



# PETERLEE TOWN COUNCIL

Date of Issue: 12<sup>th</sup> November 2019

A meeting of the **EVENTS WORKING PARTY** will be held on **MONDAY 18<sup>TH</sup> NOVEMBER 2019 IN COUNCIL CHAMBER, SHOTTON HALL, PETERLEE** at **6.30PM**

**Mr I Morris PSLCC, M.C.I.H, P.S.L.C.C.**  
**Town Clerk**

## **A G E N D A**

1. **Apologies for Absence**
2. **Production of a Magazine for Peterlee**  
To welcome Lesley Palmer, Editor and Producer of various local magazines, to the meeting
3. **Notes from the last meeting held on 21<sup>st</sup> October 2019**  
To consider and agree the contents as a true and correct record. (attached)
4. **Peterlee Show 5<sup>th</sup> & 6<sup>th</sup> September 2020**  
To re-consider layout number 4 for the event and an update on bands booked
5. **Events**
  - (a) **Christmas Tree Lighting, Friday 29th November 2019**  
To agree how Santa will meet the children on the night
  - (b) **VE Day 75, 8<sup>th</sup>-10<sup>th</sup> May 2020** to consider further as agreed at the last meeting
  - (c) **Summer Fun Days** to consider further as agreed at the last meeting
6. **Town Events 2020**  
Verbal report of the Corporate Services Manager
7. **Date and Time of Next Meeting**  
It is suggested the next meeting be held on **Monday 20<sup>th</sup> January 2020** at **6.30pm**

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY  
HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE  
ON MONDAY 21<sup>ST</sup> OCTOBER 2019 AT 6.30pm

PRESENT: COUN S MILES (CHAIR)

Mesdames:- K J Duffy, D Howarth, A C Long, K Liddell, M A Cartwright,  
K Hawley, S McDonnell & S Simpson

Messrs:- T Duffy, G Carne, S P Franklin, A Wilkinson, R Moore & A Watson

22. Apologies for Absence

Apologies for absence were offered and accepted from Councillors S McDonnell, A Wilkinson, C Watkins & G Carne.

23. Notes from the last meeting held on 16<sup>TH</sup> September 2019 were considered and agreed as a true and correct record, subject to reference being made to a glass deposit scheme being looked into for the Show 2020.

24. Peterlee Show

Layout

Members considered the three options of layout suggested by the Corporate Services Manager and plans were circulated around the meeting. During discussion it was confirmed there was to be a Horticulture Marquee and various suggestions were made to add to the competition. Following consideration it was **AGREED there be a tented village in the fenced cricket area, with the circus, voluntary/stalls marquee, horticultural marquee and the outdoor trade stalls. The main stage and seating area be located on the rugby pitch and the main arena located on the next pitch. The fairground be located in its usual spot. The Corporate Services Manager informed members she would draw up plan number 4 but would need to consider vehicle movement regarding stall holders accessing and egressing the cricket pitch. This to be confirmed at the next meeting.**

Main Stage

Consideration was given to the type of bands to be booked for the main stage and various suggestions were made for the Corporate Services Manager to look into and check availability and price. It was **AGREED the main stage have a 3pm start with the programme for the bands and the Sunday be offered for local bands to perform as a showcase. FURTHER AGREED the following bands be approached Flash Queen tribute act, a UB40 tribute act, Dublin Raiders and a Duran Duran tribute band. Central Park, A Status Quo tribute, The New Note, We Steal Flyers, Peak and Wanely. The Frontier bands have already expressed an interest in performing at the Show.**

## Circus

The Corporate Services Manager reported she had obtained prices for four circuses and she outlined the prices received which varied from £35,000 to £3,500. Following discussion it was **AGREED the Mantini Circus be booked to perform 4 shows per days for the two days at a price of £3,500.**

## 25. Events

### (a) Halloween Event, Shotton Hall, 31<sup>st</sup> October

It was reported tickets were now sold out for this event at 270.

### (b) Fireworks Event, 5<sup>th</sup> November 2019

It was reported arrangements were all in hand. The Corporate Services Manager reported she and the Town Clerk had met with a representative of the sensory group, as agreed at the previous meeting, and the Town Council were able to support the group with their requirements for Fireworks Night using a room in the Pavilion. In return they would be including on their advertising for their event "in partnership with PTC".

### (c) Remembrance Sunday Parade, 10th November 2019

It was confirmed two members of staff would be on duty at the Church to assist with the organisation of the groups and children at the cenotaph. Two members confirmed they would also be on site to assist. It was agreed this would be arranged to include access for the officials.

Councillor Fenwick left the meeting at 7.25pm.

### (d) Christmas Tree Lighting, Friday 29th November 2019

It was reported arrangements were all in hand. A comment was made regarding the need for tickets to be issued.

### (e) VE Day 75, 8<sup>th</sup>-10<sup>th</sup> May 2020

Details had been circulated regarding the VE Day 75 Celebration being held over the weekend of the 8-10 May 2020. It was suggested that perhaps an event could be held, organised as a Mayor's Event, at Shotton Hall, with a singer with an indoor style street party, fancy dress optional. **AGREED this be considered further at the next meeting.**

### (f) Summer Fun Days

**AGREED this item be considered further at the next meeting.**

## 26. Updates on New Ideas

Battle Bands – item requested by Councillor Franklin

It was noted that local bands were being invited to showcase their band on the Sunday of the Carnival.

## 27. Date and Time of Next Meeting

Agreed the next meeting would be held on 18<sup>th</sup> November 2019 at 6.30pm.