



# PETERLEE TOWN COUNCIL

Date of Issue: 3<sup>rd</sup> December 2019

A meeting of the **EVENTS WORKING PARTY** will be held on **MONDAY 9<sup>TH</sup> DECEMBER 2019 IN COUNCIL CHAMBER, SHOTTON HALL, PETERLEE** at **10.00AM**

**Mr I Morris PSLCC, M.C.I.H, P.S.L.C.C.**  
**Town Clerk**

## **A G E N D A**

1. **Apologies for Absence**
2. **Notes from the last meeting held on 18<sup>TH</sup> November 2019**  
To consider and agree the contents as a true and correct record. (attached)
3. **Peterlee Show 5<sup>th</sup> & 6<sup>th</sup> September 2020**  
To confirm the layout as agreed at the last meeting and at the Council Meeting held on 25<sup>th</sup> November 2019
4. **Events**
  - (a) **HELD Christmas Tree Lighting, Friday 29th November 2019**
  - (b) **VE Day 75, 8<sup>th</sup>-10<sup>th</sup> May 2020** to consider further as agreed at the last meeting
  - (c) **Over 50s New Year Party 10<sup>th</sup> January 2020**
5. **Date and Time of Next Meeting**  
It is suggested the next meeting be held on **Monday 20<sup>th</sup> January 2020** at **6.30pm**

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY  
HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE  
ON MONDAY 18<sup>th</sup> NOVEMBER 2019 AT 6.30pm

PRESENT: COUN S MILES (CHAIR)

Mesdames:- K J Duffy, A C Long, M A Cartwright,  
K Hawley, & S Simpson

Messrs:- S P Franklin, R Moore & A Watson, G Carne

28. Apologies for Absence

Apologies for absence were offered and accepted from Councillors S McDonnell, A Wilkinson, L Fenwick, D Howarth, T Duffy, S Kirkup, K Liddell & S McGlen.

29. Notes from the last meeting held on 21<sup>st</sup> October 2019 were considered and agreed as a true and correct record, subject to the amendment of 2 members being listed at both being present and absent. Agreed this is to be amended to reflect correct attendance.

Cllr R Moore offered thanks to everyone involved in the Remembrance Parade, reporting it was a successful event with more people involved this year.

Members thanked R Moore for his involvement in the success of the event and thanks were also offered from Peterlee Scouts due to the changes made, as this enabled the children to be more involved in the event.

30. Peterlee Show 5<sup>th</sup> & 6<sup>th</sup> September 2020

Layout

The Corporate Services Manager presented a 4<sup>th</sup> layout option as per previous discussions. Cllr A Watson also suggested a Trance event on Friday 4<sup>th</sup> September 2020 with a DJ, held in a marquee as an additional event for the Peterlee Show.

Members **AGREED layout option 4 to be approved. FURTHER AGREED The Corporate Services Manager to investigate the feasibility and costs of a Trance event and report back to a future meeting.**

Main Stage

The Corporate Services Manager confirmed a Queen Tribute Band had successfully been booked for the main stage and she asked did Members wish to book a Thin Lizzy Tribute Band.

Cllr K Hawley asked the Corporate Services Manager to look into booking the 'Duran Duran Experience' Band.

Members considered music to be played from 2pm to 3pm from the main stage, with the first band performing from 3pm and the final band finishing at 10.30pm. Members also decided that local talent groups will perform in the marquee. **AGREED The Corporate Services Manager to**

**look into booking 'Duran Duran Experience' and allow the final band to perform until 10.30pm. FURTHER AGREED Local talent groups will perform in the marquee.**

### Circus

The Corporate Services Manager reported she had successfully booked the Mantini Circus.

### 31. Events

#### (a) Christmas Tree Lighting, Friday 29th November 2019

Members discussed how Santa would greet the children on the night. **AGREED Santa walk around meeting children and hand out small gifts.**

#### (b) VE Day 75, 8<sup>th</sup>-10<sup>th</sup> May 2020

Details had been circulated at a previous meeting regarding the VE Day 75 Celebration being held over the weekend of the 8-10 May 2020. The Democratic Services Assistant explained Saturday 9<sup>th</sup> May 2020 was not available at the Banqueting Suites and that Friday 8<sup>th</sup> May 2020 was a Bank Holiday and Members discussed staffing difficulties. **AGREED this be deferred to a future meeting to discuss further.**

#### (c) Summer Fun Days

The Corporate Services Manager confirmed the Eden Lane fun day will be held on the small field between the Cemetery and the Parks Depot to prevent road safety issues.

In connection with the fun day at Heath Close for Denehouse Ward it was reported the attendance had been low and it was suggested the Ward Members consider a different activity rather than the fun day.

The Corporate Services Manager reported there will be 2 fun days held in Woodhouse Park, with the first being held during the Soapbox Bogey Derby on Saturday 25th July 2020 and members were happy for the Corporate Services Manager to go ahead and arrange the second fun day on an available date at the beginning of August. Acre Rigg Ward Members **AGREED to combine their budget with the Howlatch Ward members budget to hold 2 larger fun days in Woodhouse Park.**

#### (d) Children's Halloween Party 31<sup>st</sup> October 2020

Cllr K Duffy suggested there needed to be additional categories for prizes due to the number of children attending. Members also suggested Lee Summerill be booked for the Children's entertainment. **AGREED The Corporate Services Manager to look into booking Lee Summerill for the Children's Entertainment.**

#### (e) Sound system

Cllr A Watson explained some of the sound system speakers needed replacing due to their poor quality.

### 32. Date and Time of Next Meeting

**Agreed the next meeting would be 20<sup>th</sup> January 2020 at 6.30pm and if possible, a meeting also to be held during December 2019.**