



11th May 2021

In accordance with Paragraphs 7 and 10(2)(b) of Schedule 12 of the Local Government Act 1972, I hereby summon you to attend the **ANNUAL MEETING OF PETERLEE TOWN COUNCIL** to be held in the **BRANDLING SUITE**, Shotton Hall, Peterlee SR8 2PH on **MONDAY 17th MAY 2021 at 6.00pm**

The business to be transacted at the meeting is set out in the Agenda below.

Attendance of the Public at the Meeting

Whilst members of the public are welcome to attend our Council meetings, due to the current COVID-19 restrictions and our risk assessment of the meeting venue we will only be able to admit a limited number of members of the public to this meeting. If you would like to come along to observe the meeting you are strongly advised to contact the office to make sure there are facilities to allow you to come and join us safely. Please telephone 0191 5862491 ext 205 or e mail kay.twedde@peterlee.gov.uk for more details.

Ian Morris P.S.L.C.C
Town Clerk
(Proper Officer of the Council)

A G E N D A

1. **To Sign & Complete the Declaration of Acceptance of Office**
For all Members to sign, if they have not already done so.
2. **To Elect a Chairman for the Ensuing Year**
To receive and consider nominations for the position. The elected Chair to then name his/her consort.

3. **To Sign & Complete the Declaration of Acceptance of Office**
For the new Chair to sign their acceptance to the role of Chairman of Peterlee Town Council
4. **Apologies for Absence**
5. **Presentation to the Former Chair of Peterlee To Mark His Year of Office**
6. **Register of Disclosable Pecuniary Interest & other Registerable Interests**
For Members to complete their forms if they have not already done so. Members are reminded that they are personally responsible for ensuring that these declaration forms are complete and are kept up to date and that they should be submitted to the Monitoring Officer at Durham County Council. This is a legal requirement.
7. **To Elect a Deputy Chair for the Ensuing Year**
To receive nominations and agree the Deputy Chair of Peterlee Town Council. The elected Vice Chair to then name his/her consort.
8. **To Announce a Spokesperson for the Majority Party**
9. **To Announce a Spokesperson for the Minority Party**
10. **To Approve the Minutes of the Last Meeting**
Members are asked to agree the attached minutes as a true and correct record of the meeting.
(Minutes of the meeting held on 26th April 2021 are attached or available on the web site)
11. **Review and Adoption of The Town Council's Standing Orders**
Members are asked to review the Council's Standing Orders (copy available on the Council's web site, <https://bit.ly/2Q4iSNO> or from the Deputy Town Clerk by request)
12. **To Confirm the Dates of the Meetings for the Forthcoming Year**
Calendar of meetings available of the web site <http://www.peterlee.gov.uk/events/> and is also attached.

13. **Review of the Terms of Reference for committees**
Members are asked to review and approve the terms of reference for the Town Council's committees (attached)
14. **To confirm the arrangements for insurance cover in respect of all insured risks**
Members will be asked to note the insurance arrangements with Zurich Municipal for the forthcoming year (verbal report of the Town Clerk)
15. **Review of inventory of land and assets including buildings and office equipment**
Members are asked to note the inventory of land and assets held by the Town Council (attached)
16. **Review of the Council's complaints procedure**
Members are asked to review the Council's complaints procedure, (copies available on the Council's web site, <https://bit.ly/2Q5lhqz> or from the Deputy Town Clerk by request)
17. **Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000**
Members are asked to review the Council's procedures for handling FOI requests, (procedure available on the Council's web site, <https://bit.ly/2JfOGyM> or from the Deputy Town Clerk by request)
18. **Committees, Sub Committees, Working Parties and their Chair and Vice Chair**
To appoint representatives to the following committees and elect their Chair and Vice Chair:-
- Council – all 22 members
 - Resources Committee – all 22 members
 - Community & Environment Committee – all 22 members
 - ◆ Human Resources Sub – 14 members
 - Appeals Sub Committee – 5 members
 - Disciplinary Hearings – 7 members

- Town Clerk's Appraisal Sub Committee – 5 members

- ◆ Health & Safety Sub Committee – all 22 members
- ◆ Events Working Party – all 22 members
- ◆ Finance Sub Committee – 8 (volunteers to be included as signatories on the bank account. This will involve credit checks being carried out by the Bank)
- Ø Scrutiny & Progress Working Party – 14 members
- Ø Parks & Play Areas Working Party – all 22 members
- Ø Woodhouse Park Working Party – all 22 members
- Ø Lowhills Road Working Party – all 22 members
- Ø Environmental Park (Pony Fields area) Working Party – 14 members

