



Date of Issue: 10<sup>th</sup> May 2019

The Annual Town Meeting of the parish of Peterlee will be held on **Monday 20<sup>th</sup> May 2019** in the **Burdon Suites, Shotton Hall, Peterlee, SR8 2PH** at **6.00pm**

Mr I Morris M.C.I.H, P.S.L.C.C

Town Clerk

## **AGENDA**

1. The Minutes of the Previous Meeting  
To receive and approve as a correct record the Minutes of the Annual Town Meeting held on 21<sup>st</sup> May 2018  
(attached)
2. Annual Report 2018/19  
To receive the annual report of the Council from the Mayor, Councillor Scott Meikle and the Town Clerk, Mr Ian Morris
3. Open Forum  
To allow discussion and questions from the public.



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Councillor Scott Meikle, Mayor of Peterlee

MINUTES OF THE ANNUAL TOWN MEETING OF THE PARISH OF  
PETERLEE HELD ON 21<sup>ST</sup> MAY 2017

PETERLEE TOWN COUNCIL

THE REPORT OF THE ANNUAL TOWN MEETING

OF THE PARISH OF PETERLEE

HELD IN THE BURDON SUITE, SHOTTON HALL, PETERLEE

ON MONDAY 21<sup>ST</sup> MAY 2018 AT 6.00pm

PRESENT: COUN M A CARTWRIGHT (CHAIR)

Mesdames: K Duffy, K Hawley & V Watson

Messrs:- J Robinson, T Duffy, S Meikle, A Watson & S P Franklin

There were 2 electors from Peterlee present at the meeting, along with one other person not on the register.

Prior to the start of the meeting the Chair welcomed everyone.

1. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous meeting held on 22<sup>nd</sup> March 2017, were received and approved as a correct record.

2. ANNUAL REPORT 2017/18

The Chair introduced the Town Clerk, Mr Ian Morris to the meeting. Mr Morris then went on to make a verbal report regarding the Town Council's activities in the past year. He reported on the budget and on the new projects that were proposed for the forthcoming year which included funding youth engagement and diversion, in partnership with the Police and Groundwork NE. He reported on continued funding for projects which included the Castle Eden Dene National Nature Reserve and additional capacity for the Citizens Advice Bureau, along with the many free town events provided.

The Clerk reported on the many reviews of policies and procedures that had been carried out and on the organisation re structure which had just gone live. He reported on the 5 reviews carried out by the Internal Auditors.

In closing he advised he took the most pleasure in the real effects the Town Council and its work have on people's lives.

MINUTES OF THE ANNUAL TOWN MEETING OF THE PARISH OF  
PETERLEE HELD ON 21<sup>ST</sup> MAY 2017

The Mayor then spoke and said the Town Council had done some amazing things during their year of office. She said she had enjoyed the year working together with the Clerk and her colleagues which had been a pleasure.

A local Member thanked the Mayor for her efforts saying she had done a lot for the Town. The Clerk was thanked and congratulated for his work in advising and supporting the new Council.

3. OPEN FORUM

After the presentation the Chair opened the meeting for questions and comments. There were none offered from the members of the public.

The Chair thanked everyone for their interest and for coming along to the meeting and the meeting closed at 6.50pm.