



Date of Issue: 4<sup>th</sup> September 2017

**A MEETING OF THE COMMUNITY & ENVIRONMENT COMMITTEE WILL BE HELD ON MONDAY 11<sup>TH</sup> SEPTEMBER 2017 IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm**

**Mr I Morris M.C.I.H**

**Town Clerk**

### **A G E N D A**

**Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.**

**1. Apologies for Absence**

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practicable

**2. To receive declarations of interest**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

**3. Peterlee & Horden Rugby Club, Eden Lane – Update/Presentation**

Mr John Groves and a n other shall be attending the meeting to update Members on work at the Club.

**4. To Approve the Minutes of the Last Meeting**

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the Meeting held on 10 July 2017 attached)

**5. Minutes of the Events Sub Committee of the 12<sup>th</sup> July 2017, 2 August & 16 August 2017**

Members are asked to note and approve the attached minutes of these working parties.

(Minutes of the Events working parties circulated)

**6. Minutes of the Play Area Strategy working party held on 14 August 2017**

Members are asked to note and approve the attached minutes of this working party.

(Minutes of the Events working parties circulated)

**7. Update report from the Sports Development Officer**

Members will receive an update on Sports and Wellbeing activity from Sharon Pounder, Sports Development Officer.

(Report of the Sports Development Officer – attached)

**8. Opening & closing of the Park, play areas and Cemetery**

Members will be asked to consider future options for the routine opening and closing of the Town Council's Parks, Play Areas and Cemetery.

(Report of the Town Clerk – copy to follow)

**9. Parks Progress Report**

Verbal report of the Horticultural Supervisor delivered by the Town Clerk in his absence

**10. Litter in the Town**

Members will discuss ideas for combatting the Town's litter issues.

(referred from the Council Meeting held on 21 August 2017 for further consideration)

**THE MINUTES OF THE MEETING OF THE**  
**COMMUNITY & ENVIRONMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,**  
**PETERLEE ON MONDAY 10<sup>TH</sup> JULY 2017 AT 6.30PM**

**PRESENT: COUNK HAWLEY (CHAIR)**

**Mesdames:- S Simpson, K Duffy, K Liddell, S McDonnell & A Long**

**Messrs:- G L Carne, R Moore, S Miles, R Kyle, T Duffy, S McGlen, A Wilkinson,**

**L Cook, J Robinson, S Kirkup & A Watson**

**In the absence of both the Chair and Vice Chair Councillor Hawley was nominated to Chair the meeting.**

**Prior to the start of the meeting the Chair asked for a minutes silence as a mark of respect for Bradley Lowery.**

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

**8. APOLOGIES FOR ABSENCE**

**Apologies had been submitted and accepted from Councillors V Watson, S Franklin, (work), S Meikle & M A Cartwright. **RESOLVED** the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

**9. To receive declarations of interest**

**Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Councillors K and T Duffy declared an interest in item 10 – Thorntree Gill Leisure Gardens. **RESOLVED** the information given, be noted.**

**10. Minutes of the Last Meeting of the 12 June 2017, a copy of which had been circulated, were approved and signed as a true and correct record, subject to them including reference to Councillor K Duffy raising an item reported to her by a local resident relating to council vehicles driving on grassed areas.**

**11. Minutes of the Events Sub Committee of the 19<sup>th</sup> June 2017, a copy of which had been circulated, were accepted and signed as a true and correct record.**

**12. Vandalised play equipment – Woodhouse Park**

The Parks & Horticulture Supervisor gave a verbal update on the current status of the vandalized play equipment in Woodhouse Park. He reported that the damaged piece of equipment was to be removed, however it was not as simple as considering if a piece of equipment could be repaired or replaced as there was also the matter of the rubber safety surfacing. He stressed the Council needed to consider a play area strategy for all of its play areas. **RESOLVED the information given, be noted.**

13. Parks & Play Area Inspections

The Parks & Horticulture Supervisor gave a verbal update on the current inspection regime for the Town Council's parks & play areas. He advised that all areas were inspected on a daily basis with an inspect and make good basic inspection/check sheet. There is then a Weekly inspection by a suitably qualified member of staff, of the equipment with immediate action/faults being rectified where it was possible to do so. If equipment was damaged and needed a repair that could not be undertaken immediately they were closed and the office and local Members were advised and information posted on the web site. An annual inspection was also carried out by the Town Council's insurer with a more detailed report being issued to the Town Council.

