



Date of Issue: 4<sup>th</sup> June 2019

A MEETING OF THE **COMMUNITY & ENVIRONMENT COMMITTEE** WILL BE HELD ON **MONDAY 10<sup>th</sup> JUNE 2019** IN THE **COUNCIL CHAMBER SHOTTON HALL, PETERLEE, SR8 2PH** at **6.30pm**

Mr I Morris M.C.I.H, P.S.L.C.C.

Town Clerk

## **A G E N D A**

**Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.**

**1. Apologies for Absence**

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical

**2. To receive declarations of interest**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

**3. Update on Parks Activities**

To receive reports from the Parks Manager on the purchase of replacement bins and the purchase of a new tractor.  
(reports attached)

4. To Approve the Minutes of the Last Meeting

Members are asked to agree the attached minutes as a true and correct record of the meeting subject to the following amendments:-

Matters Arising

(i) Minute Number 93 – Apologies for absence

It was noted both Councillors Cartwright & T Duffy had been in attendance at the meeting.

(ii) Minute Number 100 – The Horticulture Show

The minute be amended to read “Councillor Duffy confirmed that people had to be turned away last year due to judging being in progress when they had turned up.”

(iii) Minute Number 100 – Christmas Trees

Progress was requested with this item and it was confirmed DCC had been approached about the possibility of having a tree on the main roundabout with an electricity supply.  
**RESOLVED progress be awaited.**

(Minutes of the Meeting held on 8<sup>TH</sup> April 2019 attached)

5. Update on Sports Development Activities

To receive a report of the Sport & Wellbeing Manager providing information for Members about new and existing sport and well being activities, club development and issues raised by Sports Users.

(report attached)

6. Minutes of the Events Working Party of the 1<sup>st</sup> May 2019

Members are asked to note the attached minutes of this working party.

(Minutes of the Events Working Party working party are attached)

7. Fishing at Shotton Hall Pond

To seek Member’s approval of a proposal to open up fishing at Shotton Hall pond on a controlled basis.

(report of the Town Clerk, attached)

8. Urgent Treatment Centre at Peterlee

Engagement by the NHS Durham Dales, Easington & Sedgfield Clinical Commissioning Group ending on 30<sup>th</sup> June 2019

(Information and UTC survey previously circulated)

**Report to** Peterlee Town Council

**Date:** June 10th, 2019

**Report of:** Parks Manager

**Report Title:** Purchase of Replacement Bins

**Purpose:** This report is intended to provide members with a summary of replacing the bins that we have around Peterlee Town Council on our land and in the parks.

**Background:** As members will be aware, the Town Council's Parks department maintain and empty the litter bins in and around the parks and other Town Council assets. Over time these bins have deteriorated and are now in a poor state of repair and need replacing. Some have deteriorated to the point of becoming potential health and safety risks. We have 30 bins to replace throughout the PTC estate.

The Parks Manager initially sourced prices to replace the bins we have with the same model as are currently in situ - Knights Galvanised 94 litre capacity with lockable lids and liners (see Appendix 2) and prices were received at around £485.00 each. (n.b all quotes have come from accredited Waste System suppliers)

The Parks Manager then approached the main supplier/manufacturer cutting out the middleman and was given a quote for the same items at £326.00 ea for 10- 20 bins, or £290.00 each for 20 – 30 bins. This amounts to a substantial saving compared to buying the bins through a supplier.

These bins come with a 10-year anti corrosion guarantee and are suitable for coastal, heavy traffic and vandalism areas. The total cost to replace all 30 would be £8,700.00. The Park Manager also spoke to the company about adding Peterlee Town Council logo on at an extra cost.

**Budget:** The Parks Department has a budget £1500.00 for public seats and bins.

**Recommendation** Members are recommended to:

- (i) Agree to the replacement of the bins around Peterlee Town Council and increase the budget to complete the necessary works to £8,700.00.

## **Appendix 1: Implications**

**Finance** – The report sets out the cost of the bins required for replacement, however, needs the allocated budget to be increased to £8,700 as detailed in the report.

**Staffing** - No direct implications.

**Risk** – No direct implications.

**Equality and Diversity / Public Sector Equality Duty** No direct implications.

**Accommodation** - No direct implications.

**Crime and Disorder** - No direct implications.

**Human Rights** - No direct implications.

**Consultation** - No direct implications.

**Procurement** – The procurement process outlined in this report is in line with the Council's Financial Regulations

**Disability Issues** - No direct implications.

**Legal Implications** - No direct implications.

**Data Protection** - No direct implications.

**Appendix 2:**



**Report to** Peterlee Town Council

**Date:** June 10th, 2019

**Report of:** Parks Manager

**Report Title:** Purchase of New Tractor Trailer

**Purpose:** This report is intended to provide members with a summary of a process to procurement for the provision of a new tractor trailer.

**Background:** As members will be aware, the Town Council's Parks department maintains all ground maintenance aspects for PTC and cemetery works. The Tractor and trailer are a very important piece of equipment to ensure that this work is carried out to a high standard and completed on time especially in the cemetery. The trailer needs to carry around 4 tonnes to help with soil remove and any waste and for carrying salt for winter duties. The trailer we use is at its life's end and is only just road worthy having already been refurbished in the past, please see Appendix 2. The Parks Manager has asked for the specification to be Marshall S/4-ton Drop-side with LED lights top and bottom hinged rear door with a Jack Screw.

