



Date of Issue: 3rd October 2023

A MEETING OF THE **COMMUNITY & ENVIRONMENT COMMITTEE** WILL BE HELD ON **MONDAY 9TH OCTOBER 2023** IN THE **COUNCIL CHAMBER, SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm**

Mr I Morris, M.A., F.S.L.C.C.

Town Clerk

A G E N D A

Members of the public and the press are welcome to observe this meeting. The capacity of the meeting room is such that public admission is limited. Any members of the public wishing to attend to observe the meeting are strongly advised to contact the Council in advance to reserve a seat. email council@peterlee.gov.uk or phone 0191 5862491.

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical before the meeting if they are unable to attend.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. To Approve the Minutes of the Last Meeting

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the meeting held on 10th July 2023, attached)

4. Community Grant Scheme

(a) Peterlee Community Garden – Public Open Day, 16th August 2023

(b) Peterlee Cricket Club - Juniors Presentation Event, 14th October 2023

To confirm that two grants have been awarded at £250.00 for each group as per the Town Council's community grant scheme policy.

5. Health & Safety Site Visits

(i) Eden Lane

(ii) Hill Rigg House

Notes from the site visits for Member's information (attached)

6. Proposed Fireworks Display – Hearts of Oak Public House, Oakerside Drive on Friday 3 November 2023

To seek approval for the use of PTC's land for this privately arranged charity event. The Council's Corporate Services Manager will be in attendance to brief members on the proposed arrangements.

7. Keep Peterlee Tidy

To consider a request from the 'Keep Peterlee Tidy' community group to work in partnership with PTC on community events in March 2024.

Contact: Ian Morris, Town Clerk, Peterlee Town Council, Shotton Hall, Peterlee Co Durham SR8 2PH

e mail: council@peterlee.gov.uk

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE ON MONDAY 10th JULY 2023 AT 6.30PM

PRESENT: R MOORE (CHAIR)
S Simpson, S P Franklin, F J Black, K Hawley, R Scott, B Fishwick, A E Laing,
D Howarth & M Sanderson

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and that photographs may be taken.

1. Apologies for Absence

Apologies were submitted by Councillors S McDonnell, M McCue, K Liddell, D Quinn, A Stockport, D Hawley, M A Cartwright, T Duffy, K Duffy, E Watson & R Burnip.
RESOLVED the Council note the submitted apologies.

2. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise.

3. To Approve the Minutes of the Last Meeting

The contents of the Minutes of the last meeting held on 13th February 2023, a copy of which had been previously circulated, were approved and signed as a true and correct record.

4. Severe Vandalism – Oakerside Play Area

Unfortunately the Neighbourhood Services Manager was unable to attend the meeting. The Deputy Town Clerk gave some background to this item. Recently there had been £107,000 investment in Helford Road/Oakerside Drive Play area and it was constantly being closed to the public due to vandalism. An example was given where it re opened after the May Bank Holiday weekend after repairs and replacements had been made to equipment. It was open for only three days before it was vandalised had to be closed again. The incidents had been reported to the Police and extra visits/patrols had been made. It was locked more than it is open and the Team were struggling to obtain replacement parts and he asked for Member's suggestions on dealing with this situation.

There had been vandalism at Eden Lane play area, and this was recorded by the CCTV and the suspects were identified and intelligence given to the Police but unfortunately there was no further action taken. In Woodhouse Park vandals kicked the CCTV camera off the building.

Following discussion it was suggested a campaign should be launched raising awareness of the costs of this vandalism, at all of the play areas. Encouraging the public to report damage or acts of vandalism as they happen, either to PTC, the Police and or local ward councillors. The campaign to be run in the Town Magazine, across the various social media platforms and the East Durham free weekly newspaper. It was also suggested perhaps a sign, more permanent than a notice that might be removed, detailing the costs and incidents of constant vandalism and where to make reports. **RESOLVED this course of action be agreed and the Police be invited to attend a future meeting.**

DRAFT

Notes of the Health & Safety Visit held on Friday 14th July 2023

Location:- **Eden Lane site**

Present:- Cllrs M McCue, W Fishwick, R Burnip, D Hawley, D Howarth & A E Laing

Officers:- I Hall, S Pounder, J Hunt

The whole area at Eden Lane, apart from the cemetery, was viewed by the Councillors and officers present.

The Depot and storage yard area, bait room, the internal storage area for equipment, the main garage area and the offices. There were issues with the electrics in all of the building along with dust/fumes problems. The size and footprint of the building was felt to be satisfactory by the Neighbourhood Services Team Manager. It was generally agreed they did a lot with the site, with what was not a huge amount of space. The bowls area was also viewed.

One of the queries asked by Councillors , (on many occasions when accounts were being considered), was why did the Town Council use the Shell Garage at the Town Centre rather than Asda. It was confirmed Shell recognized the PTC operatives and were willing to allow them to fill up and fill up petrol cans where necessary. Asda would not allow this.

It was suggested the next site visit be held at Hill Rigg House, Lowhills Road.

Notes of the Health & Safety on Site Visit held on Wednesday 20th September 2023

Location:- **Hill Rigg House, Lowhills Road**

Present: M McCue, S Simpson & R Burnip

Officers:- J P Hunt, S Pounder, I Hall, W Harriman & K Tweddle

JPH explained the history of the building with Innovations using the ground floor of the building Monday to Friday. The front extension being used by DCC. The changing rooms used by PTC (football). To the rear of the building is the Scouts Building. To the side is Acre Rigg Social Club.

Details were given on the current state of:-

- Fire alarms
- Billing for electric and water
- Building security alarms