19. Delegates to Other Bodies

To appoint representatives of the Town Council to serve on the following bodies:-

1. County Durham Association of Local Councils (3 Reps - 3 elected Members or 2 and the Town Clerk)
2. East Durham Association of Parish & Town Councils (3 Reps)
3. Castle Eden Dene Joint Management Committee (3 Reps)
4. Passmore Pavilion Local Steering Group (1 Rep)
5. Shotton Airfield Consultative Committee (1 rep)
6. Healthworks, Easington (1 rep)
7. Peterlee Cricket Club (1 Rep)

20. General Power of Competence

For the Council to resolve its ongoing eligibility to use of the General Power of Competence as per the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and Localism Act 2011, on the basis that both the Clerk and Deputy Clerk hold the mandatory Certificate in Local Council Administration (CILCA) qualification and that more than 2/3 of the Council has stood for election in May 2021.

21. Spokesperson for the North East Party Member's Report

22. Spokesperson of the Labour Member's Report

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD ONLINE USING VIDEO CONFERENCING TECHNOLOGY

ON MONDAY 26th APRIL 2021 at 6.00PM

PRESENT:- COUN T DUFFY (CHAIR)

**Mesdames:- M A Cartwright, S McDonnell, K Liddell, S Simpson, L Fenwick,
D Howarth & K J Duffy**

**Messrs:- S Miles, G Johnson, C Watkins, S McGlen, A Watson, R Moore,
A Wilkinson, G Carne, S Kirkup, R Kyle & S Franklin**

Prior to the start of the meeting, as it was the final one of the current council, the Chairman thanked Members, saying it had been a pleasure working with them all, he referred to the e mail circulated on behalf of Councillor McGlen and he thanked him for this and said he echoed his sentiments. He commented it had been a big task and felt there was a big task ahead.

163. Apologies for Absence

Apologies for absence were offered by Councillor A C Long to the meeting.

164. Public Participation Session

There were no members of the public present at the meeting.

Whilst there were no members of the public present the Chair wished to clarify several matters that had been taken up by residents with him recently, and he asked the Clerk to confirm the answers:

- Shotton Hall has not been sold nor has a decision been made to sell it
- The Council is not bankrupt
- Wages are being paid from the Council's ongoing budget
- At the end of 2020/21 financial year the Council's reserves are approximately £390,000

- The Town Council has reduced or frozen the Town Council element of the precept demand for local residents every year for the last four financial years, including the 2021/22 financial year 'precept freeze'

165. Police Update

The Chair offered apologies from the Neighbourhood Police Sergeant covering Peterlee, Horden and Blackhall, T/Sgt 2722 Charlotte Burn and her report was given verbally to the meeting by the Clerk.

A Local Member again expressed his frustration with the use of the 101 Police reporting telephone number, and the live chat service. The Chair reported issues with a fire near to the Thorntree Gill leisure garden site. **RESOLVED the report be noted.**

166. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None had been received.

167. To Approve the Minutes of the last meeting of the 22nd March & Special Meeting held on 1st April 2021

The minutes of the previous meeting and Special Meeting were attached for consideration and approval. **RESOLVED the minutes be accepted and signed as a true and correct record.**

168. Continuation of online/hybrid meetings by Town Council

Members considered the report of the Town Clerk to review the use of online meetings by the Council and to consider revising the Council's Standing Orders to specifically allow for hybrid/online meetings and live streaming of meetings to the public. **RESOLVED this be considered further by the new Council in June 2021.**

169. Acceptance of apologies for Council Members in relation to the COVID pandemic

Council were asked to review the Council's position of accepting apologies from Council Members who were unable to attend Council meetings due to the impact of the COVID-19 pandemic. **RESOLVED this be considered further by the new Council in June 2021.**

170. Live Streaming of Council Meetings on social media

The report of the Democratic Services Officer requesting member's consideration of live streaming the monthly Council Meeting was considered and it was **RESOLVED this be considered further by the new Council in June 2021.**