The Parks Manager has sought Three written quotes for a new trailer as follows:

Company	Cost
A	£3,656.25
B	£3,700
C	£3,750

(n.b all Three quotes have come from accredited Machine specialists and are exclusive of VAT, which the Town Council can reclaim in any case)

**Budget:** The Parks Department has no set budget for this piece of equipment in the current budget year. Members are asked to consider funding this purchase from reserves.

**Recommendation** Members are recommended to approve the purchase of a new trailer for the Parks department and to award the contract for the new trailer to Company A.

## **Appendix 1: Implications**

**Finance** – The report sets out the cost of the new trailer although there is no budget set.

**Staffing** - No direct implications.

**Risk** – No direct implications.

**Equality and Diversity / Public Sector Equality Duty** No direct implications.

**Accommodation** - No direct implications.

**Crime and Disorder** - No direct implications.

**Human Rights** - No direct implications.

**Consultation** - No direct implications.

**Procurement** – The procurement process outlined in this report is in line with the Council's Financial Regulations

**Disability Issues** - No direct implications.

**Legal Implications** - No direct implications.

**Data Protection** - No direct implications.

**Appendix 2:**





THE MINUTES OF THE MEETING OF THE  
COMMUNITY & ENVIRONMENT COMMITTEE HELD IN THE COUNCIL CHAMBER,  
SHOTTON HALL, PETERLEE ON MONDAY 8<sup>TH</sup> APRIL 2019 AT 6.30PM

**PRESENT:** **COUN M A CARTWRIGHT (CHAIR)**  
Mesdames:- L Fenwick, K Hawley, S Simpson, K J Duffy  
Messrs:- S Miles, A S H Meikle, C Watkins, R Moore  
& A Watson

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

93. Apologies for Absence

Apologies had been submitted and accepted from Councillors A Wilkinson, S McGlen, A C Long & R Kyle. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

94. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.

95. To Approve the Minutes of the Last Meeting

Members agreed the attached minutes of the meeting held on 11<sup>th</sup> March 2019 as a true and correct record of the meeting and they were duly signed.

Matters arising

(i) Minute number 90 – Cllr A Watson asked if there was an update regarding the Eden Lane Community Garden. The Town Clerk confirmed he had contacted the Edenhill People's Project Co Ordinator for an update and was awaiting a response.

(ii) Minute number 91 – Cllr S Miles advised there were no signs up yet at Lowhills Road to prevent parking and/or driving on Lowhills Road playing fields. The Sports and Wellbeing Manager advised these will be in place for the next football season, which starts in August 2019.

96. Update on Sports Development Activities

The report of the Sport & Wellbeing Manager providing information for Members about new activities, PACES, events, marketing, sports clubs and pitches, a copy of which had been previously circulated, was considered.

Local Member A Watson reported he had met with a representative of Peterlee Cricket Club and the Parks Manager and they had agreed planters could be used around the Cricket pitch, as these could be moved during events. A Watson also asked on the progress of seating and several options were discussed. The Town Clerk suggested recycled plastic chairs as these had been used elsewhere and the feedback was positive. **RESOLVED the Town Clerk report on the possibility of recycled plastic chairs at the next meeting with prices and pictures.**

A Watson questioned the measurements of the rugby pitches, and the Head Groundsman's recommendation was that the Rugby pitch could not be moved. The Town Clerk advised that the Town Council could replicate the current pitch size, but the field was too small for a full-sized Rugby League pitch as per the required specifications and this was what the Head Groundsman's report re iterated. **RESOLVED the Sports and Wellbeing Manager check the dimensions of the pitch with the Head Groundsman and report back to Members.**

The Sports and Wellbeing Manager reported that the Taste Buddies event had gone well, with 22 people attending and compliments had been received on the food. The Sports and Wellbeing Manager explained that more volunteers would be welcomed, and A Watson suggested utilising PTC Staff. Councillor S Simpson reported that the atmosphere was brilliant and there had been lots of positive feedback from those attending and Members discussed marketing ideas. **RESOLVED the Sports and Wellbeing Manager to speak to the Pavilion Manager to arrange for an additional Member of PTC staff to help at the next Taste Buddies event.**

97. Pitch Renovation report

The Town Clerk spoke about the report and confirmed the Parks Manager had amended the specifications. The Town Clerk confirmed he had checked that the difference in quotes was correct and for the same specifications. **RESOLVED Company A, Turfcare be awarded the contract for the pitch renovations at a cost of £5,193.00.**

Cllr L Fenwick commented on how pristine Heath Close play area was and it was reported that Cllr K Duffy and Cllr T Duffy had litter picked the area themselves and Members offered their thanks.

Cllr S Miles praised the standard of the grass-cutting at Lowhills Road.

98. Notes of the Lowhills Road Working Party of the 13<sup>th</sup> March 2019, a copy of which had been circulated, were noted. In relation to grant funding not being available for Hill

Rigg House, The Town Clerk reported that surveys of the building were due to start week commencing 15 April 2019 to confirm the standard of the building.

