



Date of Issue: 8th October 2019

A MEETING OF THE COMMUNITY & ENVIRONMENT COMMITTEE WILL BE HELD ON MONDAY 14TH OCTOBER 2019 IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm

Mr I Morris M.C.L.H, P.S.L.C.C.

Town Clerk

A G E N D A

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeIA>

3. Citizens Advice Bureau – Progress

To welcome Sarah Ward, Client Services Manager, Peterlee & Seaham and Wendy Holliday, Benefits Caseworker

4. To Approve the Minutes of the Last Meeting

Members are asked to agree the attached minutes as a true and correct record of the meeting

(Minutes of the meeting held on 9th September 2019, attached)

5. Report of the Events Working Party of Monday 16th September 2019 for Members to note the contents

(Report of the Events Working Party attached)

6. Notes of the Armed Forces Working Party of the 7th August 2019 for Members to note the contents

(attached)

7. Notes of the Lowhills Road Working Party of the 20th September 2019 for Members to note the contents

(attached)

8. Yoden village/Eden Hill Environmental Improvements scheme

To consider proposals for a footpath/environmental improvement scheme on Town Council land in the Eden Hill area that is being proposed as part of a potential future development agreement for the North East Industrial Estate. Members will be asked to give 'in principle' consent to the scheme, subject to future negotiations with prospective developers.

(Report of the Town Clerk, attached)

9. Progress Report of the Sport & Well Being Manager

The Report of the Sports & Well Being Manager providing information for Members about new and existing Sport & Wellbeing activities, club development and issues raised by Sports Users (attached)

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE ON MONDAY 9TH SEPTEMBER 2019 AT 6.30PM

PRESENT: COUN M A CARTWRIGHT (CHAIR)

**Mesdames:- D Howarth, A C Long, V Watson, L Fenwick, K Liddell,
K Hawley & K J Duffy**

**Messrs:- C Watkins, S D McGlen, S Miles, R Moore, A Watson,
A Wilkinson, S Franklin, S Meikle & T Duffy**

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

20. Apologies for Absence

Apologies had been submitted and accepted from S Simpson & G Carne. RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.

21. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.

22. The Minutes of the Last Meeting a copy of which had been circulated to each Member were approved and signed as a true and correct record.

23. Smoke-free Playgrounds

This item had been referred from the Community & Environment Committee held on 8th July 2019. Members received a brief verbal report from the Town Clerk to consider adopting the smoke free play area initiatives in Peterlee and there was discussion and full support for adopting this initiative, whilst appreciating it was not enforceable and not compulsory. RESOLVED the Town Council adopt a voluntary smoke free playground policy and back this up with appropriate signage and communications activity.

24. Award of contract – Heath Close Play Area renewal

Members received a report from the Parks Manager and Town Clerk recommending the award of a contract for the renewal of the play area at Heath Close to HAGS-SMP Ltd to the value of £101,285.53.

RESOLVED approval be given to the award of the contract for the renewal of the play area at Heath Close to HAGS-SMP Ltd to a value of £101,285.53.

25. Minutes of the Woodhouse Park Working Party of the 14th August 2019 a copy of which had been circulated, were noted.

26. Woodhouse Park Safety Improvements & Security Survey

A copy of the risk analysis survey completed by the Crime Prevention Officer, Durham Police, and the zoning concept plan prepared by the Town Clerk in February 2018 were considered. In discussing the issue of off road bikes in the Park Members reported there were other areas in the Town, which they felt suffered from problems with off road bikes to a greater degree than Woodhouse Park. It was suggested there should be a pinch point project looking at Peterlee as a whole and see where they can be engineered in to slow motorbikes down. Partners including the Police, Durham County Council and Believe Housing should be included as well as Local Members speaking to residents to find out areas of concern from them. **RESOLVED a Peterlee Pinch Point Project Working Party (The 4P's Working Party for short) be established part of their aim to improve reporting and inter agency communication and identifying current "rat runs" and prioritising areas for attention. FURTHER RESOLVED Members to collect local information about hot spot areas for off road bikes/vehicles and bring these to the first meeting of the Working Party in November 2019.**

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY
HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE
ON MONDAY 16TH SEPTEMBER 2019 AT 6.30pm

PRESENT: COUN S MILES (CHAIR)

**Mesdames:- K J Duffy, D Howarth, A C Long, K Liddell, M A Cartwright,
K Hawley, S McDonnell & S Simpson**

Messrs:- T Duffy, G Carne, S P Franklin, A Wilkinson, R Moore & A Watson

15. Apologies for Absence

Apologies for absence were offered and accepted from Councillors C Watkins & S McGlen.

