

Creating a Slogan and a Logo

To help the Town Council stay relevant and competitive, creating a logo that is already similar but slightly different to the Town Council will help with this. Successful Youth Councils have devised a completely different logo than to their Town Council logo, however, this has been completed several years after. The starting point the successful Youth Councils had used is using their original Town Council logo but simply replacing the Town with the word Youth.

Additionally, creating a slogan is essential when creating the Youth Council as it is known to be the most effective means of drawing attention of the customers. Despite the fact that, an elongated section of text would be sufficient as it would explain everything the Youth Council have to offer in depth. A short and incisive slogan cuts through the clutter and creates a memorable image in the customers' or in this case the citizens' minds.

‘Act right now, right here’.

Plan after November

It has been requested that the Youth Council is to be set up at the beginning of November, which would mean that the first meeting on a Monday would be on the 4th November. November is a reasonable time to introduce the Youth Council as the Academic School Year commences at the start of September and with this in mind, the initial ideas from the students can be given to the Youth Council to create an agenda. As well as this, upcoming events and dates can be organized if the students obviously agree with this and promotion and advertising can also begin.

Having a meeting every fortnight would ensure both the staff and the students’ knowledge and awareness of upcoming events is up to date and consistent throughout the process. Preferably the meetings would have to be held at Shotton Hall and not at the schools as other people who are not students if often a health and safety risk.

If the process were to start on the 4th November (Monday), this would be 18th November, 2nd December and the 9th December. Then a break until mid-January due to the school holiday breaks.

There are numerous charity events happening in November and December which either the students can get involved with or even just the Peterlee Town Council employees.

November: 1ST-31ST November Foundation Men’s Health Awareness Month

17th November- Children in Need

20th- 26th November – Road Safety Week

December- Toys for Tots

December- Operation Christmas Child

December- Salvation Army’s Fill the Truck

Plan B. If all fails?

For the sake of argument, let’s say no one was interested, which I can almost guarantee wouldn’t happen since we have had several responses from the recent survey, but let’s say it did, if the idea and notion of a Youth Council dissolved. Even though we wouldn’t have a Council per say for the younger generation, the Peterlee Town Council themselves would still be able to represent the youths.

A couple of examples of still representing the younger generation of Peterlee could be:-

The Council would still be able to host events, a diversity fair might be the most successful option due to the fact that this would integrate both the younger and older generations.

As we are already aware of, the issue of Mental Health is rather pressing and it’s an issue that many people are able to talk about.

A fair dedicated or even just the odd stall around the local supermarkets, to Young Minds, the charity would help with this.

A large percentage of the money that could be raised by having a fair, a bake sale or even an office party, could be donated to this inspirational cause. The charity is accessible to everyone, we could use the Peterlee Town Council Facebook to use their hashtag #HelloYellow! This would take place on the 10th October and all the employees could wear an

item of clothing in the colour yellow. This would be an easy process to take part in as all you do is to go on the Young Minds website and just click Get Involved.

Other Youth Councils

Having contacted several Youth Councils based in the North East of England, we now have an insight as to how to set up a Youth Council and what details could make it successful.

Sunderland

This commenced in 2000.

They regard their Youth Council as engaging with young people's viewpoints, which is done via their Participation and Engagement Team.

By contacting local schools around Sunderland, they were able to recruit young students who were interested in getting involved with the Youth Council. They also instigated the State of the City Debate which works closely with the students in school and college to ensure that they get as many young people's perspectives as possible.

In addition to this, the Sunderland Youth Council work closely with the British Youth Council. By having an annual membership, the British Youth Council deliver training and organize Make Your Mark, as well as having a 3-day Annual Sitting and their Members of Youth Parliament who are elected every 2 years have the opportunity to debate in the House of Commons. Even though this is costly, the Sunderland Youth Council claims the benefits that they receive weigh out the cost of the membership.

Furthermore, the Sunderland Youth Council write a quarterly report which is sent out to all senior leadership councillors and MPs so that they are kept updated.

Billingham

This commenced in 2013 following a request from the youths of Billingham.

All ideas are generated from the Youth Council.

The Billingham Youth Council have also been involved in several projects. For example; an Accessible play, an agricultural project, a community garden and Beautiful Billingham Campaign which resulted in the Youth Council securing funding from the Heritage Lottery Fund (Young Roots) to renovate a derelict site and pond.