99. Minutes of the Woodhouse Park Working Party of the 20<sup>th</sup> March 2019 a copy of which had been circulated, were noted. Cllr A Watson had questions relating to the community building and the portable cabins and Cllr R Moore answered these.
100. Minutes of the Events Park Working Party of the 27<sup>th</sup> March 2019 a copy of which had been circulated, were noted. There were several items raised as follows:-

Members raised and discussed concerns relating to the two fun days at Woodhouse Park, as it had been agreed only one larger fun day was to be held. Members local to the Acre Rigg ward explained the fun day held on Acre Rigg School field did not go well in 2018 as the field was too big and using the field also meant that fairground rides could not be booked. It was agreed that further discussions be held between the Corporate Support Manager and Acre Rigg Members.

Councillor A Watson raised concerns over the Horticulture Show and asked if this should be continued in future years as feels the interest has dwindled. The Horticultural Show Organiser, Councillor T Duffy, confirmed people had to be turned away last year due to judging being in process when they had turned up. Also, due to the heat, it was too hot for flowers inside The Pavilion and so fewer people entered this category. Councillor K Hawley recommended if there was little interest this year, the future of the Horticulture Show needed to be discussed.

Councillor R Moore suggested PTC enter the 'Britain in Bloom' competition in 2020 and that this could be community orientated. The Town Clerk confirmed that he had already discussed Britain in Bloom and Green Flag Status with the Parks Manager, however, other projects were currently taking precedence.

Councillor A Watson asked about the progress of arranging a Christmas Tree in the South Dene and The Town Clerk reported DCC had denied the Town Council's request to use an electricity supply to accommodate this and suggested PTC contact NEDL to see if they would allow PTC to tap into the substation nearby. Members then discussed this option and considered having a Christmas Tree on each of the two larger roundabouts in the Town Centre, situated near the Post Office and McDonalds.  
**RESOLVED The Town Clerk is to investigate the electricity supply to both of the roundabouts and report back to Members.**

**Report to:** Community & Environment, PTC

**Date of Meeting:** 10<sup>th</sup> June 2019

**Subject:** Information on Sport & Wellbeing Activities and Events

**Report of:** Sharon Pounder; Sport and Wellbeing Manager

**Purpose of Report:**

To provide information for members about new and existing Sport & Wellbeing activities, club development and issues raised by Sports users

**1. Activities**

PACES

There are no changes to the PACES class Timetable. Attendances tend to decrease during school holidays, and some classes will be cancelled for a few weeks due to Instructor holidays coming up.

Dementia

Two Dementia Café sessions have now taken place at The Pavilion. The attendees; both Carers and people living with Dementia got a lot out of the sessions. A press release went out in the East Durham Life Newspaper in April but they failed to include the photograph and the article was slightly smaller than anticipated. See Appendix 1.

The Dementia Friendly Communities Peterlee group meet every month at The Pavilion. Sport and wellbeing organise and chair the meetings. There is representation from Castle Dene Shopping Centre, ZF Engineering, East Durham College, Dementia Communities Worker, members of PACES and the community, The NHS, and Asda.

The group discuss events, fund raising and working towards making Peterlee Dementia Friendly. Dementia Action week featured in April and May's meeting. See Appendix 2 for Minutes

Taste Buddies

Taste Buddies takes place every Thursday afternoon 12.30-3.00 p.m. The weekly session aims to reduce social isolation in East Durham and includes a subsidised 2-course meal and a variety of activities to suit all. Due to polling day on 22<sup>nd</sup> May, Taste Buddies was delivered at the Castle Eden Dene Lodge. Participants who attended enjoyed their afternoon, but numbers were low compared to previous weeks at the Pavilion.

Julie Johnson; a physiotherapist from Tees, Esk and Wear Valleys NHS Foundation Trust, and Jo Pugh; Support Worker, have dropped Taste Buddies flyers and Dementia Café leaflets into care homes in Peterlee to help promote the sessions.

**2. Events**

Asda Bag pack

This event took place on Saturday 27<sup>th</sup> April to raise money for the Alzheimer's society. Staff, councillors and volunteers all did their bit towards raising a grand total of £614. Thank you to everyone who gave up their time to help out.

### Dementia Action Week

As part of Dementia Action week 20<sup>th</sup>-27<sup>th</sup> May, The Sport & Wellbeing team held two events, a coffee morning and an exercise event; Do it with Dementia. Both events were supported by Belinda Williams and members of her team. Karen Wilson from Durham County Carers also had a table at the exercise event.

### Run Event in aid of The Stroke Association

Peterlee Ladies running group held a 12-hour run at The Pavilion to raise money for the Stroke Association. Gillian Cook; volunteer run leader, administrator and event organiser for the group, had a stroke at the end of last year. Colin Hancock (Coach) and a small number of the ladies organised the event, which took place on Saturday 2<sup>nd</sup> June, they had a bake sale, raffle and tombola at The Pavilion and all proceeds went to the Stroke Association.

### Health Event

The Sport and Wellbeing team are attending a Health Event at Blackhall Community Centre on Wednesday 5<sup>th</sup> June. This is a networking and community event organised through the AAP's Health Priority Group.

## **3. Marketing**

Regular meetings are taking place with the Marketing and Communications Officer who is supporting The Sport and Wellbeing team to promote activities and events.

## **4. Sports Clubs**

### Peterlee Helford United FC

Sport and Wellbeing held a meeting with coaches and Managers from the football club to discuss various issues. The club are moving forward with a newly appointed committee and are in the process of updating their Football Development Plan.