16. Notes from the last meeting held on 17TH July 2019 were considered and agreed as a true and correct record.

Matters Arising

Armed Forces Day

It was asked if Deborah Taylor Smith could be booked for the event as soon as possible. The Corporate Services Manager asked for the date to be confirmed and this was agreed as Sunday 28th June 2020 and it was agreed Ms Smith be booked to perform.

17. Peterlee Show

The Corporate Services Manager gave a summary of the comments and feedback form social media, she then gave details on the number of entrants into the various activities included within the Show Programme. There was discussion on the way the tickets for the circus were distributed and it was suggested for them to be given out personally on the show field was an excellent way to engage with the public.

The date was discussed and it was agreed the date be confirmed as 5th & 6th September 2020. It was agreed a circus be booked for the 2020 event and the various providers and prices be obtained.

It was suggested disabled parking and parking for motorbikes be provided. It was suggested the bands should be on until 11.00pm. It was asked the Corporate Services Manager speak to the Fairground Representative about the price of the rides and attractions this year. It was also suggested the event be glass free, with no bottles allowed and plastic glasses being offered for sale and use. The vintage and classic cars had expressed an interest in coming along in 2020.

It was agreed the layout and what bands should be booked be agreed at the next meeting in October 2019.

18. Bogey Derby 14th September 2019

The Town Clerk showed footage from the event to all at the meeting. A Local Member said she had received in excess of 25 comments on her social media platform saying how fantastic the event had been. Councillor A Watson gave his thanks to all of the staff who were involved and

he commented on how immaculate Woodhouse Park was being a perfect venue to showcase the event. He also said the positive PR for the Town Council following the event was invaluable. It was agreed the event be held again in 2020 and maybe in the summer and it was agreed the date be set at Saturday 25th July 2020.

It was suggested that a sponsor be sought for the event in 2020.

It was suggested that perhaps Junior and adult sections of the event be organised.

In discussion it was agreed that safety equipment should be provided for entrants and some equipment would be compulsory such as a helmet, gloves, knee pads and elbow pads.

19. Fireworks Evening

Arrangements were in hand for the event and the music list was to be discussed with the operator prior to the event.

The Corporate Services Officer reported receipt of a request to use a room in the pavilion on 5th November 2019 as a sensory place for her group. Members were supportive of trying to accommodate special needs although were concerned that if it was to rain the building would be very busy. It was agreed a meeting be arranged with enquirer with the Town Clerk and the Corporate Services Officer and come back to Council.

20. Remembrance Day Parade Sunday 10th November 2019

Arrangements for this event were in hand. A meeting was to be held with the outside groups prior to the event. There was also discussion with regard to the road closures and the pedestrian crossing next to where the outdoor service is held.

21. Date and Time of Next Meeting

Agreed the next meeting would be held on 21 October 2019 at 6.30pm

**THE NOTES OF THE MEETING OF THE ARMED FORCES WORKING PARTY HELD IN THE
COUNCIL CHAMBER, SHOTTON HALL, PETERLEE
ON WEDNESDAY 7th AUGUST 2019 AT 10.00AM**

PRESENT: COUN S MILES (CHAIR)

Messrs:- R Moore, G Carne, A Watson, T Duffy & S McGlen

Mesdames:- K Liddell, S Simpson, D Howarth, M A Cartwright

Veteran/Ex Service:- Frank Ramshaw & Neil O'Connor

It was suggested the first order of business was to agree the best date to hold the event in 2020. Members considered Sunday 28 June 2020 and Sunday 4 July 2020. Following consideration it was **AGREED the event be held on Sunday 28 June 2020 subject to the Corporate Services Manager (CSM) to confirming The Pavilion was available on this date.**

Mr Ramshaw was asked if he felt the flag flying ceremony was a success at the start of the event. He reported it had gone well and he felt the Sunday 28th June would be the best day for the Armed Forces Event in Peterlee. It was agreed a vicar or celebrant was not necessary and the Mayor would take the lead. It was also asked that a bugler be asked to play at the raising of the flag.