They also have monthly meetings and they attend a full council meeting to update on the projects that they are involved with.

When Billingham Town Council were setting up the Youth Council they held an opening evening working in partnership with Youth Services at Stockton on Tees Borough Council and prior to this event they attended local schools and college assemblies to raise awareness and held PR/Marketing stall in various locations.

Comparing the Youth Council with Politics. Which is better?

The BBC state that 'Two of the truisms of modern politics are that the working class are disenfranchised and that the young are uninterested.' Well what we can say to that is that you're wrong. Since 2015 there has been a surge of interest and excitement about the youths'

ability to reach out and get stuck in and involved in politics, and even now more and more young people are getting involved. They are no longer being silenced.

A couple of examples... Within the Green Party, the Young Greens Group doubled its; size. Young people also make up a large part of UKIP.

Now I'm not denying that there are young people out there who literally don't know the definition of politics or what each political party stands for. Some, and when I mean some, I mean the majority of political parties don't engage with young people. So, if there are a few people who don't know anything about politics its' not their fault it's the political parties not being accessible to young people. In addition to this, the most current politicians aren't honest, they aren't trustworthy. Where political parties will fail, the Youth Council will succeed. Learn from their mistakes.

That's where we step in. Creating a successful Youth Council unites, informs and directs young people while showing attentiveness. It's simple, if you want people to be engaged, engage them, listen to them and take their ideas on board.

Youth Councils in the North East of England (Case Studies)

Durham

- Set up in 2010
- Appoints young adults via application on a 1st come and 1st served. They are questioned as to why the applicant wants to serve the Youth Council.
- Available to those aged 14-26 years old.
- They have social media platforms. Facebook, twitter, Instagram, website and an email.
- Changed their logo
- 'Building towards Tomorrow'
- Diversity fair, Budget/Planning Committee, Christmas Party, Clear Up Day and a fundraiser- all you can eat pizza.
- Community safety- transit to environment- topic that they are interested in.
- Community- Clarrington EFW, Pickering Airport and water fluoridation – all successful elements of their Youth Council.

Billingham

- Set up in 2013- following a request from the youths of Billingham.
- All ideas are generated from the Youth Council.
- The Billingham Youth Council have also been involved in several projects. Accessible play, an agricultural project, a community garden and Beautiful Billingham Campaign which resulted in the Youth Council securing funding from the Heritage Lottery Fund (Young Roots) to renovate a derelict site and pond.
- Monthly meetings and they attend a full council meeting to update on the projects that they are involved with.
- When Billingham Town Council were setting up the Youth Council, they held an opening evening working in partnership with Youth Services at Stockton on Tees Borough Council and prior to this event they attended local schools and college assemblies to raise awareness and held PR/Marketing stall in various locations.

Sunderland

- Set up in 2000.
- 'Together for Children' – The Child
- They regard their Youth Council as engaging with young people's viewpoints, which is done via their Participation and Engagement Team.
- By contacting local schools around Sunderland, they were able to recruit young students who were interested in getting involved with the Youth Council.
- They also instigated the State of the City Debate which works closely with the students in school and college to ensure that they get as many young people's perspectives as possible.
- Work closely with the British Youth Council. By having an annual membership, the British Youth Council deliver training and organize Make Your Mark, as well as having a 3-day Annual Sitting and their Members of Youth Parliament who are elected every 2 years have the opportunity to debate in the House of Commons. Even though this is costly, the Sunderland Youth Council claims the benefits that they receive weigh out the cost of the membership.
- They also write a quarterly report which is sent out to all senior leadership councilors and MPs so that they are kept updated.

Newcastle

- Strategic Advisory Committee of City of Newcastle
- Aged 15-25
- Monthly meetings which normally last 2 hours.

Hartlepool

- Aged 13-18
- Weekly meetings that commence every Monday.

Darlington

- Minimum wage for under 16s.
- Youth discount cards.
- Free breakfasts for everyone at Private Schools.

British Youth Council

- Aged 25 and under
- Mental Health
- Votes at the age of 16

Report to: Peterlee Town Council Resources Committee

Date: 2nd September 2019

Report of: Parks Manager and Town Clerk

Report Title: Award of contracts for the play area strategy – Woodhouse Park and Eden Lane

Purpose: This report is intended to provide Members with an update on progress with the procurement of the Council's Play Area Strategy and provides a recommendation for the award of contracts for Woodhouse Park and Eden Lane play area renewals.