### Peterlee Pumas

Peterlee Pumas only have one adult team this season. They are trying to re-establish their junior teams by linking in with another rugby league club and forming links with Horden and Peterlee RFC.

### Peterlee Cricket Club

The cricket club have installed flower boxes at the oval, which they are responsible for maintaining. The Cricket club have been consulted about the type and number of cricket benches they would like installing at the oval. Quotes for benches shall be circulated prior to the meeting.

### Peterlee Koryo Taekwondo Club

Members of the club are busy training for their next grade, which takes place in Darlington on Sunday 9<sup>th</sup> June.

The club membership has dwindled this year so delivery of a 5-week course has taken place within Acre Rigg Primary school as part of an after school club for Year 5, organised by the SSP (School Sports Partnership) with a view to recruiting new members. Delivery will also be taking place in Lady of The Rosary school for a further 5 weeks.

A new banner in The Pavilion has been purchased to promote the club, and the Marketing and Communications Officer is helping with promotion via social media.

## **5. Pitches**

‘No parking on the Grass’ signs are on order for Low Hills. The 4 signs will be erected by the Parks Department to deter parking on the grass and encourage people to use the designated car parks.

Pitch hire forms have been distributed to existing users and to other teams who have enquired about pitch usage for the coming football season. The cut-off date for submission is 12<sup>th</sup> June. The demand for pitches is going to increase again this season, therefore, not all teams applying will be allocated a pitch unfortunately.

## Appendix 1

(What was submitted to East Durham Life Newspaper)

### Dementia Café a hit at The Pavilion



The first Dementia Café session took place at The Pavilion in Peterlee. The sessions are run by Sandra Hastings founder of Silverline Memories based in Newcastle & Gateshead. In partnership with Peterlee Town Council, Sandra is providing activities and services for people living with Dementia and their family members/carers.

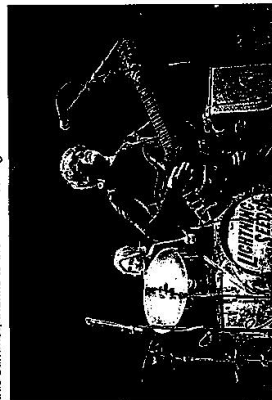
The first session was a great success and beneficial to everyone who attended. The Café offers friendship and support in a warm & welcoming environment. The session will be taking place the second Tuesday of every month 1.00 – 3.00 p.m. at The Pavilion in Helford Road, Peterlee., and the next one will be held on 14th May. For further information please contact Sandra on 0191 6030095. Or visit [www.silverlinememories.com](http://www.silverlinememories.com)

fundraising show in 2016 and last year. The band, which has performed at a limited number of dates around the UK this year to coincide with the 15th anniversary of their debut album.

On Saturday, festival-goers can enjoy performances from headline act Manic Street Preachers, Slitz Little Fingers, Sledgehead and the Ramblers. The band will be performing on Sunday headliners along with Lisa Stansfield, Ziggy Marley, Billy Bragg and the Craig Charles Funk and Soul Club.

Tickets for this year's Hardwick Live Festival are currently on sale at £35 for one day or £69 for both days. Concessions are available for children and 13-17 year-olds. For more information or to book tickets, please visit [www.hardwicklive.co.uk](http://www.hardwicklive.co.uk).

■ NORTH EAST music fans will be living the life of Riley this summer, thanks to the



Lighting Seeds



Petunia Million Bells

## Dementia Cafe success

THE FIRST Dementia Cafe session has taken place at The Pavilion in Peterlee. The sessions are run by Sandra Hastings, founder of Silverline Memories based in Newcastle and Gateshead.

In partnership with Peterlee Town Council, Sandra is providing activities and services for people living with dementia and their family members/careers.

The first session was a great success and beneficial to everyone who attended. The cafe offers friendship and support in a warm and welcoming environment.

The next session will take place on Tuesday, 14 May. Anyone wanting further information should please contact Sandra on (0191) 6030095 or visit [www.silverlinememories.com](http://www.silverlinememories.com)

## Great North Run places

AN EAST Durham charity is still offering people places for spaces at the Great North Run.

The Clarke Lister Foundation is wanting people to run for the charity - its main aim is to fund vital research as well as supporting local people suffering from brain haemorrhages. The foundation was set up in aid of Carole Lister's son, Clarke, who tragically died from a brain haemorrhage aged just 10.

It is the main fundraiser for the charity and it is vital that all spaces are filled. Places are £50 per person and people are asked to raise a minimum of £250 with all proceeds raising going directly to the charity.

Anyone who would like to represent The Clarke Lister Foundation is asked to please contact Carole Lister on 0777054932.

## Heather's plant-based journey

VEGAN activist Heather Mills is set to visit the Tees Valley to discuss her plant-based journey.

Heather, who turned veg, will be appearing at The Pavilion in Peterlee on Thursday, July 4 at the Stephenson Lecture Theatre on Southfield Road, Middlesbrough.

The founder of plant-based company VBites - who recently invested in a third food factory in the North East, bringing more jobs to the region - will be discussing what the effects of plant-based diets are on our health and the future of agriculture.

This event is not to be missed especially if you're interested in a plant-based diet, whether that be for your health, the environment or for the animals and for those interested from a business point of view.

Anyone wanting more information is asked to visit [www.facebook.com/events/283419635901324](http://www.facebook.com/events/283419635901324).