COUNCILLOR S MILES DECLARED AN INTEREST KNOWING THE PERSONS WHO PROVIDED THE ARMOURY/GUN DISPLAY.

Members discussed many new ideas for the 2020, Armed Forces Day such as a S.T.E.M. Display (Science, Technology, Engineering & Maths Display) which demonstrates the uses of these specialist subjects in the military and an interactive weapons display. It was suggested the both the field kitchen and the armoury/gun display be requested to attend free of charge. It was agreed the parachute jump be organised once again. It was asked that the Town Council tractor etc be on display again at the event. Other suggestions were an inflatable assault course, climbing wall, an inter service tug of war, to have more rides from the Fun Fair. Mr O'Connor suggested an improvised cooking display that he would be happy to lead on.

AGREED The CSM to arrange a Parachute Jump.

Councillor M A Cartwright joined the meeting at 10.27am

Members discussed the possibility of obtaining a "Black Powder Licence" and if this was agreed it would open up the possibility of many other attractions such as a firing display by the cadets, battles, war re-enactment, using blank firing. The CSM explained she had discussed this type of licence and attraction with Peterlee Police previously and they had concerns about it however she would apply.

In considering applying for a black powder licence the Deputy Town Clerk did remind Members the Council had previously agreed to use silent fireworks in order to reduce noise

and disturbance levels for neighbouring houses, especially for those living with PTSD, noise sensitivities and nervous pets and this type of attraction would go against this decision.

AGREED The CSM to look into applying for a Black Powder Licence with the possibility of holding a war re-enactment type activities with blank firing.

A Local Member, A Watson recommended all Members research their ideas and bring the results, along with costs, to the next meeting. **AGREED all members to research their ideas, including costs, and provide contacts and either bring them to the next meeting or contact the CSM for consideration.**

THE MINUTES OF THE MEETING OF THE LOWHILLS ROAD WORKING PARTY
HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE
ON FRIDAY 20 SEPTEMBER 2019 AT 11.30AM

PRESENT: Mesdames:- K Hawley
Messrs:- A Watson, R Moore, T Duffy, G Carne & S Miles

1. Apologies for Absence

Apologies for absence were submitted and accepted from Councillors D Howarth, S Simpson, S Kirkup, S McDonnell, L Fenwick, K Liddell & A C Long.

2. Progress with structural survey reports

The Town Clerk recapped the options discussed previously and confirmed at the last meeting Members were keen to have a community facility in the Acre Rigg Ward. He advised the condition surveys for all of the Town Council's buildings had now been completed. He also gave details on wooden chalets that could be used at the former bowling green site.

He outlined the report received which gave details of planned, preventative maintenance, covering the next six years and advised a schedule of rates process was used to reach an overall estimated price for the works given in the report.

It was reported there was interest in using the former bowling green site, however there were works required, some of which were immediate. He also gave the details for Hill Rigg House and the Scout Hut. A full report on all of the Town Council's buildings was to be submitted to the Resources Committee in October 2019. The Town Clerk also advised he was to meet with East Durham College to see what partnership opportunities could be developed in terms of building works outlined in the survey.

There was considerable discussion about the Lowhills Road site and it was reported there was interest in developing a community hub at the former bowling green site and it was suggested if a constituted community group was created this may be a way forward for future use of the site. It was suggested that Local Ward Members should take the initiative in setting up the constituted community group. The Sports and Well Being Manager also reported on an idea to create a 5 a side sports village and it was asked what funding may be available.

3. Date and time of the next meeting

AGREED a further meeting be held on 11th October 2019.



YODEN LANDSCAPING SCHEME. PETERLEE: 2019

Footpaths • • • • Steps • • • • •



Google Earth









1.
Informal entrance to Yoden
at the south west corner
onto Eden Lane.

2m wide tarmac threshold,
with lateral HPPC pin kerbs,
to facilitate access to the
orbital path.



2.
Entrance to Yoden at adjacent
park.

Narrow tarmac strip with pin
kerbs as required to join orbital
path.