Background: As members will be aware, in November 2018 the Council approved a Parks and Play Area investment strategy proposal that included recommendations to invest in the renewal of the Town Council's play areas in Woodhouse Park, Heath Close and Eden Lane.

In order to ensure a robust and timely procurement process for the works, the Town Council utilised Durham County Council (DCC)'s existing play area contractor framework and commissioning process. The five play contractors on that framework were sent outline descriptions and specifications and a target budget for each of the play area sites, and were invited to submit their costed proposals within a set timescale.

The proposals that were submitted were evaluated by the Parks Manager with support from the DCC procurement team and were taken out to local residents through public consultation events:

Woodhouse Park – 6th June 2019, classroom in Woodhouse Park

Eden Lane – 5th June 2019, Horden & Peterlee Rugby Club

Heath Close – 13th June 2019, school, and then again on 16th August 2019, family fun day event in the park.

The Heath Close proposals were revised following feedback from local Ward Members, and the procurement process for this play area is almost complete. Members will receive a separate report on the Heath Close site in October 2019.

Proposals: Following the technical evaluations and community consultation events, the final proposals for Woodhouse Park and Eden Lane are as follows:

Woodhouse Park preferred option – Kompan Ltd (see appendix 2) £181,811.00

Eden Lane preferred option – Wicksteed Leisure Limited (see appendix 3) £61,489.15

The detailed layouts and specifications are provided in appendix 2 (Woodhouse Park) and appendix 3 (Eden Lane).

Budget: The total cost of the two schemes in this proposal is £243,300.15

The allocated budget for the play area strategy is £310,000, with a s106 funding bid currently underway for £57,500 for the Woodhouse Park project which, if successful, will increase the available funding to £367,500. If the two proposed schemes are

approved the remaining unallocated funding will be £124,199.85. Although currently being finalised, the anticipated cost for the Heath Close proposal is in the region of £90,000.

Recommendation: Members are recommended to:

1. Approve the award of contract for the renewal of play areas at Woodhouse Park to Wicksteed Leisure Ltd to a value of £181,811.00
2. Approve the award of contract for the renewal of play areas at Eden Lane to Kompan Ltd to a value of £61,489.15
3. Receive a report on the proposed contract reward for the Heath Close project at the October meeting.

Appendix 1: Implications

Finance – The report sets out recommendations for the commitment of £243,300.15. This expenditure is contained within this year’s capital programme and consists of reserves and a current s106 funding application.

Staffing - No direct implications.

Risk – The development and delivery of the Play Area Strategy is a key action point in the Council’s Corporate Risk register.

Equality and Diversity / Public Sector Equality Duty – the design and specification of the two play areas includes specific requirements for accessible play equipment/opportunities.

Accommodation - No direct implications.

Crime and Disorder - No direct implications.

Human Rights - No direct implications.

Consultation – Each of the projects has been subject to specific consultation with local ward members and with the local community through consultation events held in local community venues.

Procurement – The Council made use of the DCC play contracts framework agreement in order to ensure a robust and timely approach to what is a relatively detailed procurement process.

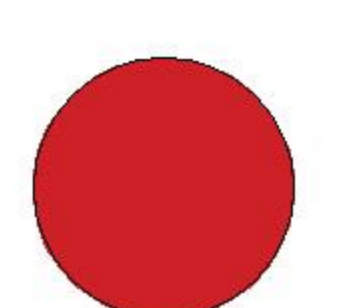
Legal Implications - No direct implications.

Data Protection - No direct implications.

Appendix 2: Woodhouse Park

WOODHOUSE PARK - TODDLER

Durham City Council

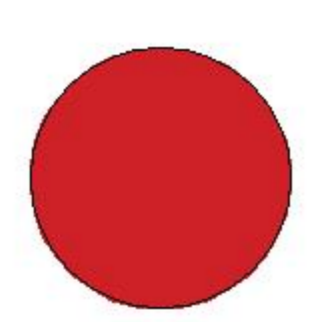


- KEY:**
- A. Kiboko Multiplay Unit
 - B. Simple Simon Multiplay Unit
 - C. Swirl Roundabout
 - D. 2.4m Viking Swing with 1 x Cradle, 1 x Boat and 1 x Tango Seats
 - E. Cockerel Rock 'n' Roll Springger
 - F. Cockerel 3-Way Springger
 - G. Bobbin Boat Sit in Springger