171. COVID-19 Update

The Council received an update from the Chief Officer on the Council's response to the COVID-19 situation. The Clerk reported the Council was returning to business as usual with the Bistro re launch and the enquiries for Shotton Hall being generated into bookings. He wished to reflect now on the Council's response to COVID-19 along with the work of this council over its term of 4 years. Santa's Wish had been a huge success along with the Shielding Support Service project that had delivered thousands of care packages and made thousands of befriending telephone calls to local vulnerable residents. The Town Council had achieved the Investors In People standard, a council wide staffing re structure had been completed, new apprenticeship placements had been created and the Kickstart Youth Employment scheme supported. The Council had been awarded Green Flag status for its cemetery at Eden Lane, and gained substantial assurance for its internal audit systems. The parks and play areas in the Town opened up on a 24/7 basis, and there had been substantial investment in most of the Town's play areas, fencing had been installed at Lowhills Road and Helford Road, protecting residents and the open spaces. A new community building had been built at Thorntree Gill Leisure Gardens Site, fitted with state of the art photo voltaic panels and other green initiatives. Leases had been entered into with CALM CIC and the Rugby Club. The Council had supported the cost of a support worked for the CAB service, youth provision via Groundwork and work and development of the Woodhouse park Community Garden. Two Christmas trees were now provided for the residents to enjoy, events such as the Young Heroes awards ceremony, Soap Box Derby, Family Fun Days, Armed Forces Day, two 'Fake Festivals', along with other annual events as the Show and Fireworks had taken place, where possible. This had been his first Council as its Chief Officer and he expressed his tremendous thanks and respect for the Councillors that had served during this Council term. Members in reply thanked the Clerk and his staff. **RESOLVED the information given be noted.**

172. Updated Policy

The updated Redundancy Policy had been submitted for consideration, approval and adoption by Peterlee Town Council. **RESOLVED the policy be approved and adopted.**

173. Notice of Motion

Councillor L Fenwick has submitted the following notice of motion for consideration:-

Abandoned Shopping Trolleys

“There has been a noticeable rise in the number of shopping trolleys around the town lately. I was recently alerted to the issue by two of our Dene House ward residents. They both reported separate incidences of shopping trolleys abandoned in the O'Neill drive area and along Manor Way. I request that we as a council contact the Asda Store and

also the new Lidl and Home Bargains stores at the retail park and ask them to better secure their trolleys especially on an evening. The abandoned trolleys are making our town look neglected. I am aware that there are tighter security measures the stores can take as seen in other towns and I urge this council to support the motion”.

The Clerk advised the Town Council was already working with Trolley wise on the collection and removal of trolleys around the Town. Members offered various suggestions and following discussion it was **RESOLVED a letter be sent to all major retailers in the Town that operated a trolley system to seek their help and support in stopping their trolleys being mis used and abandoned. FURTHER RESOLVED a report be made to a future meeting with options and recommendations on how to tackle this problem.**

174. Code of Conduct Complaint Decision Notice COM 336

The Clerk confirmed the Decision Notice in respect of Code of Conduct complaint ref COM 336 in relation to Cllr C Watkins. Councillor Watkins apologised for his breach of the code of conduct. **RESOLVED the information given be noted.**

175. Purchase of New Tractor

The report of the Parks Manager seeking approval for the purchase of a new tractor was considered. **RESOLVED the Council approve the purchase on the basis of the grant approval letter that PTC received from DCC on 20th April 2021. The NHB grant award was for £23,394.55 and this would leave a balance of £6,575.45 to pay from the town council's budget.**

176. Emergency Lighting at the Pavilion Sports & Community Centre

The report of the Pavilion Centre Manager recommending the replacement of the emergency lighting system at the Pavilion Sports & Community Centre, was considered.

RESOLVED the Council award the contract for the replacement of emergency lighting at the Pavilion to Harry Burnicle Electrical & Mechanical Contractors of Sunderland, at a cost of £4,906.63 inc VAT, with the £300 for the survey deducted from the contract sum as per the report.