3.
Proposed entrance to
Yoden onto Eden Lane.
250m to the NW near
electricity pylon.



4.
Bankside requiring steps at the
NE corner of Yoden



5.
Proposed route of footpath
ascending terraces above
Naisbitt Avenue



6.
Steps required on higher slopes



7.
Proposed steps. see 5 & 6



8.
Woodland section of path above Naisbitt Avenue requiring tree protection measures.

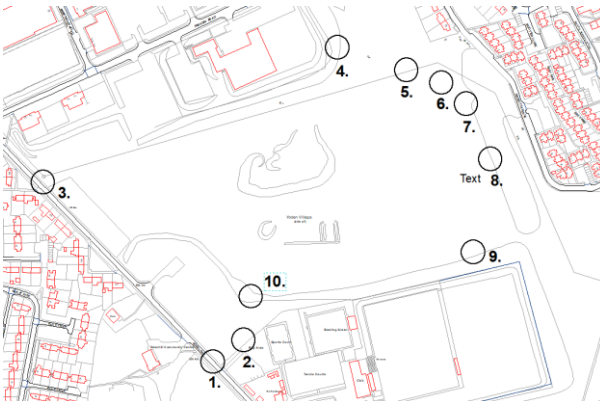


9.
North embankment to Rugby Ground.

Proposed tree planting on higher slopes



10.
Steps required on orbital footpath link t the north of the MUGA and playground



Key Plan

Yoden footpath and associated landscaping: 2019.

Specification

3rd June 2019

Nature of Works

Construction of c.1650m timber edged road planing footpaths surrounding the site of the Medieval Village of Yoden.
Installation of steps, drainage and soakaway systems as required.
Grading, cultivation and seeding of excavated topsoil and disturbed areas.
One year period of establishment maintenance.

Drawings & Appended documents

Dwg No	Description
LO/xxxx/1	Layout Plans
LO/2349/2	Details

Inspection of the Site

Any queries: Nick Jones. Senior Landscape Officer. (nick.jones@durham.gov.uk Tel: 03000 267140)

The Contractor shall be held to have visited the site and satisfied himself as to the nature of ground conditions, the means of access to the site, and any other matters affecting the execution of the works, as no claims arising from lack of knowledge due to not having done so will be entertained.

Health and Safety

The Principal Contractor and any sub-contractors are required to comply with the statutory requirements under the Safety at Work Act. In particular no work will be allowed to proceed unless the appropriate safety clothing and equipment are used.

The Principal Contractor will be required to develop and submit with the tender a **Health and Safety Plan** and **Construction Method Statement** as required by the *Construction (Design and Management) Regulations 2015*.

Condition 4 of the Planning Approval (*Northumberland CC: 17/00663/FUL*) states the following:

Development shall not commence until a Construction Method Statement has been submitted to and approved in writing by the Local Planning Authority. The approved Construction Method Statement shall be adhered to throughout the construction period. The Construction Method Statement shall, where applicable, provide for:

- i. Details of temporary traffic management measures, temporary access, routes and vehicles;*
- ii. Vehicle cleaning facilities;*
- iii The parking of vehicles of site operatives and visitors;*
- iv. The loading and unloading of plant and materials;*
- v. Storage of plant and materials used in constructing the development;*
- vi. Measures to control the emission of dust and dirt;*

The Statement and Plan must be workable and regularly reviewed; they must be sufficiently developed to allow work to commence and properly address early issues such as mobilization, welfare and ground works. The Health and Safety Plan must be expanded using the specific knowledge of any sub-contractors prior to commencing that activity.

It is the Principal Contractor's responsibility to ensure that all workers are provided with suitable health and safety induction, information and training. The Principal Contractor will have a duty to provide suitable health and safety training for their own directly employed workers but not necessarily have to provide such training for sub-contractors they employ on the contract. However, they will need to include consideration of such training when assessing the competence of companies and the people working for them.

Welfare facilities

CDM 2015 requires that the Principal Contractor arranges suitable welfare facilities (including first aid and independent toilet facilities) from the start of the project.

Site rules, working constraints and restrictions of operations

The Principal Contractor shall restrict his operations, men, plant, etc., to within the site boundaries as defined on the Site Plan. The work should be continuous and programmed to be completed in as short a time as possible with a suitably large work force.