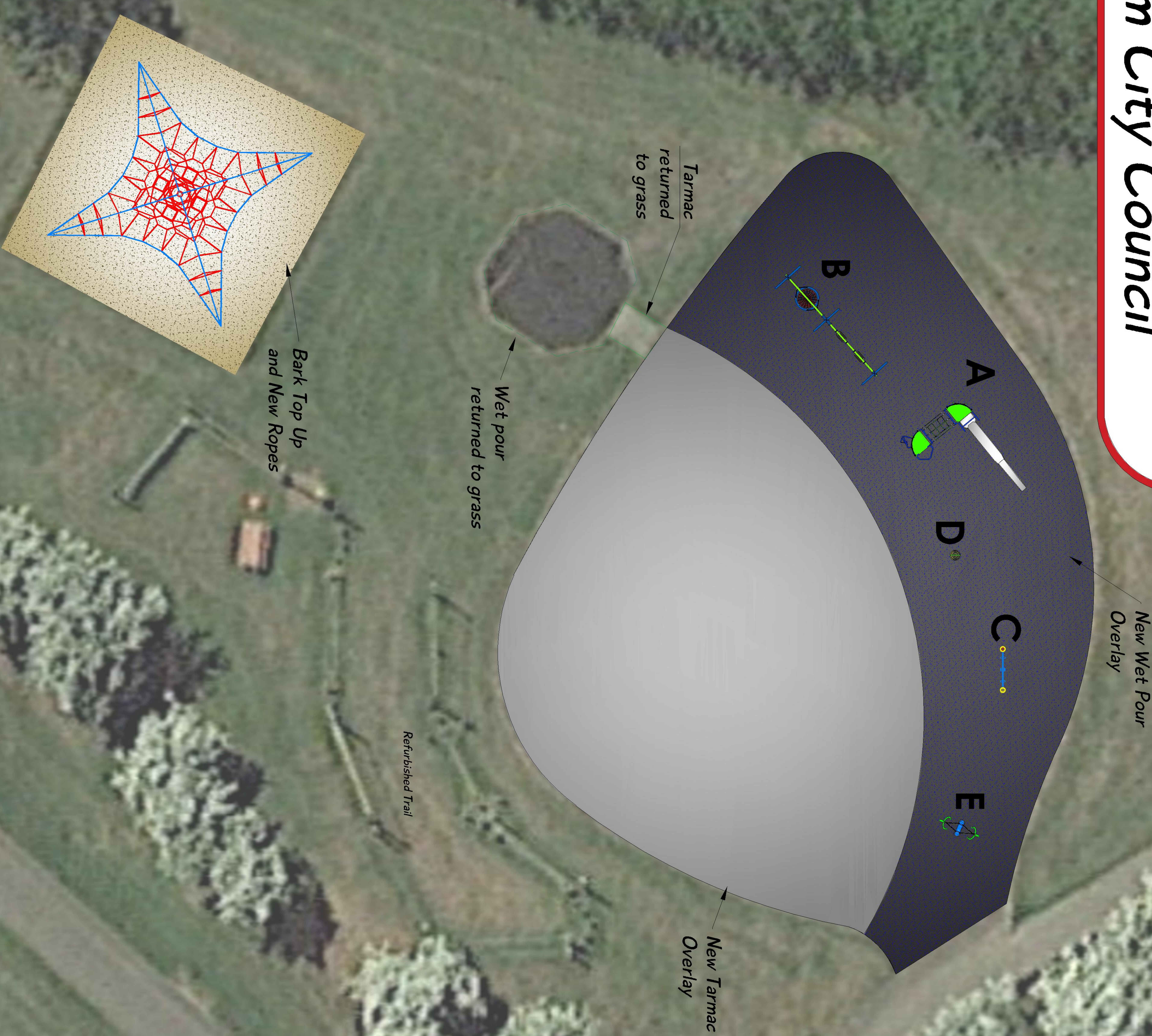


WOODHOUSE PARK - JUNIOR

Durham City Council



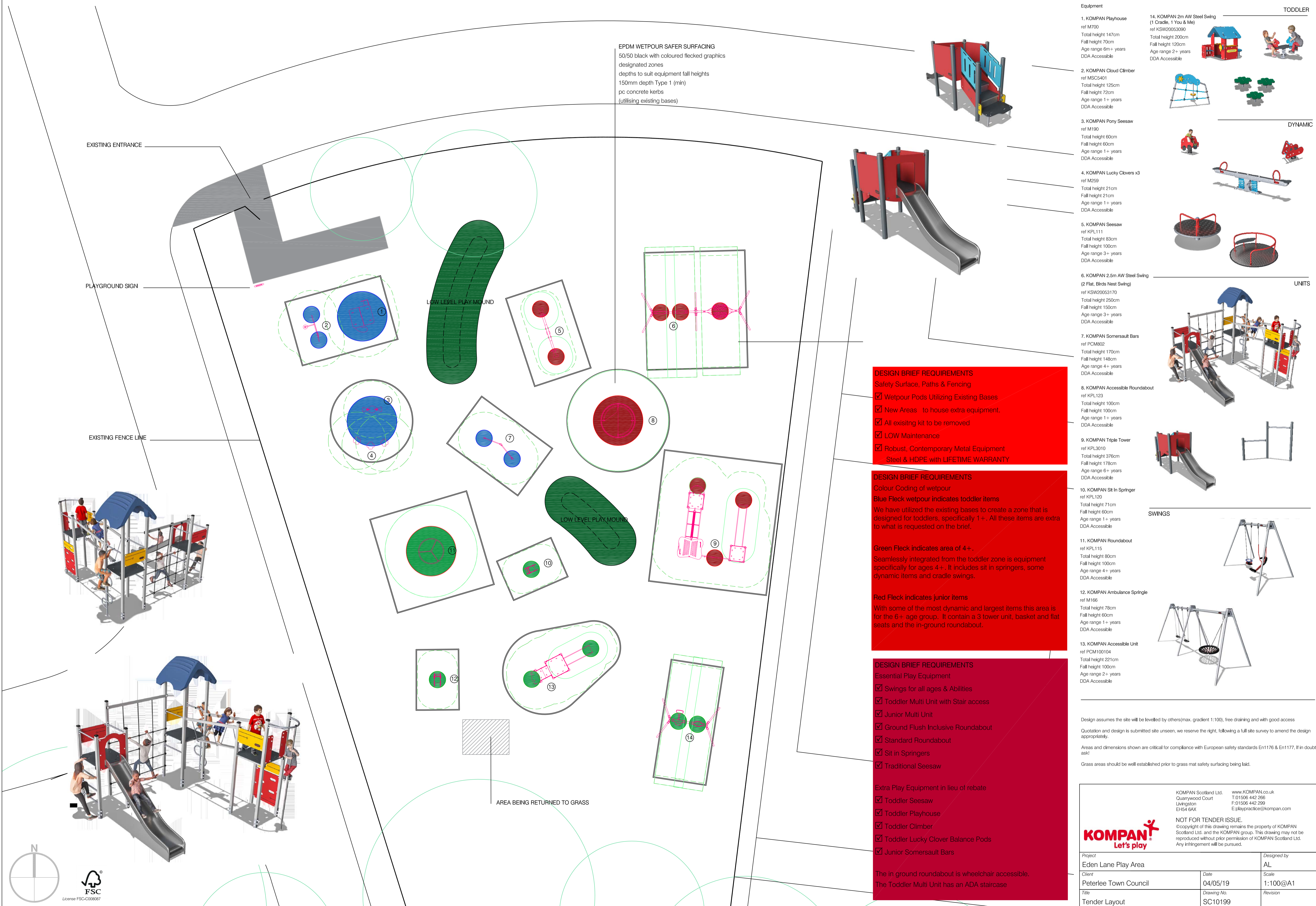
- KEY:**
- A. Galahad Multiplay Unit
 - B. 2.4m Viking Swing with 2 x Flat and 1 x Basket Seats
 - C. Spin-a-Bounce
 - D. Double Zig-zag Twister
 - E. Surf Rider



Appendix 3: Eden Lane

Eden Lane Play Area

Peterlee Town Council



EPDM WETPOUR SAFER SURFACING
50/50 black with coloured flecked graphics
designated zones
depths to suit equipment fall heights
150mm depth Type 1 (min)
pc concrete kerbs
(utilising existing bases)

DESIGN BRIEF REQUIREMENTS
Safety Surface, Paths & Fencing

- Wetpour Pods Utilizing Existing Bases
- New Areas to house extra equipment.
- All existing kit to be removed
- LOW Maintenance
- Robust, Contemporary Metal Equipment
- Steel & HDPE with LIFETIME WARRANTY

DESIGN BRIEF REQUIREMENTS
Colour Coding of wetpour

Blue Fleck wetpour indicates toddler items
We have utilized the existing bases to create a zone that is designed for toddlers, specifically 1+. All these items are extra to what is requested on the brief.

