



Date of Issue: 4th July 2023

A MEETING OF THE COMMUNITY & ENVIRONMENT COMMITTEE WILL BE HELD ON MONDAY 10TH JULY 2023 IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm

Mr I Morris, F.S.L.C.C.

Town Clerk

A G E N D A

Due to the current COVID situation the capacity of the meeting room is reduced and public admission to the meeting will be limited. Any members of the public wishing to attend Shotton Hall to observe the meeting are strongly advised to contact the Council in advance to reserve a seat: council@peterlee.gov.uk or 0191 5862491.

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical before the meeting if they are unable to attend.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. To Approve the Minutes of the Last Meeting

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the meeting held on 13th February 2023, attached)

4. Severe Vandalism – Oakerside Play Area

The Neighbourhood Services Officer will be attending the meeting and would like to discuss with Members the problems and issues with this play area

The press and public are welcome to attend this meeting

Contact:- Ian Morris, Town Clerk, Peterlee Town Council, Shotton Hall, Peterlee Co Durham
SR8 2PH

e mail: council@peterlee.gov.uk

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE ON MONDAY 13th FEBRUARY 2023 AT 6.30PM

PRESENT: M A CARTWRIGHT (CHAIR)
M McCue, R Moore, J Black, K Hawley, D Howarth, B Fishwick, K Duffy,
K Liddell, S McDonnell, S Franklin, E Watson & M Sanderson

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and that photographs may be taken.

12. Apologies for Absence

Apologies were submitted by Councillors T Duffy, D Hawley, S Simpson, R Burnip, A Laing & D Quinn. **RESOLVED the Council note the submitted apologies.**

13. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise.

Councillors K Hawley and D Howarth declared their interests in the Car Parking item.

14. To Approve the Minutes of the Last Meeting

The contents of the Minutes of the last meeting held on 5th December 2022, a copy of which had been previously circulated, were approved and signed as a true and correct record.

15. Community Car Park Resurfacing

The Town Clerk presented the Neighbourhood Services Manager's report recommending the award of contracts for the resurfacing of Town Council car parks at Oakerside Drive, Helford Road and Eden Lane using AAP funding supported by Cllrs K Hawley and D Howarth. **RESOLVED approval be given to award:**

(i) the contract for the MUGA and Oakerside car parks resurfacing works to KO.DS Surfacing LTD to the value of £21,216.25; and

(ii) the contract for the Eden Lane car park resurfacing works to Jem Road Construction to the value of £25,968.00

16. Policies - CCTV

The Town Clerk introduced the new CCTV policy that had previously been circulated to Members. Councillor K Hawley provided feedback about the wording in the policy describing a particular camera location. **RESOLVED the policy is approved subject to the Town Clerk making the suggested amendment.**

17. Nomination to the DCC Standards Committee
Members were asked to consider nominees for a vacancy on the Durham County Council Standards Committee.
Councillors J Black and M A Cartwright expressed an interest in being part of this group and a vote was held. **RESOLVED that Councillors J Black and M A Cartwright be nominated for the DCC Standards Committee vacancy.**

18. Nominations to the Royal Garden Party
Councillors R Burnip, S Franklin & M Sanderson expressed an interest in being nominated by the Town Council into the CDALC draw for County Durham representation. Councillor S McDonnell reminded Members that travel and accommodation were not included and if chosen, the Member would have to cover these costs at their own expense. **RESOLVED that Councillors R Burnip, S Franklin & M Sanderson be nominated for the CDALC draw for County Durham representation at a Royal Garden Party.**

19. Peterlee 75
The Town Clerk provided Members with a verbal update on progress with the proposed funding bid for a program of activities to mark Peterlee's 75th anniversary in 2023. He confirmed that an exhibition was proposed in the town center and that Members would all be invited once arrangements had been confirmed. He also confirmed that staff and students from East Durham College were working with Town Council staff to draw up proposals for a town Music Festival in July. The Council's Corporate Services Manager had circulated a list of potential bands for the festival and Members were encouraged to provide any suggestions about alternative options. **RESOLVED the information provided be noted.**