Site rules, working constraints and restrictions of operations

The Principal Contractor shall restrict his operations, men, plant, etc., to within the site boundaries as defined on the Site Plans.

The Principal Contractor will maintain car parks and pedestrian access ways clear and clean at all times.

The work should be continuous and programmed to be completed in as short a time as possible with a suitably large work force. Saturday working, by agreement, may be allowed.

Existing Services

Some services information will be provided. **No responsibility as to the accuracy or completeness of any information will be accepted by Durham County Council.**

It is the responsibility of the Principal Contractor to prove and peg the position of the services before operations commence.

The Principal Contractor shall be responsible for damages incurred to any services and shall be responsible at his/her expense for the repair of any such damage.

Damage

The Principal Contractor shall indemnify the Council against all liability in respect of damage to fences, gates, road barriers, roads, kerbs, gullies, drains & sewers, and other services.

All such damage shall be made good by the Council at the Principal Contractor's own expense. The Principal Contractor will be required to protect existing footpaths and kerbs against any damage which may be done by or in consequence of the works and provide any temporary crossings which may be required, remove same when no longer required and reinstate to the satisfaction of the Council and pay all charges in connection therewith.

Site Clearance

All debris, i.e. metal, timber, decayed or contaminated material, stones and bricks, etc above 100mm in diameter existing on the surface of the sites before commencement of planting shall be removed to the Principal Contractor's tip at the Principal Contractor's expense.

The site will be left in a clean and tidy condition to the satisfaction of the Landscape Officer.

Protection, Watching and Lighting

Allow for the provision of barriers, and all other measures necessary to protect the public from excavations and danger. In default of such provision the Durham County Council may provide the same and deduct the cost thereof from any monies due to the Principal Contractor under this Contract but nothing contained herein shall relieve the Principal Contractor from his liabilities under the Conditions of Contract or otherwise. Breached fences, gates and road barriers shall be made good and secure after each working day.

The Arboricultural Report identifies individual trees that will require temporary fencing as described to be placed at the extent of the defined root protection areas (RPA's) for the duration of excavation and backfilling works in the vicinity

Setting Out

The Principal Contractor's attention is drawn to Clause 17 of the General Conditions of Contract. (If submitted) The Principal Contractor shall obtain the approval of the Landscape Officer (L.O.) as to the line, levels and position of all the works in this document prior to construction.

Materials: general responsibility

Durham County Council will not be responsible for any materials left unattended on site, or areas of work incomplete, not inspected and not yet accepted as finished.

Starting any stage or element of operations

At least two days' notice **must** be given to the L.O. before **any** stage of operations begins.

The Principal Contractor shall provide the L.O. with an opportunity to inspect deliveries and delivery notes upon request.

Footpath: General

The excavations, timber edging, backfilling and compaction shall be inspected by the Landscape Officer during the course of the work to ensure that the scheduled depth, width, location and curvature or line are satisfactory. Any perceived need to depart from these should be referred to the Landscape Officer for his approval.

Lateral drains and soakaways

Wet areas, identified prior to or during excavations, shall be drained using 100mm diameter perforated corrugated plastic field drains with stopped ends. Pipes shall be set at an invert level no less than 300mm to a perceptible gradient leading to soakaways of agreed dimensions. Backfill shall be 50mm single size whinstone chips to within 75mm of ground level. Trenches shall be lined and covered with an approved geotextile membrane and 75mm topsoil to achieve finished levels.

Grass: Grading, Cultivations & Seeding

Prior to cultivations, the Principal Contractor is to produce level surfaces, true to falls, to the satisfaction of the L.O. All cultivation work shall be suspended during wet or frozen ground conditions.

The Principal Contractor will cultivate the ground to a depth of 150mm, to produce a fine seed bed free from humps and depressions after settlement, and flush with the surrounding path edges and adjoining levels, to the satisfaction of the L.O.

All stones and debris over 25mm in any dimension will be removed from the site during seed bed preparation.

The Principal Contractor shall provide a certificate of composition, purity and germination. All seed shall be delivered to the site in sealed bags and containers.

Watering prior to germination and establishment of a dense sward will be at the discretion of the Principal Contractor. Any areas or patches deemed to have failed will be re-cultivated, regraded, stone picked and re-seeded until success is achieved at the Principal Contractor's expense.