Green Fleck indicates area of 4+.
Seamlessly integrated from the toddler zone is equipment specifically for ages 4+ . It includes sit in springers, some dynamic items and cradle swings.

Red Fleck indicates junior items
With some of the most dynamic and largest items this area is for the 6+ age group. It contain a 3 tower unit, basket and flat seats and the in-ground roundabout.

DESIGN BRIEF REQUIREMENTS
Essential Play Equipment

- Swings for all ages & Abilities
- Toddler Multi Unit with Stair access
- Junior Multi Unit
- Ground Flush Inclusive Roundabout
- Standard Roundabout
- Sit in Springers
- Traditional Seesaw

Extra Play Equipment in lieu of rebate

- Toddler Seesaw
- Toddler Playhouse
- Toddler Climber
- Toddler Lucky Clover Balance Pods
- Junior Somersault Bars

The in ground roundabout is wheelchair accessible.
The Toddler Multi Unit has an ADA staircase

Equipment

1. KOMPAN Playhouse
ref M700
Total height 147cm
Fall height 70cm
Age range 6m+ years
DDA Accessible

2. KOMPAN Cloud Climber
ref MSC5401
Total height 125cm
Fall height 72cm
Age range 1+ years
DDA Accessible

3. KOMPAN Pony Seesaw
ref M190
Total height 60cm
Fall height 60cm
Age range 1+ years
DDA Accessible

4. KOMPAN Lucky Clovers x3
ref M259
Total height 21cm
Fall height 21cm
Age range 1+ years
DDA Accessible

5. KOMPAN Seesaw
ref KPL111
Total height 83cm
Fall height 100cm
Age range 3+ years
DDA Accessible

6. KOMPAN 2.5m AW Steel Swing
(2 Flat, Birds Nest Swing)
ref KSW20053170
Total height 250cm
Fall height 150cm
Age range 3+ years
DDA Accessible