## MUST ADD/VED

Thursday, 9th May 2019 EAST DURHAM LIFE 13



Dementia Friendly Communities Peterlee (DFCP) Meeting

Tuesday 2<sup>nd</sup> April 2019

at The Pavilion

Present: Belinda Williams, Linda Allison, Ashleigh -ZF engineering, Scott Meikle (Mayor)  
Sharon Pounder – Sport & Wellbeing Manager, Julie Johnson, Suzanne Chaney, Elaine Hancock (minutes)

<b>1. Apologies</b>	
<b>Lisa Hudson</b>	
<b>2. Welcome and Introductions</b>	
Introductions were made, HR Officer Ashleigh, Julie Johnson and Susanne Chaney were welcomed.	<b>SP</b>
<b>3. Minutes</b>	
A Bag packing event to raise money for the Alzheimer's Society will held at Asda 27 <sup>th</sup> April 2019, 9.00 a.m.-4.00 p.m. SM Looking for volunteers to help with bag packing and pupils from Shotton Hall school will be volunteering their services. BW is following up on the official t-shirts for the event. Volunteers will be dotted around the shop to help bring awareness to the local community about Dementia Friendly Communities SM has arranged to have a quiet space in the Café. BW to inform her volunteer officer about the bag pack.	<b>SM</b>
<b><u>Dementia Friends training.</u></b>	
An update on Dementia Champions training was given and BW informed the group that the next training date is April 26 <sup>th</sup> , 2019 here at the Pavilion 9.00 -4.00 p.m. The course is now fully booked. SM enquired about whether it was too late for him to get a place, BW is going to investigate it for him.	<b>SM</b>
BW & LA are both attending the Durham Network meeting at Peterlee College 1-3 Thursday 3 <sup>rd</sup> April 2019 to meet other Dementia Friendly Communities.	<b>BW</b>
<b>4. Events</b>	
Due to unforeseen circumstances SM has postponed the quiz night and is looking to do ST George's Day.	<b>SM</b>

<p>The Brass band concert arranged for the 7th April 2019 has now been cancelled due to low ticket sales.</p> <p>SP informed the group about the new Taste Buddies session, which will be taking place Thursday afternoon's 12.30-3.00 p.m. The new weekly session aims to reduce social isolation and loneliness and is open to all members of the public from ages 18 plus. Taste Buddies offer a subsidised 2 course meal and a variety of activities to suit all. Please promote! Information to follow.</p> <p>SM &amp; SP - Goathland 8-mile Charity pub walk taking place Saturday May 18<sup>th</sup>, 2019, drinks optional. The walk starts in Goathland and finishes in Egton; Heartbeat Country. SP is receiving a lot of interest from people to take part. SP arranging a mini bus to pick up from the Pavilion @ Peterlee and one pick up in Hartlepool. Participants will be required to raise sponsorship, which will be donated to the Mayor's charity to help people living with Dementia in Peterlee.</p> <p>Due to limited time scales at the Pavilion the Easter screening event has been postponed until next year.</p> <p>East Durham Creates; 'If these walls could talk', is a community- based visual arts commission running until May 2019.</p> <p>Dementia Action Week (DAW) 20<sup>th</sup> May 2019, Monday 20<sup>th</sup> May 2019, Possible cream tea @ the Pavilion. SP &amp; EH delivering an exercise marathon, (Do It for Dementia!) 2 hours of ½ hour taster exercise sessions Wednesday 22<sup>nd</sup> May 2019, 9.30-11.30 A.M. SP delivering more challenging exercises and EH delivering well-being tasters. More information to follow.</p> <p>SC suggested setting up a stand in Peterlee Town Centre to help bring awareness of Dementia Friendly Communities to members of the public. Beth from Mercury to get in-touch with SP to link in with Peterlee Town Centre.</p> <p>LA suggested creating a show exhibition of the memories of Peterlee Town Centre. We all loved this idea, and SC is looking into providing a void unit to show the exhibition of Peterlee Town Centre.</p> <p>Shotton Hall Friday 10<sup>th</sup> May 2019, Young Heroes Award. Get the message of dementia out there.</p>	<p><b>SM</b></p> <p><b>SP EH</b></p> <p><b>SC</b></p>
<p><b>AOB</b></p>	

<p>BW met up with William Brown Centre at Peterlee and they would like to be involved with Dementia Friendly Communities meetings.</p> <p>All information on DAW to be sent to BW so she can co-ordinate activities in the area to avoid duplication.</p> <p>LA spoke about Jill's own journey on Dementia and how her journey has and will make an impact on other's lives. A very moving and interesting blog.</p> <p>LA highlighted that carers of partners, family, friends don't always want to attend activities, events as they would like to have some respite for themselves.</p> <p>BW dropping new dementia friendly stickers off for facilities working to become dementia friendly.</p> <p>SP, EH &amp; SM meeting with Judith from Grampian Drive. We will be looking at the café to gain new ideas for the Bistro café @ the Pavilion.</p> <p>SM suggested representatives from each organisation to attend Taste Buddies sessions so people will get to know what is happening in the community.</p> <p>BW informed the group that Dementia café at East Durham College has been slow to start off with and suggestions were made to link in with other activities within the college, hairdressers etc.</p> <p>Durham County Council Art Team are delivering weekly sing-along sessions at Hesleden, Blackhall and Seaham, these sessions run from the end of April 2019.</p> <p>BW to contact Judith from Grampian Drive to try and arrange for members to attend as they no longer have any form of transport. It was highlighted that the Hospital of God may have funding for transport.</p>	<p><b>BW</b></p> <p><b>SP EH</b></p> <p><b>BW</b></p>
<p>Please note change of date</p> <p>Next meeting <b>14<sup>th</sup> May</b> 2019, 11.00 -12.00</p>	

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL  
CHAMBER, SHOTTON HALL, PETERLEE ON WEDNESDAY 1<sup>ST</sup> MAY 2019 AT 10.00AM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdames:- S Simpson K Liddell & L Fenwick

Messr:- G Carne

74. Apologies for Absence

Apologies for absence were offered and accepted from Councillor S Simpson, R Moore & S Miles.