Defects Liability Period

All work quantified in this contract or subject of an L.O's instruction and variation order will be subject to a defects liability period of **12 months** from the date of practical completion, and in the case of planting, from the date of the planting practical completion. During this period the Principal Contractor will be responsible for carrying out the maintenance work as described in the specification and make good all defects and work which in the opinion of the L.O. is unsatisfactory.

BILL OF QUANTITIES

Item	DURHAM COUNTY COUNCIL	Qty	Unit	Rate	£	p
1	<u>Contractor's Items</u> Insert here any items or operations that are considered necessary to complete this Contract that would have monetary value, and are not covered elsewhere in the Bills, or Specification. Time for practical completion: March 31 st 2020 Period of maintenance :1 year					
2	<u>Protecting and Cleaning of Works</u> Provide for cleaning all access routes, car parks, and public areas as required; to ensure no mud or detritus remains at the end of daily working sessions. Provide for the removal of all existing rubbish from the site, as it accumulates. Provide for securing the sites, excavations and materials against unauthorised access during the day and outside working hours					
3	<u>Safe working, Traffic Management, Programme of Work & Method statement/s</u> Provide for the preparation and implementation of: Health & Safety Plan including Method Statement, Traffic Management Plan Programme of Work. Method Statement for Historic England					
4	<u>Protecting Existing Underground Services</u> Provide for proving and pegging out on the ground the existing underground services including any drains and manholes					
5	<u>Protection and reinstatement of access areas</u> Provide for the protection of surfaces used to access the works and the reinstatement of any damage to areas of hard surfacing, kerbing or grass					
6	<u>Tree protection</u> Provide for the protection of existing trees as specified & described in the Arboricultural Report					
7	<u>Contingencies</u> Allow the Provisional Sum of £5,000 for Contingencies to be used as directed by the Landscape Architect and deducted in whole, or in part, if not ordered to be used.				5000	00
	Carry forward					

Item	Yoden Landscaping: 2019	Qty	Unit	Rate	£	p
8	PROVISIONAL SUM: Allow for cutting back tree branches as directed within 1m from proposed path and removal to contractor's tip and/or chipping of uprisings on site		item		1000	00
9	Photos 1 and 3: Remove single bars to facilitate pedestrian access	2	no			
10	Photos 1 and 3: Excavate as required and supply/lay tarmac threshold to Eden Lane with lateral HPPC pin kerbs as detailed	2	no			
11	Photo 2: Excavate as required and supply/lay tarmac threshold to Playground as detailed		item			
12	Excavate 1.25m wide x 150mm depth to form path. Allow for spreading and evenly grading out topsoil uprisings, to both sides of the path where possible, (elsewhere as directed on site where deemed necessary by the L.O or Historic England) and to a maximum compacted depth of 50mm.	1650	m			
13	Supply and fix: FSC approved 150 x 50mm s/w tanalised timber edging and pegs as specified to form footpath edges	3300	m			
14	Supply and lay approved terram, or similar approved, geotextile membrane to path base	1650	m			
15	Supply, spread & compact 1200mm x 150mm deep approved recycled road planings to achieve 20mm crown	1650	m			
16	Supply, spread & compact 1200mm x 20mm deep 3mm to dust whinstone topping	1650	m			
17	Photos 4, 5, 6, 7, 10: Supply and construct timber steps as detailed in three locations	50	no			
18	PROVISIONAL SUM: Supply and erect interpretative sign board as directed	2	no		1000	00
19	PROVISIONAL SUM: Supply and erect 1800 x 125 x 125mm s/w tanalised posts to achieve 1200 height. Allow for concreting in and fixing 'No cycling' signs supplied by DCC	4	no		500	00
20	PROVISIONAL SUM: Supply and fix green Hercules dog waste bin. <i>JRB Enterprise. Cheadle SK8 2PE (Tel 0161 4915001)</i> . Allow for concreting in.	4	no		2000	00
21	Scarf rank grasses to achieve 600mm Ø clear ground. Excavate 300mm Ø x 300mm pits at 1.5m centres. Break up base down to 450mm invert level.	200	00			
Supply and plant the following 1+1yr 60/90cm transplants in groups of 5 per species as directed:						
22	Acer campestre	25	no			
23	Acer pseudoplatanus	25	no			
24	Betula pubescens	25	no			
25	Corylus avellana	25	no			
26	Crataegus monogyna	25	no			
27	Prunus avium	25	no			
28	Sorbus aucuparia	25	no			
29	Ulmus glabra	25	no			
	Carry forward					