A local Member asked about progress with issues in Woodhouse Park including the toilets, flower beds and a rusty rubbish bin and the Parks & Horticulture Officer offered an update explaining the disabled toilets would be fixed and operational shortly and a longer term proposal for stainless steel equipment was being prepared for Member's consideration. **RESOLVED a play area Working Party be established, with all Members being invited to take part, to progress a play area strategy.**

14. Locking and opening of Town Council Parks & Play Areas

**RESOLVED consideration of this item be deferred.**

15. Tree Preservation Order – Helford Road/Thames Road

Councillor Watson had submitted a motion that the Town Council make formal representation to Durham County Council to make an expedient Tree Preservation Order, (TPO), for the trees in the area of Helford Road/Thames Road as outlined in the plan which had been circulated, in order to protect the trees from being felled, pruned or otherwise damaged as part of a proposed housing development. This motion was seconded by Councillor R Moore. **RESOLVED the Town Council make formal representation to Durham County Council to make an expedient TPO for the trees in the area of Helford Road/Thames Road on the following grounds:-**

- **The trees in question are in clear view and provide enjoyment to the public and local residents;**

- **The trees greatly contribute to the landscape, character and appearance of the area, and,**
- **Many of the trees are mature or reaching maturity.**

**16. Peterlee & Horden Rugby Club, Eden Lane – Pitch Drainage Scheme Update**

The Parks & Horticulture Supervisor gave a verbal update on progress with sourcing external funding for proposed pitch drainage works to the Eden Lane rugby Pitch No 1. It was reported that via the RFU and Groundsmen Connected Scheme a small award for remedial repairs and a grant towards a 4 in 1 piece of equipment had been achieved. Following site inspections and visits by the RFU a vastly improved drainage scheme than that originally proposed had been put forward, at no extra expense to the Town Council, and was being developed. The Eden Lane ground would also be used to showcase best practice. The drainage and changing room improvements represented a substantial investment back into the Eden Lane site. It was reported there would be time where the main pitch would not be available however it was anticipated the second pitch could be used. Members noted the information and congratulated the Parks & Horticulture Supervisor on his efforts and partnership work with the proposed improvements at the site. **RESOLVED further progress on the grant funding bids for Eden Lane, be awaited.**

**17. Rain Shelter – Thorntree Gill Leisure Gardens**

Members were advised the Town Clerk had sought prices from three reputable companies to hire or buy a suitable alternative rain shelter/meeting room for the Thorntree Gill Leisure Gardens site. As there was no budget for this expenditure the Town Clerk was to prepare a report for the Council Meeting to be held on 24 July 2017. In considering this item Members suggested a brick built permanent structure should be considered; it was agreed that the Leisure Gardeners Association were best placed to say what would be preferred type of shelter/meeting room. **RESOLVED the report as discussed be presented to the Council meeting and in the meantime the Association be asked to clarify what their needs were in relation to a rain shelter/meeting room.**

THE MINUTES OF THE MEETING OF THE  
EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE ON WEDNESDAY 12<sup>TH</sup> JULY 2017 AT 1.00PM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdame:-K Hawley

Messrs:- T Duffy, L Cook & A Watson

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

1. Apologies for Absence

Apologies had been submitted and accepted from Councillor K Liddell, (work commitments). **AGREED the Council approve the reason, submitted for absence received from the Councillor Liddell, and her apologies for absence be recorded.**

2. To consider and discuss future events including:-

(a) Octoberfest, 28<sup>th</sup> October 2017, Shotton Hall

The Chair was keen to get the details of this event finalized. It was agreed that the Town Clerk and Facilities Manager would speak to the caterer and finalise the arrangements for food. The ticket price was agreed at £6.00 in advance and £7.50 on the door with a 3pm start until late. Along with the Oompah Band, (which was being sponsored by Evans Halshaw), there would also be a disco and entertainment.