75. Notes from the last meeting held on 27<sup>th</sup> March 2019 were considered and agreed as a true and correct record.

Matters Arising

At the Community & Environment Committee held on 8<sup>th</sup> April Members raised the following items under the minutes:-

(i) Fun Days

Members discussed concerns relating to the two fun days at Woodhouse Park, as it had been agreed only one larger fun day was to be held. Members local to the Acre Rigg ward explained the fun day held on Acre Rigg School field did not go well in 2018 as the field was too big and using the field also meant that fairground rides could not be booked. It was agreed that further discussions be held between the Corporate Support Manager and Acre Rigg Members.

Following discussion it was **AGREED a double Fun Day be held at Woodhouse Park on 9<sup>th</sup> August 2019.**

(ii) Horticulture Event

Councillor A Watson raised concerns over the Horticulture Show and asked if this should be continued in future years as feels the interest has dwindled. The Horticultural Show Organiser, Councillor T Duffy, confirmed people had to be turned away last year due to judging being in progress when they had turned up. Also, due to the heat, it was too hot for flowers inside The Pavilion and so fewer people entered this category. Councillor K Hawley recommended if there was little interest this year, the future of the Horticulture Show needed to be discussed.

(iii) Awards

Councillor R Moore suggested PTC enter the 'Britain in Bloom' competition in 2020 and that this could be community orientated. The Town Clerk confirmed that he had already discussed Britain in Bloom and Green Flag Status with the Parks Manager, however, other projects were currently taking precedence.

(iv) Christmas Trees

Councillor A Watson asked about the progress of arranging a Christmas Tree in the South Dene and The Town Clerk reported DCC had denied the Town Council's request to use an electricity

supply to accommodate this and suggested PTC contact NEDL to see if they would allow PTC to tap into the substation nearby. Members then discussed this option and considered having a Christmas Tree on each of the two larger roundabouts in the Town Centre, situated near the Post Office and McDonalds. **RESOLVED The Town Clerk was to investigate the electricity supply to both of the roundabouts and report back to Members.**

Councillor S Simpson came into the meeting at 10.25.

76. Peterlee Show

The Corporate Services Manager reported the marquee had been booked for the Horticultural Event.

77. Community Cinema

This was a standard agenda item and would be updated at the next meeting.

78. Events

(a) Elvis, 21<sup>st</sup> June 2019

It was reported 60 tickets had been sold so far for this event. It was agreed the early bird tickets be on sale until the 7<sup>th</sup> June 2019.

(b) Armed Forces Day, 29<sup>th</sup> June 2019

The Corporate Services Manager reported she had been successful with the grant funding application and an amount of £2,000 towards the event had been granted. An offer of clothing and memorabilia had been made for the event and this was to be looked into further.

(c) Pizza & Prosecco, 12<sup>th</sup> July 2019

To date only 2 tickets had been sold. It was suggested the contract be checked to consider cancellation.

(d) Ladies Day, 8<sup>th</sup> September 2019

This event had been arranged with a meal and a Robbie Williams tribute act, tickets would be offered for sale soon.

79. New ideas

The Chair asked the working party for ideas for new events, the working party considered the information given on the singer Anna Reay and following discussion it was agreed this not be taken any further as it was felt the ticket price at £35/40 would be too high to attract bookings. A Casino or Poker Night was suggested, as well as themed Friday evenings ie 70's, 80's Motown Northern Soul etc.

The Chari reported a local band had offered to perform at a charity night for free.

80. Date and Time of Next Meeting

It was **AGREED the next meeting held on Wednesday 19<sup>th</sup> June 2019 at 10.00am until 12.00 noon in the Council Chamber at Shotton Hall Banqueting Suites.**

## **Item 7: Fishing at Shotton Hall pond**

**Report to:** Peterlee Town Council Community & Environment Committee

**Date:** 10<sup>th</sup> June 2019

**Subject:** Fishing at Shotton Hall Pond

**Report of:** Ian Morris, Town Clerk

**Report purpose:** To seek Members' approval of a proposal to open up fishing at Shotton Hall pond on controlled basis.

**Background:** Members will be aware that Shotton Hall was built in around 1760 as a fine country mansion following the wedding of the heiress to the Brandling family. The current pond at Shotton Hall was built as a fish pond for the mansion, and although the exact date of the pond's excavation is not known it is clearly shown on an Ordnance Survey map of 1861 (see appendix 2 for further detail).

Despite a 'no fishing' policy being in place for the past few decades, the pond has been sporadically fished over the years. Staff at Shotton Hall regularly approach people fishing on the pond to ask them to leave. Sadly many of the people who do come to fish at Shotton Hall do not have the attitude, skill or equipment to fish the water correctly and this has led to some small levels of damage, litter, discarded tackle and foul-hooked fish.