Item	Yoden Landscaping: 2019	Qty	Unit	Rate	£	p
30	Supply/ mix in approved peat free planting compost	25	80ltr bags			
31	Allow for saturating bare root stock & pots in Mychorrizal solution at approved rates on arrival at depot, twice weekly, and prior to planting		item			
32	Supply and fix approved 900mm approved spiral or tubular rabbit guards, canes and ties	200	no			
33	Supply/ spread 150mm approved premium grade wood free bark mulch to 300mm Ø tree pits	2	m ³			
34	Cultivate, grade out, stonepick and prepare fine tilth over all areas disturbed by the footpath, steps and access works. Supply and spread approved grass seed mix at 35 g/m ² as required in suitable weather conditions after March 1 st 2020		item			
35	ESTABLISHMENT 24 Month Period after Practical completion					
36	Maintain 600mm Ø tree transplant spots weed free Rake back bark mulch as required		item			
37	Maintain rabbit guards, canes and ties. Allow for the removal of any die-back.		item			
38	Allow for the replacement of any dead, dying or failing transplants following the first growing season and first replacement season		item			
	TOTAL					

Report to: Community & Environment, PTC

Date of Meeting: 14th October 2019

Subject: Information on Sport & Wellbeing Activities and Events

Report by: Sharon Pounder; Sport and Wellbeing Manager

Purpose of Report:

To provide information for members about new and existing Sport & Wellbeing activities, club development and issues raised by Sports users

1. Activities

PACES

PACES classes have picked back up following the school holidays. The Meditation class has been removed from the PACES timetable due to consistently low attendances.

Taste Buddies

The AAP funded session has been running now for 6 months with attendances averaging between 18 – 25. A slightly different marketing approach has been taken to try and reach the intended audience that have not been engaged yet. This approach involves using individual case studies/testimonials from a few of our regular attendees. Their personal experience of Taste Buddies and how the session has benefited them will hopefully have more of an impact and influence more members of the community living in social isolation to come along to the session.

Funding for Taste Buddies was initially for 6 months, due to an underspend on the project, the session will continue until the end of the year.

Couch to 5k

Sport and Wellbeing organised a new C25k 10-week course, which commenced on 26th September. There were 20 people; all female, at the first session, and a further 3 females registered and joined the course on week 2. Peterlee Ladies Running Club are supporting the session by way of providing volunteer run leaders to assist the Coach with delivery. This is an excellent example of partnership working as the new runners will be fed into the ladies running club to help sustain their new sporting habits.

2. Events

SEED (Save Energy East Durham)

Sport and Wellbeing in partnership with East Durham Trust are hosting a 2-hour information session at The Pavilion on 30th October 11.00 – 1.00 p.m. The event is to help members of the community understand their bills and readings and to help them become energy efficient. 10 adults are required to register for the event to take place.

MacMillan Coffee morning

Another successful fundraising event. After expenses, the event raised £168.11. Thank you to everyone including members who supported the event.

Peterlee Show Weekend

Not a huge success for the Sport and Wellbeing team this year. The Family activities were cancelled on Saturday afternoon due to the wind blowing equipment away and posts over. The Mayor's charity football tournament was cancelled due to the lack of entries. This was down to the clash with county cup weekend.

There were 17 entries into the fun run this year, which was an improvement on last year. The run was back down to 2 miles this year and the entry fee removed following members feedback from last years event. It has been suggested to Janet Hugill that the fun run takes place on Saturday next year.

Sport and Wellbeing are re-thinking their activities for next year's event.

Health Event

The Sport and Wellbeing team attended a Health Event at Blackhall Community Centre on 5th June. This was a networking and community event organised through the AAP's Health Priority Group. The event was a great success with organisations and members of the public. The AAP are considering making this an annual event.

3. Marketing

Regular meetings are taking place with the Marketing and Communications Officer who is supporting The Sport and Wellbeing team to promote activities and events.