177. Code of Conduct Complaint notification

The Clerk confirmed that the Council had been notified of a new Code of Conduct Complaint in respect of a Member of the Town Council and that the matter had been referred for preliminary investigations. An update would be given when the matter had been resolved. **RESOLVED the information given be noted.**

178. Spokespersons of the North East Party's Report

Councillors K J Duffy and S McDonnell reported that when you looked back over the list of achievements, whilst last year had been stressful, the Council had still met and that was down to the Council's "can do attitude". They said the Council should be commended for its work in the recent years, and long may it continue. **RESOLVED the information given be noted.**

179. Spokesperson of the Labour Political Party's Report

Councillor Fenwick said the last four years had gone very quickly, she said it has been a great honour to be elected onto the Town Council and would recommend the role to everyone to do. She said well done to the Council and goodbye to those that were not standing for re election and good luck to those that were. She thanked the staff and her Labour colleagues for electing her as their spokesperson which had meant a lot to her. **RESOLVED the information given be noted.**

180. Exclusion of the Press & Public

RESOLVED that in view of the confidential nature of the items to be discussed, the committee passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11.

181. Horden Cemetery

The Town Clerk gave an update on the Horden Cemetery dispute, the settlement figure agreed had now been paid and the issue was now resolved. **RESOLVED the information given be noted.**

Dates of Meetings 2021/2022

Annual Meeting of Council	17th May 2021
Resources Meeting	14th June
Council Meeting	28th June
Community & Environment Meeting	12th July
Council Meeting	26th July
Council Meeting	16th August
Resources Meeting	13th September
Council Meeting	27th September
Community & Environment Meeting	11th October
Council Meeting	25th October
Resources Meeting	8th November
Council Meeting	22nd November
Community & Environment Meeting	6th December
Council Meeting	20th December
2022	
Resources Meeting	10th January 2022
Council Meeting	24th January

Community & Environment Meeting	14th February
Council Meeting	28th February
Resources Meeting	14th March
Council Meeting	28rd March
Community & Environment Meeting	11th April
Council Meeting	25th April
Annual Council Meeting	16th May 2022

PTC ANNUAL MEETING 17TH MAY 2021
TERMS OF REFERENCE AND CONSTITUTION OF THE COUNCIL'S COMMITTEES

Report to: Peterlee Town Council

Date of Meeting: 17th May 2021

Subject: Peterlee Town Council – Review of Committee Structures & Terms of Reference

Report of: Deputy Town Clerk/Democratic Services Officer

Report Purpose: To review the current committee structure (in place since May 2017) and the terms of reference.

Background: As per the Local Government Act 1972, s101 (1)(2) 102, a local authority may arrange for the discharge of any of their functions (a) by a committee, a sub committee or an officer of the authority: or (b) by any other local authority.

Since the revised committee structure in 2017 has developed, it uses the three main meetings to conduct its main business and continues to use 'working parties' as task and finish groups of Officers, Councillors, members of the public and external experts to help with specific projects or problems ie Events. Regular Scrutiny Meetings are also held. This would appear to be working well allowing council business to be conducted in a timely and efficient manner.

Recommendations: Members are recommended to note the content of the report and approve the terms of reference as given.

Committee Name:	Peterlee Town Council
Reports to:	n/a
Membership:	All 22 elected members of the Council (quorum = 8)
Chair & Vice Chair:	T Duffy & M A Cartwright
Responsibilities:	All business of the Council, including all statutory powers and duties of the Council. Specifically including: <ul style="list-style-type: none"> - Setting the final annual budget and the precept - Approving the annual return and accounting statements - Approving the annual governance statement - borrowing - declaring eligibility for the power of well-being - approve any grant, contract or single financial commitment of £30,000 or more
Delegated authority:	n/a as the Council has authority for all council decisions
Budgets:	All budgets
Meeting Frequency:	Annual Meeting in May 2020 and then 4 th Monday of the month thereafter, with the exception of August and Bank holidays when it will be the third Monday
Public and Press access to meeting:	Yes, with specific public questions item on agenda. 10 minute open session at the start of the meeting
Council Officers advising the Committee:	Town Clerk and all senior Managers of the Council