7. KOMPAN Somersault Bars
ref PCM802
Total height 170cm
Fall height 148cm
Age range 4+ years
DDA Accessible

8. KOMPAN Accessible Roundabout
ref KPL123
Total height 100cm
Fall height 100cm
Age range 1+ years
DDA Accessible

9. KOMPAN Triple Tower
ref KPL3010
Total height 378cm
Fall height 178cm
Age range 6+ years
DDA Accessible

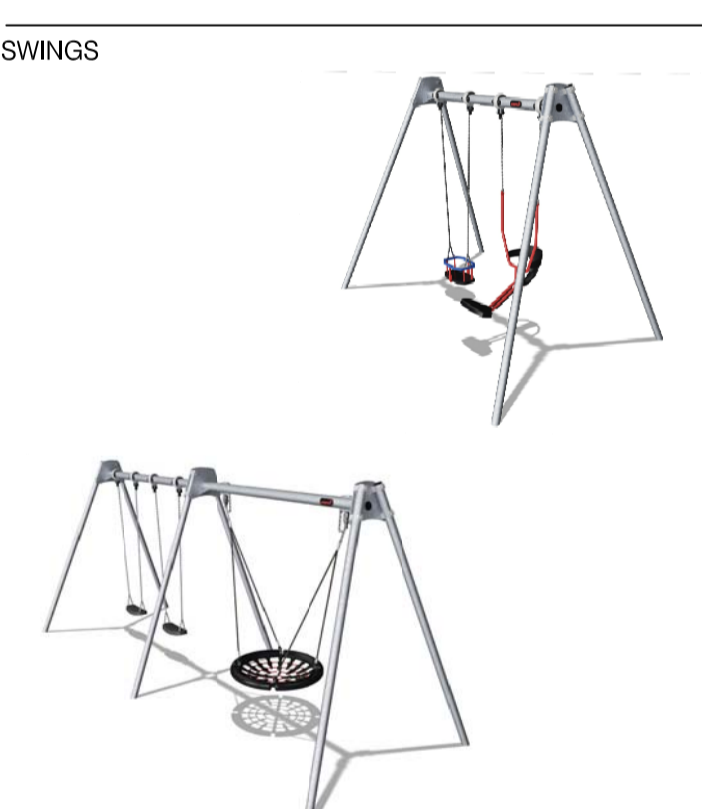
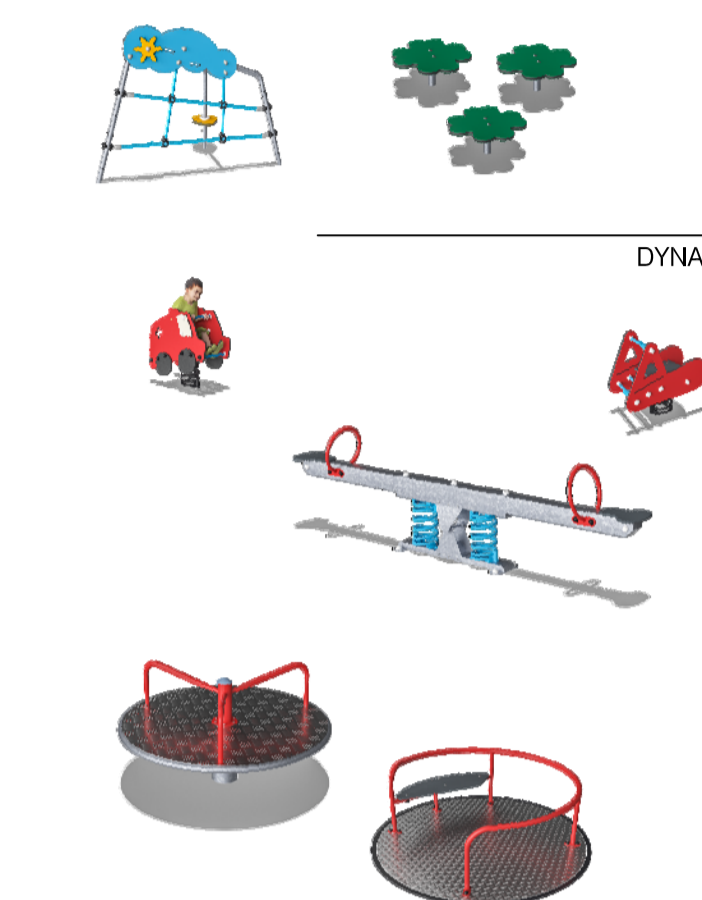
10. KOMPAN Sit In Springer
ref KPL120
Total height 71cm
Fall height 60cm
Age range 1+ years
DDA Accessible

11. KOMPAN Roundabout
ref KPL115
Total height 80cm
Fall height 100cm
Age range 4+ years
DDA Accessible

12. KOMPAN Ambulance Springler
ref M166
Total height 78cm
Fall height 60cm
Age range 1+ years
DDA Accessible

13. KOMPAN Accessible Unit
ref PCM100104
Total height 221cm
Fall height 100cm
Age range 2+ years
DDA Accessible

14. KOMPAN 2m AW Steel Swing
(1 Cradle, 1 You & Me)
ref KSW20053090
Total height 200cm
Fall height 120cm
Age range 2+ years
DDA Accessible



TODDLER

DYNAMIC

UNITS

SWINGS

Design assumes the site will be levelled by others(max. gradient 1:100), free draining and with good access
Quotation and design is submitted site unsewn, we reserve the right, following a full site survey to amend the design appropriately.
Areas and dimensions shown are critical for compliance with European safety standards EN1176 & EN1177. If in doubt ask!
Grass areas should be well established prior to grass mat safety surfacing being laid.

KOMPAN Scotland Ltd. Quarrywood Court Livingston EH54 6AX www.KOMPAN.co.uk T:01506 442 266 F:01506 442 299 E:playpractice@koman.com		NOT FOR TENDER ISSUE. ©copyright of this drawing remains the property of KOMPAN Scotland Ltd. and the KOMPAN group. This drawing may not be reproduced without prior permission of KOMPAN Scotland Ltd. Any infringement will be pursued.	
Project	Eden Lane Play Area	Designed by	AL
Client	Peterlee Town Council	Date	04/05/19
Title	Tender Layout	Scale	1:100@A1
		Drawing No.	SC10199
		Revision	