(b) 20<sup>th</sup> October – Pink Tribute Act, Shotton Hall

Members considered the proposal given by Councillor Robinson to book Kayla, a Pink Tribute Act, who was available on the 20<sup>th</sup> October 2017 to perform at Shotton Hall. Members asked for further detail on the act and it was suggested this be discussed further at the next meeting.

(c) 1<sup>st</sup> December, Carol Service, Shotton Hall

It was suggested this be discussed in more detail at the next meeting. It was suggested it be checked this did not clash with the Town Centre light switch on.

(d) 8<sup>th</sup>, 9<sup>th</sup>, 15<sup>th</sup> & 16<sup>th</sup> December 2017 – Christmas Party Nights, Shotton Hall

Details were given on arrangements for these nights. The 8<sup>th</sup>, 15<sup>th</sup> & 16<sup>th</sup> were to be promoted as Christmas Party Disco Nights with a 2 course meal with tickets priced at £22.50 each. The 9<sup>th</sup> December was with an 80's band named "Zen" and a 3 course Christmas dinner with tickets priced at £30.00 each. There were to be Dance Yourself Dizzy Disco Nights offered also on various dates, (Thursday and Sundays) in December, with a disco and cold buffet, tickets at £14.50 each.

A Local Member offered to bring along the Santa Sleigh to raise monies for local charities, with a 50/50 split for the Mayor's Charity and other local charities.

(e) Events in November 2017

Mayor's Ball – Casino

The Facilities Manager reported he now had a price for a casino at £450.00.

Dates in November

It was asked which Friday/Saturday dates in November were free and it was reported Friday 10<sup>th</sup> was available. Two local members offered to source alive band to perform at Shotton Hall and they would report back to the next meeting.

(f) Marketing, publicity, social media etc

It was suggested there should be a display made at The Pavilion with leaflets of what was on and this needed to be kept up to date.

(g) Future events and ideas

- A Ladies Day
- Comedy Nights
- Mad Hatters Tea Party – Spring 2018
- Spin the Wheel Promotion at the Pavilion
- Pantomime – January 2018, the middle night of the school performances a ticket event be held open to all.

It was asked that those that had suggested various events prepare a proposal with costs, content and ticket price for the next meeting.

3. Date & Time of Next Meeting – 2<sup>nd</sup> August at 1.00pm, Shotton Hall

THE MINUTES OF THE MEETING OF THE  
EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE ON WEDNESDAY 2<sup>nd</sup> AUGUST 2017 AT 1.00PM

PRESENT: COUN L COOK (CHAIR)

Mesdame:-K Duffy, A Long & K Hawley

Messrs:- S Franklin, S McGlen, R Moore & A Watson

In the absence of both the Chairman and Vice Chair Councillor Cook was nominated to take the Chair.

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

4. Apologies for Absence

Apologies had been submitted and accepted from Councillor K Liddell, (work commitments), V Watson, T Duffy & S Meikle. **AGREED the Council approve the reasons, if submitted for absence received from Councillors, and their apologies for absence be recorded.**

5. The notes from the last meeting held on 12 July 2017, were considered and agreed as a true and correct record. The Chair went through each item to allow progress to be reported.

(a) Octoberfest, 28<sup>th</sup> October 2017, Shotton Hall

A poster had been produced and this need to be updated with the foods and type of drinks that would be available, as well as the times of the event. The Caterer's representative, (Mr Colin Martin), advised they were to outsource the food provision to German type food specialists and this food would be on sale throughout the event. The Brewery Representative was in attendance at the meeting and she spoke on the types of product that could be provided to use of the portable bar and the various types of bottled beers. She also suggested simple and easy to prepare jugs of cocktails that could be offered for sale. The Brewery representative asked for any feedback from the group and they made various suggestions on the types of German beers and lagers that could be offered. It was reported that to date 74 tickets had been sold. Colin also reported there was also an opportunity to use a local fancy dress outfitter for German related costumes.