The Community & Environment committee considered a paper recommending the introduction of a new fishing syndicate at Shotton Hall in November 2017. Members deferred the decision and it was agreed that a small group of Councillors meet to discuss the matter further.

There was a subsequent report updated to include their suggestions submitted to the Community & Environment Meeting on 12<sup>th</sup> November 2018 where the item was deferred.

A further meeting of the small group of councillors has been held and they made several suggested amendments to the contents of the report and they are included in this report.

**Proposal:** A draft set of pond fishing rules are attached as Appendix 2 to this report.

In summary, the proposal is to establish a Shotton Hall fishing syndicate – that is, a group of anglers who have registered an interest in fishing at Shotton Hall pond. The initial membership of the syndicate will be limited to 50 people, although this number will be reviewed if there is sufficient demand. There will be an annual fee of £20 to join the syndicate. Only residents from Peterlee will be able to join the syndicate, with photo ID and

proof of residency required when joining. Non-residents can fish as a visitor only.

It is proposed that day tickets will be available to syndicate members for £5 per day, for which an angler can have one fishing spot (a 'peg') and no more than 2 active rods. Non-members may be allowed on an exception basis, for £15 per day. Tickets will be issued from Shotton Hall reception, and only issued to anglers who can provide a valid Environment Agency fishing license.

Fishing will only be permitted on weekdays, and only during office hours, (Monday to Thursday 8.30am – 5.00pm, and 8.30 – 4.30pm on a Friday). There will be a closed season for the calendar month of May to coincide with the main fish spawning season and to allow for any remedial/improvement works to the pond.

There will be a set of rules that apply to anyone fishing on the pond. These will be 'policed' by Council staff and also self-policed by syndicate members, as is common on other fisheries. Environment Agency enforcement officers (bailiffs) will be invited to visit the site to carry out spot checks of anglers, although in reality this is likely to be on a very limited basis due to their scant resources.

**Implications:**

There are a number of key implications arising from this report and these are considered in Appendix 2.

The key implication of this proposal is that fishing will be permitted on Shotton Hall pond, but in a regulated and controlled way. This is intended to reduce the risk of unregulated and uncontrolled fishing at the pond, and also to raise a small amount of revenue funding that the Council can invest in some habitat improvement work.

**Recommendation:**

Members are recommended to note the contents of this report and the attached fishing rules, and to grant the Town Clerk plenary powers to publish and promote the opening of the syndicate with immediate effect. A visit to the lake to be organised by the relevant fishing authority.

## **Appendix 1: Implications**

**Finance** – There are no direct costs associated with this proposal. Any revenue raised from the operation of the syndicate and day tickets will be used to fund habitat improvement works for the pond. An initial estimate of this revenue is in the region of £2,000 per annum.

**Staffing** – There are no direct staffing implications. The administration of the syndicate and day tickets will be minimal and will be delivered by existing staff at Shotton Hall.

**Risk** – The proposed introduction of fishing at Shotton Hall is intended to reduce the risk to life, property and the environment through better control and management of who fishes on the site, how and when.

**Equality and Diversity, Cohesion and Integration** – There are no immediate implications arising from the recommendation in this report.

**Crime and Disorder** – There are no immediate implications arising from the recommendation in this report. It is intended that the introduction of this policy will reduce the level of unauthorised fishing on the site, which does at times include damage to the grounds, and issues relating to alcohol and drug use.

**Consultation & Communication** – If approved the new policy will be publicised through our usual channels as well as to local fishing clubs and tackle/bait shops.

**Procurement** – There are no immediate implications arising from the recommendation in this report.

**Legal** – the proposed rules are intended to ensure compliance with the legal requirements for fishing in England, as set out by statute<sup>1</sup> and the Environment Agency's regional bylaws<sup>2</sup>

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<sup>1</sup> A summary of national laws on fishing are available here: <https://www.gov.uk/freshwater-rod-fishing-rules/when-and-where-you-can-fish>

<sup>2</sup> For north east and north yorkshire detailed bylaws please see: [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/619259/LIT\\_5003.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/619259/LIT_5003.pdf)



## Appendix 2: proposed rules

### Peterlee Town Council

### Fishing at Shotton Hall Pond

#### About Shotton Hall Pond

Shotton Hall was originally an 18<sup>th</sup> Century fine country house and grounds. It is currently owned by Peterlee Town Council and is both a wedding and conferencing venue as well as the Council's administrative offices.

The pond at Shotton Hall is roughly as old as the Hall itself. The Ordnance Survey six-inch map of England and Wales of 1861 clearly shows the 'fish pond' in its current place and almost identical shape.



Figure 1: looking up to Shotton Hall from the far bank of the pond

The pond is not particularly deep, but it does have an abundant natural stock of the usual native fresh water course fish including common and mirror carp, tench, bream, roach, rudd and perch. A number of the carp are easily in double figures weight. There are also a number of non-native ornamental (koi?) carp that have obviously been introduced at some point in the past by local residents! There are rumours of pike, but to date no recorded landings.



Figure 2: extract from Durham XXVIII Ordnance Survey map, published 1861

Despite a 'no fishing' policy being in place, the pond has been sporadically fished over the years. Sadly many of these anglers have not had the skill or equipment to fish the water correctly and this has led to some small levels of damage, litter, discarded tackle and foul-hooked fish.