4. Sports Clubs

Peterlee Helford United FC

The club have appointed a new Safeguarding Officer and secretary to replace committee members that chose to stand down from their roles.

The club were in danger of losing their only girls' team; the u15s, following the resignation of their coach. Luckily, one of the parents who recently completed his Level 1 qualification has stepped in to coach the girls. They are not playing in a league this season; however, they are still training regularly and being supported where possible by PTC Sport and Wellbeing.

Peterlee Cricket Club

The Cricket benches have been delivered, and the cricket club have been consulted as to the positioning of the benches around the oval.

Officers are due to meet with representatives from The Cricket club on 14th October to discuss club development and reflect on this year's cricket season.

Peterlee Pumas

Peterlee Pumas only played 4 home games this season, and due to the decline in younger players, they did not hold any junior league festivals. Sport and wellbeing have been in touch with the Pumas to arrange a post-season meeting during which the club will be consulted about their needs for next year's season.

Peterlee Koryo Taekwondo Club

The June and September gradings have now taken place and club members continue to advance up the grades. It will be the clubs 10-year anniversary this coming November and members are thinking about a small celebratory event. There is only one member of the club still training who joined at the start (and that is the Instructor)! The club is always looking for new members and will continue advertising via social media with the help and support of the Marketing and Communications Officer.

5. Pitches

33 teams in total were accommodated this season on Town Council pitches. Unfortunately, 3 teams folded before the start of the season and one team from outside of Peterlee did not require a pitch following allocations.

A pre-season pitch meeting took place in August with representatives from most of the teams, and the League secretary from the Peterlee and District Sunday League attended. All teams were briefed on the rules and regulations regarding pitch hire, and the league secretary; Graeme Coxon, reinforced the rules via email to all adult teams playing in the PDSL. See Appendix 1 for a copy of the email.

Red binbags were distributed to all teams to help PTC keep on top of the litter on the pitches.

The Travellers at Lowhills caused a lot of disruption leading up to the start of the football season. With a great deal of communication with the league secretary and teams, games were re-accommodated on alternative pitches or fixtures were reversed. Pre-season friendlies were affected by the Travellers presence and one pitch was out of action following the Travellers departure. The Parks staff carried out repairs to the pitch and it was playable the following week.

The 'No parking on the Grass' signs are now in situ. There has only been one report of cars parking on the grass so far this season, and it wasn't possible to identify the culprits.

Appendix 1 – email sent by League Secretary

Morning All,

Last night I attended the Pre-Season Football Pitch Meeting at Peterlee Pavilion hosted by Sharon Pounder and I just wanted to pass on/reiterate the points raised by Sharon.

Firstly, thanks to the teams from our league that were represented and attended it.

Last season there were a couple of complaints about players/teams personal items being taken from the changing rooms at Lowhills on a Sunday Morning, the council have now fitted hasp locks to all of the changing rooms doors, all you need to do is provide your own padlock and keys, can I ask you make the most of this opportunity and lock your changing rooms, also please consider the visiting team and if possible provide them with a lock.

This season Peterlee Council won't be postponing matches on a Friday like they used to, unless of course we have another storm like we did a couple of year ago when the Beast from the East hit us, so please don't contact Sharon or Gary to ask if your game is going to be called off.

What will happen instead is if it is touch and go, it will be left to the Match Official to make a decision on the Sunday Morning, however if it looks unlikely that the game will be played Myself or Paul (where we can) will postpone games on the Saturday if we don't believe the pitch will be playable the next morning (which we did last season) the last thing we want is for teams and referees to be travelling if it is unsafe to do so.

When playing at Lowhills please make sure everyone that is there for your game uses the carpark, last season the Town Council received numerous complaints from members of the public and Councillors that live near to Lowhills about the amount of cars that were parked on the side of pitches, this season the town council will be carrying out spot checks, and any teams found to have cars parked on the grass next to pitches, could have their pitch revoked for the season, which would leave them in a tricky situation with the league, so please don't do it, and if you see someone parked next to your pitch and you are the home team, please ask them to move as it will be your team that is penalized.

Finally, Easington Victory and Easington Southside, you need to complete your pitch hire agreements and return them to Sharon ASAP, without it you shouldn't be using your pitch, please get it back to the council by tomorrow!

Graeme Coxon