(b) 20<sup>th</sup> October – Pink Tribute Act, Shotton Hall

Members considered once again the proposal given by Councillor Robinson to book Kayla, a Pink Tribute Act, who was available on the 20<sup>th</sup> October 2017 to perform at Shotton Hall, unfortunately Councillor Robinson was not able to be at the meeting. Members felt the Council needed to carefully consider what type of route it wished to go down in terms of the types and variety of acts and events it was to host in the future. It was also agreed full cost breakdowns should also be prepared, prior to agreeing an event be held. **It was agreed that Kayla not be booked for the 20<sup>th</sup> October 2017.**

(c) 1<sup>st</sup> December, Carol Service, Shotton Hall

Progress was given as follows:- the Academy at Shotton Hall were willing to take part. It was suggested maybe other schools might like to be involved, the only issue there would be if the take up was high this would potentially cause a problem with the programme for the night. Peterlee GT Town Band were keen to be involved as were the Hartlepool Ladies Choir. It was suggested a complimentary mince pie and a hot drink (tea/coffee) be provided and whilst the event was free a donation box, proceeds to the Mayor's Charity. It was also agreed that 100 selection boxes would be purchased and Santa and his Elf be hired to give these gifts to children attending.

In connection with the festive lights, the Town Clerk advised he had asked for a site visit and then for a proposal and design from four different companies and he would report back to council with the information. He recorded his thanks to Miss Jeffrey for her work with this and other Christmas events.

(d) Various December 2017 – Christmas Party Nights, Shotton Hall

Further details were given on arrangements for these nights there was a selection of entertainment and types of menu available with tickets prices reflecting what was offered. A breakeven and cost analysis had been undertaken to ensure these events were both value for money but also would prove profitable for the Town Council.

(e) Marketing, publicity, social media etc

Members spoke on active marketing and publicity and offered their suggestions on how this may be improved.

(f) Events in November 2017

-Mayor's Ball – Casino

The finer details of the event were to be discussed and agreed with the Mayor.

-Dates in November

It was suggested that a booking agent should be used to book acts/performers. It was felt there would be more protection in using an agent. Colin offered to assist in providing a copy of the list of agent contacts he had so the Council could obtain prices for this service.

#### -Remembrance Day Parade

One of the Local Members, Councillor Moore, who was ex forces, reported he had spoken to Tony Knight who currently organised the event, about involving local schools in the Parade. He reported he had also ordered the wreaths on behalf of the Town Council. He felt the Parade Route should remain as it had been previously. It was asked that any information be brought back through to Officers to action on behalf of the Town Council. It was confirmed the Town Council had appointed a Safety Officer for this event. It was reported there had been an armored tank involved in the Parade last year: a Local Member said in his opinion this vehicle had no relevance to the Parade. A Local Member asked if it would be possible to have the Town Council's vehicles liveried up with poppies and to have one of the vehicles in the Parade. It was agreed further progress be reported to this meeting/Council.

#### -Flying the Flag/Armed Forces Day/Week June 2018

A Local Member reported there was funding available from the Ministry of Defence for this type of event and he felt as there were lots of military and ex forces in the Town the flag flying should be made into more of an event than it currently was. Members agreed maybe this had the potential to be a bigger event and could be held on a weekend. Another Local Member who was ex forces, Councillor McGlen, offered to support and be involved in taking ideas for this future Event forward. It was noted next year would be a special anniversary and it was suggested perhaps special floral displays could be planted up on Town Council owned land. It was agreed further progress be reported to this meeting/Council.