In November 2017 the Town Council took the decision to open up the fishing rights to the pond to proper anglers who would work with the Council to ensure the pond is fished responsibly and to enable the small amount of revenue raised to be used to invest in the upkeep of the pond as a natural habitat.

## Closed Season

There is no fishing permitted at Shotton Hall during the calendar month of May. This is to broadly coincide with the coarse fish spawning season, and also to give the pond and surrounds a rest and allow us to carry out improvement work. Anyone fishing the pond during this closed season will be asked to leave and will be banned from the syndicate (see below).

## Opening Hours

Fishing at Shotton Hall is available Monday to Friday only during the open season. There is no weekend fishing on this site due to the fact that the grounds are frequently used for weddings and other functions at weekends. Anyone found fishing on a weekend will be asked to leave immediately and will be banned from the Shotton Hall syndicate.

Shotton Hall grounds are open to the public from 8.30am Monday to Friday and day tickets are available from the reception from 9am. Please feel free to pick your peg and set up from 8.30am onwards but ensure that you have paid for your ticket by no later than 10am.

The grounds are closed and locked at 5.00pm Monday – Thursday, and 4.30pm Friday. Any cars left in the car park must be removed by 5pm (4.30pm on a Friday) or they will be locked-in. Fishing is permitted until dusk, with a pedestrian exit available once the car park is locked.

There is no night fishing permitted on this site.

## Shotton Hall syndicate

Shotton Hall pond is open to members of the Shotton Hall fishing syndicate only. Joining the syndicate costs £20 for a rolling 12 months. There will be no more than 50 syndicate Members, and we will maintain a waiting list if this number is reached at any given time. Only Peterlee residents can join the syndicate. You will be asked for photo ID and proof of residence when you apply for membership.

The Council reserves the right to grant day tickets to non-syndicate anglers on an exception basis and by prior arrangement only. Non-syndicate anglers who wish to fish the pond are advised to contact the council on 0191 5862491 before coming to the site.

Membership of the syndicate is subject to the pond rules. If a member is found to be in breach of any rules then they will generally receive one warning, and an opportunity to rectify their behaviour. A second breach will result of them being removed from the syndicate without further notice or refund and they will lose the right to fish at Shotton Hall.

Serious breaches of the rules could result in immediate removal from the syndicate.

## Pond Rules

Please take the time to read the following rules before you start to fish. Anyone disobeying these rules will be asked to remedy the situation immediately or to leave without a refund. They also risk being banned from the syndicate.

1. All anglers must have a valid rod license from the Environment Agency. You must produce your rod license when paying for your day ticket. No license = no ticket. No exceptions.;
2. All persons participating in fishing on the site must buy a day ticket by 10am at the latest. Anyone avoiding purchase of a ticket risks being banned;

3. There are a maximum of 4 pegs available per day, with a maximum of 2 active rods per peg;
4. No stoves, BBQs or campfires are permitted on the site;
5. Only barbless hooks are permitted. Micro barbs and squashed barbs don't count – barbless only please!
6. Please remain on your selected peg while fishing. Active rods should not be left unattended;
7. No keep nets are allowed, unless pre-arranged as part of a match event.
8. You must ensure that you have the correct equipment including one landing net (knotless) and one unhooking mat per peg;
9. Anglers must ensure that their peg is clear of litter before commencing fishing and then again on departure. Rubbish bags and dog poo bags are available from reception, please help us to keep the pond and grounds in good order;
10. All fish must be returned to the water as soon as possible and without delay;
11. All fish must be handled with care and not lifted more than 18 inches above the ground;
12. Floating baits are not allowed;
13. Bait rods are not allowed;
14. No keep nets allowed. Catch and release only;
15. Children are welcome, but parents leaving juniors unattended do so at their own risk. Parents/guardians are responsible for their children's behaviour – if the child you are responsible for breaks any of these rules, then you break the rule;
16. You are welcome to use our toilet facilities in reception, and if you do please remove your footwear or use the overshoes provided to avoid bringing grass and mud onto the carpets;
17. Anyone observed damaging the property, including plants or our wildlife, causing a disturbance, using foul language or being inconsiderate to staff, guests or other anglers will be asked to leave and may be removed from the syndicate without further notice;
18. You are also expected to abide by the Environment Agencies rules and regulations for fishing, particularly the Yorkshire and North East fisheries bylaws<sup>3</sup>. A copy of these bylaws are available from reception if required.

#### Current day ticket prices (as of April 2019):

Syndicate Day ticket (8.30am – 5.00pm) - £5 this includes one peg, with up to two rods.

Non-syndicate Day Ticket (8.30am – 5pm) £15 as above.

(non-syndicate tickets by prior arrangement only, please do not turn up on the day and expect to fish if you are not a syndicate member. You may be disappointed and will have wasted your time!)

**Please direct any enquiries to:**

**Ian Morris, Town Clerk**

**Peterlee Town Council, Shotton Hall, Peterlee, County Durham SR8 2PH**

**Tel: 0191 5862491 email: [clerk@peterlee.gov.uk](mailto:clerk@peterlee.gov.uk)**

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<sup>3</sup> [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/619259/LIT\\_5003.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/619259/LIT_5003.pdf)