



Date of Issue: 6th February 2024

A MEETING OF THE **COMMUNITY & ENVIRONMENT COMMITTEE** WILL BE HELD ON **MONDAY 12th FEBRUARY 2024** IN THE **COUNCIL CHAMBER, SHOTTON HALL, PETERLEE, SR8 2PH** immediately following the conclusion of the Council Meeting being held at 6.30pm

Mr I Morris, M.A., F.S.L.C.C.

Town Clerk

A G E N D A

Members of the public and the press are welcome to observe this meeting. The capacity of the meeting room is such that public admission is limited. Any members of the public wishing to attend to observe the meeting are strongly advised to contact the Council in advance to reserve a seat. email council@peterlee.gov.uk or phone 0191 5862491.

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical before the meeting if they are unable to attend.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. To Approve the Minutes of the Last Meeting

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the meeting held on 9th October 2023, attached and notes of 4th December 2023)

4. Eden Lane Tennis Courts

Item requested by Councillor Diane Howarth following permission being granted for overflow car parking by Peterlee & Horden Rugby Club.

5. Shotton Hall Banqueting Suites

Two items requested for consideration by Councillor K Hawley:-

- (a) To utilize the building while awaiting transition and it is empty, possibly opening it to groups;
- (b) Permission to use the Suites for a baby clothing bank one day per week.

6. Planning Application – installation of mast and associated apparatus at Land West of 8A Church Close

To advise this application is to be reported to members at the Central East Planning Committee on 13th February 2024 and endorse the attendance of a councillor at this meeting

The press and public are welcome to attend this meeting. Space in the public gallery is limited and you are advised to contact the council in advance if you do wish to attend so that a seat can be reserved for you.

Contact: Ian Morris, Town Clerk, Peterlee Town Council, Shotton Hall, Peterlee Co Durham SR8 2PH

e mail: council@peterlee.gov.uk

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE ON MONDAY 9th OCTOBER 2023 AT 6.30PM

PRESENT: R MOORE (CHAIR)
R Burnip, S McDonnell, S P Franklin, D Hawley, R Scott, B Fishwick, A E Laing,
M A Cartwright & M Sanderson

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and that photographs may be taken.

5. Apologies for Absence

Apologies were submitted by Councillors M McCue, K Liddell, A Stockport, K Hawley, S Simpson, T Duffy, K Duffy, E Watson & D Howarth. **RESOLVED the Council note the submitted apologies.**

6. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.

7. To Approve the Minutes of the Last Meeting

The Minutes of the last meeting held on 13th February 2023, a copy of which had been previously circulated, were approved and signed as a true and correct record.

8. Community Grant Scheme

(a) Peterlee Community Garden – Public Open Day, 16th August 2023

(b) Peterlee Cricket Club - Juniors Presentation Event, 14th October 2023

RESOLVED the action taken in awarding grants of £250.00 each to these organisations towards organising community events, as per the Town Council's community grant scheme policy, be endorsed.

9. Health & Safety Site Visits

RESOLVED the notes of the two site visits to Eden Lane and Hill Rigg House, be noted.

10. Proposed Fireworks Display – Hearts of Oak Public House, Oakerside Drive on Friday 3 November 2023

Members were asked to consider a request for the use of PTC's land for this privately arranged charity event. The Council's Corporate Services Manager was in attendance at the meeting and gave a summary advising that there were still some outstanding issues relating to traffic management and submission of all of the required paperwork to both PTC and DCC Safety Advisory Group. She suggested that by not having the marquee/dance tent on site that may assist with the approval of the application.

The Organisers of the event had been invited to the meeting by a local Member and they spoke on the event, stressing it was to raise monies for two charitable causes that were very personal to them and their families.

One of the Local Members said she was minded to agree to the use of the land, as long as all of the authorities/partners in particular the Fire Service and Police gave their approval to the event going ahead. It was also agreed a meeting should be held with the Organisers, Police/Fire Brigade and PTC's Corporate Services Manager to fully discuss and make sure all was in place that needed to be for a safe event.

The Organisers assured they would not proceed with the event without the approval of the Police and Fire Brigade.

Following discussion it was **RESOLVED PTC give approval in principle to the use of the land include the fenced area of the cricket pitch for a firework display to be held by The Hearts of Oak Public House, subject to all of the necessary documents being submitted and approved by both the Fire Brigade and Police. With the event application details submitted to PTC.**

11. Keep Peterlee Tidy

Members were asked to consider a request from the 'Keep Peterlee Tidy' community group to work in partnership with PTC on community events in March 2024. **RESOLVED this request be approved.**

THE MINUTES/NOTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE ON MONDAY 4th DECEMBER 2023 AT 6.30PM

PRESENT: R MOORE (CHAIR)

M McCue, S Simpson, F Black, D Hawley & R Scott

The meeting was not quorate and so could not proceed. There was an informal discussion about the items on the agenda.

Pride in Peterlee – improving the Catch 22 College (former Youth Centre, Peterlee Town Centre)

Members were informed that a visit/tour of the facility had been arranged for Friday 8th December 2023 at 10.00am. All Members have received an email invitation to this event.

Visit to the Bank, Chopwell – progress update

Members were advised that the proposed site visit to The Bank at Chopwell, a community business supported by the Plunkett Foundation, had been provisionally booked for 14th December 2023. All Members will receive an email invitation to this event.

Christmas Toy Appeal – progress update

Members were provided with an update on the Christmas Toy Appeal including funding and a summary of referrals received to date.