The Town Clerk stressed the importance of Members not committing the Council to expenditure and made reference to the Council's Standing Orders and Financial Regulations. He encouraged and was pleased to have the involvement of Members and asked they "cook" their ideas up and then pass them on to officers and to avoid agreeing prices, dates etc for any goods or services.

A Local Member asked what would a local group of volunteers need to do to organise an event on Town Council land, and she was referred to the Events Pack the Town Council had produced, which was available on request via the Office.

#### 6. Date and time of Next meeting

It was agreed the next meeting be held on **Wednesday 16 August 2017 at 1.00pm.**

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE ON WEDNESDAY 16<sup>TH</sup> AUGUST 2017 AT 1.00PM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdame:- K Hawley

Messrs:- T Duffy & A Watson

7. Apologies for Absence

Apologies had been submitted and accepted from Councillor K Duffy and Mr Green, (work commitments).

8. The notes from the last meeting held on 2<sup>nd</sup> August 2017, were considered and agreed as a true and correct record. The Chair went through each item to allow progress to be reported.

(a) Octoberfest, 28<sup>th</sup> October 2017, Shotton Hall

To date 112 tickets had been sold, the food provider had now been confirmed and an update was given on the beer provision and staff uniforms for the event were to be ordered.

(b) 1<sup>st</sup> December, Carol Service, Shotton Hall

(c) Various December 2017 – Christmas Party Nights, Shotton Hall

(d) Marketing, publicity, social media etc

(e) Mayor's Ball

It was agreed this event be considered further at the next meeting, following the outcome of the Council Meeting on 21 August 2017.

(f) Remembrance Day Parade

A further meeting with the various partners was to be held on 23 August 2017 to make progress with this event.

(g) Flying the Flag/Armed Forces Day/Week June 2018

The avenues for funding needed to be pursued. It was suggested perhaps Nobles could be approached to come along to this event. A progress report would be given to the next meeting.

9. Events at The Pavilion

- (a) Cream Tea afternoon 7<sup>th</sup> September 1.30 – 3.30 p.m. at The Pavilion £2.50 a ticket available from the Pavilion

If this event went well it was hoped to offer this as a regular afternoon tea.

- (b) MacMillan Coffee morning Friday 29<sup>th</sup> September 10-12 noon, refreshments, and cakes

It was suggested perhaps this be held in the Bar to better accommodate more interest.

- (c) Big and Pink Day Friday 27<sup>th</sup> October 10- 12 noon at The Pavilion (Wear something Pink) Exercise class, refreshments and fun and games in aid of Breast Cancer care

Members mentioned about the possibility of hosting a Football Tournament and the Sports Development Officer gave the restrictions and organisational issues that would make this difficult to achieve.

A Local Member asked about resurrecting the Pavilion Management Board and there was a discussion on the involvement and engagement with users, volunteers and interested parties. It would need to be a meeting with outcomes and perhaps to hold a budget. In considering this a Local Member also asked about a patio area being developed at the building. It was asked that the Facilities Manager get an estimate for this work and advise Members in due course. Publicity materials and pull out banners were also suggested.

10. Headline Act/Concert – Helford Road

The Chair asked for this item to be considered at the next meeting and he gave the offer of a promoter/organizer to come along and talk to the Town Council about organising such an event. The Town Clerk advised that any such provision would need to be offered to the open market, as per Financial Regulations and Standing Orders.

11. Date and time of Next meeting

It was agreed the next meeting be held on **Wednesday 6 September 2017 at 1.00pm** and then next meeting be **Tuesday 19 September at Helford Road on the afternoon.**

THE NOTES OF THE MEETING OF THE PLAY AREA STRATEGY WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE ON MONDAY 14<sup>TH</sup> AUGUST 2017 AT 1.00PM

PRESENT: COUN R MOORE (CHAIR)

Mesdame:- A C Long, M A Cartwright

Messrs:- S Miles & A Watson

1. Apologies for Absence

Apologies had been submitted and accepted from Councillors K Duffy, T Duffy, A Wilkinson, (all work commitments) and G Carne.

2. Peterlee Town Council Parks & Play Areas in context

It was agreed this working party:-

- Would be time limited to completing a project/task;
- Would address the key issues in relation to the management of the Town Councils Park and play areas;
- Would consider what was provided in the play areas;
- It was asked that security be a consideration in the opening and closing of the parks & play areas;
- Consider vehicular access at Woodhouse Park fully if it were to remain open;
- Community ownership of the parks & play areas needed to be promoted;
- Consider, with consultation with the community, leaving play areas open may reduce vandalism costs;
- Note and receive feedback from the services of a local media studies student had been taken on to use the Parks & Play areas as an area to focus on to improve how the public engaged with the Town Council;
- Note Local Members play an important role in promoting community spirit;
- consider a play area strategy being produced which could then be given to the market for prices and proposals;
- Carry out site visit(s) beheld to look at other play provision in the North East area;
- The scope be the advancing of the parks & Play area strategy (and potential routes for funding);
- Locking/unlocking parks & play areas be a standard item for this working party agenda;
- Woodhouse Park be a standard item on this agenda also;
- The possibility of including interested residents in these meetings be considered;

- Reference was made to the Quality Assessment tool which could be used by anyone doing a walkabout in the play areas;
- The Parks Manager asked all to report where items were damaged or broken;
- To consider further the earlier proposal to re locate the play area at Helford Road to a spot next to The Pavilion.

#### **Actions**

- (i) An item be placed on the next Community & Environment Committee agenda re the opening and closing of the Park & Play areas
- (ii) Local Ward Members for Woodhouse Park meet with the Parks Manager to look around the Office/permanent building;

**The next meeting would be held on Monday 11<sup>th</sup> September at 2.30pm.**

## **Item 7. Sports Development Officer update report**

**Report To:** Community & Environment, Peterlee Town Council

**Date of Report:** 4<sup>th</sup> September 2017

**Subject:** Update on Sports Development Activities

**Report of:** Sharon Pounder, Sports Development Officer

### **Purpose of Report:**

To provide Members with an update on new and existing Sport Development Activities, club development and issues raised by Sports Users.

#### **1. Club Development**

##### **Cricket**

A Club Development meeting took place with Peterlee Cricket Club (PCC) representatives on 15<sup>th</sup> August 2017. The following information was given:

PCC will be working with East Durham College to support the setup of a Cricket Academy. In summary, the club will utilise indoor facilities at the college for winter training, and academy-based training will be delivered from Helford Road during the Summer months. Increased usage in terms of hours is to be established and the impact of this on maintenance and cost for the Parks department is to be determined. The positive outcomes of this are increased usage of facilities during 'off-peak' times, more young people feeding into PCC, and better players due to access to opportunities via the academy. There are only 3 other colleges with Cricket academies, and as such the impact in terms of home games is expected to be an additional four games per season.

The Cricket Club would like to move forward with plans for the fence and are waiting feedback on the lease situation.

##### **Football**

Peterlee Helford are due to start their season on 9<sup>th</sup> September this year. Two meetings took place pre-season to discuss pitch allocation, procedures to book

friendlies, training on pitches and to raise any issues the team Managers/Coaches had ahead of the start of the season.



Outcomes following the two meetings include:

- Each team will be granted one free pre-season friendly bookable via Sports Development
- Each team has been granted one training session per week on their allocated pitch.
- Teams within Peterlee Helford who do not require a pitch are also able to train on a grassed pitch, for example, Andrew Reid runs the u7s and u8s for Peterlee Helford, at this age, the team plays in a specific league at a central venue and do not require a pitch for home games.

### **Rugby League**

Peterlee Pumas are nearing the end of their season with a couple of away games to play. The Pumas are looking to recruit new players for next season as they dropped down to one senior team this season. The Pumas are still wanting to develop their coaching base to be able to access more schools to promote rugby league in Peterlee.

### **Taekwondo**

Peterlee Koryo Taekwondo Club are based within the Pavilion and runs all year round. The club has been quiet over the Summer period with a lot of members on holiday. The next club grading is taking place on Sunday 24<sup>th</sup> September in Darlington.

The next fighting competition for the club is in Cumbria on 25<sup>th</sup> November.

## **2. Summary of Activities**

### **PACES**

We have recruited 53 new members since April this year. Classes attendances have fluctuated over the Summer period.

We are continuing to work in partnership with Laura Brydon, Health and Well-being trainer. Laura has a promotion stand in the reception area of the Pavilion, Wednesday mornings from 10- 12.30. Laura promotes different topics aimed around mental health and well-being, which compliments services provided by PACES at the Pavilion.

## **Holiday Activities**

The Summer holiday activities at The Pavilion funded through Nouveau Well-being were poorly attended. The possible reason for low attendances could be that One Point in partnership with East Durham College and Horden and Peterlee Rugby Club had a 4-day holiday activity club running throughout the 6 weeks holidays and were offered free of charge.

The activities were marketed leading up to the Summer holidays; 2,500 leaflets were delivered door to door in the Passfield Ward, and 500 further leaflets were available from Shotton Hall and The Pavilion. A paid add was taken out on facebook, which ran for two weeks targeting families in Peterlee and the surrounding villages, and the leaflet was shared on Peterlee Have your Say, The Town Council and PACES Facebook pages.

Sports Development Officer will be looking at partnership working for future holiday activities.

## **Couch to 5k**

There will be a second Couch to 5k (C25k) starting on 11<sup>th</sup> September at The Pavilion. This is a 10-week introduction to running programme, which is free to attend. A member of the Health and Well-being team delivers this activity with no charge to Sports Development.

## **New Activities**

A new activity called 'Sweaty mama', is commencing at The Pavilion on Tuesday 12<sup>th</sup> September. This is a workout for mums with their child that is adapted to suit the child's age and development. As the child grows and gains weight, the workout becomes more challenging and leads to an increase in fitness levels.

A new Life Coaching course commences on 5<sup>th</sup> October at The Pavilion: Living Life Loving Now. The course is intended to help people feel better about themselves and move towards a better quality of life by empowering them to achieve their goals. The 6-week course includes a light lunch, and will run 12.00 – 2.30 p.m. for a cost of £20.00, attend all 6 weeks and receive £5 cash back.

### **3. Peterlee Show**

Promotion of all PACES and Sport Dev activities took place in the marquee on Saturday. Elaine handed out leaflets and chatted to members of the public about becoming more physically active.

The 5k Fun Run had 50 entries this year. Sports Development recruited 20 volunteers to Marshall the run, which took place in Castle Eden Dene. Due to work being undertaken on the access path, and no guarantee it would be accessible for Show weekend, an alternative route was set, which proved to be good challenge for the participants.

Dillon Ravell aged 12 from Peterlee was the first junior to complete the run, he attends Shotton Hall Academy and plays Basketball for East Durham. Chris Parker from Easington was the first adult back, both receiving a prize for their efforts. All runners received a medal for participating in the event.

Due to a clash with County Cup weekend, the football competitions did not go ahead. This will be looked at for next year.

### **4. Events**

#### **Cream Tea Event**

Sports Development are holding a cream tea event in the Pavilion Bar on Thursday 7<sup>th</sup> September 1.30-3.30 pm. This is a social event aimed at promoting all PACES and Sport Development activities within the Pavilion and increase usage of the facility overall.

A Macmillan coffee morning event will take place on Friday 29<sup>th</sup> September at The Pavilion. There will be a fitness class 9.30 – 10.15 a.m. (optional) with cake and refreshments, and fund-raising activities in the Bistro afterwards until 12 noon.

Pink day in aid of Breast Cancer Care will take place on Friday 27<sup>th</sup> October from 10.15 a.m. – 12.00 noon. PACES members attending the exercise class must wear something pink. Refreshments will be available in the Bistro with fun activities.