Committee Name:	Resources Committee
Reports to:	Council
Membership:	All 22 elected members of the Council (quorum = 8)
Chair & Vice Chair:	A Watson & R Moore
Responsibilities:	<p>Responsible for the overall control and management of the Council's money, people, building and land resources including:</p> <p>Finance</p> <ol style="list-style-type: none"> 1. Oversight of capital and revenue expenditure, budget process and financial performance (excluding agreement of final annual budget, accounts and governance statement); 2. payment of accounts; 3. arrangements for the collections of revenues and accounts due to the Council and to recommend necessary directions for their recovery; 4. receipt of quarterly budget reports; 5. consideration of applications for financial assistance and grants from outside bodies; 6. receiving reports and recommendations from both the Council's internal and external Auditors and monitoring the implementation of approved action plans; <p>Corporate</p> <ol style="list-style-type: none"> 8. response to consultation documents where other Committees do not take the lead; 9. advising the Council in the formulation of the Council Plan; 10. oversight of the development and delivery of the Council's performance management framework; 11. oversight of insurance in respect of the Council's property, Members and employees; 12. oversight of strategic and operational issues for the acquisition and development of Information Technology for the Council; 13. oversight of the Council's Risk Management Strategy; 14. reviewing standing orders and financial regulations as required and at least every 3 years; 15. to authorise Members attendance at conferences, courses and meetings; 16. to make appointments to outside bodies between Annual Meetings of the Council <p>Asset Management</p> <ol style="list-style-type: none"> 17. To recommend on the acquisition and renewal of council vehicles, plant and machinery and the discharge of all statutory duties relating to their maintenance and condition; 2. To determine overall strategic asset management priorities on a medium term basis by maintaining the asset plan.

TERMS OF REFERENCE AND CONSTITUTION OF THE COUNCIL'S COMMITTEES

RESOURCES cont.....)	-
Specific delegated authority:	<ul style="list-style-type: none"> - approval of expenditure of less than £30,000 provided that this is met from within approved budgets - virement between budgets of more than 15% of budget value (virement of 15% or less is delegated to the RFO) - reviewing and approving Council policies with the exception of standing orders, financial regulations and code of conduct
Delegated Budgets:	<p>Civic & Central Costs Democratic Costs Corporate Management Town Activities (including s137) Capital Projects</p>
Meeting Frequency:	1 st Monday in every month except May and August.
Public and Press access to meeting:	Yes.
Council Officers advising the Committee:	Town Clerk and all senior Managers of the Council

Committee Name:	Community & Environment Committee
Reports to:	Council
Membership:	All 22 elected members of the Council (quorum = 8)
Chair & Vice Chair:	M A Cartwright & R Moore
Responsibilities:	<p>Responsible for the overall control and management of the Council's community and environment services including parks, play areas, recreation, sports and well-being, and community engagement activities, including:</p> <p><u>Public space, Parks & Play Areas:</u></p> <ol style="list-style-type: none"> 1. oversight of the use, care, management, regulation and control of all parks, play areas, sports and recreation grounds, open spaces, and amenity areas of the Council; 2. exercising the powers and duties of the Council as burial authority including the provision, care and management of Peterlee cemetery; 3. exercising the powers and duties of the Council for the provision of allotments (Leisure Gardens) across the council's two leisure gardens sites; <p><u>Sports and Wellbeing:</u></p> <ol style="list-style-type: none"> 4. oversight for the provision of sports and wellbeing development by the Council, including support for sports clubs, societies, and classes; 5. promotion of physical and mental wellbeing improvement through the council's internal and external policies, services and resources;

	<p>Community & Environment cont.....</p> <p>6. oversight of the council's provision of events, conferences, weddings and other social occasions from the council's land or premises</p> <p>Council & Democracy:</p> <p>7. oversight of civic and ceremonial functions of the Town Council including public relations and marketing;</p> <p>8. oversight of all electoral matters affecting the council;</p> <p>9. promotion of public engagement in the council's services and functions.</p>
Specific delegated authority:	<p>For those services and budgets that fall within the auspices of the responsibilities of the committee:</p> <ul style="list-style-type: none"> - approval of expenditure of less than £30,000 provided that this is met from within approved budgets - virement between budgets of more than 15% of budget value (virement of 15% or less is delegated to the RFO) - reviewing and approving Council policies
Delegated Budgets:	<p>Shotton Hall Banqueting Suite, Bar & Catering The Pavilion Lowhills Road Community Facility Lowhills Road & Eden Lane Bowling Clubs Eden Lane Depot Woodhouse Park Sports Development Parks General Cemetery & Burials Allotments Town Events</p>
Meeting Frequency:	2 nd Monday of every month except May and August.
Public and Press access to meeting:	Yes.
Council Officers advising the Committee:	<p>Town Clerk /Deputy Town Clerk Sport & Wellbeing Manager Parks Manager</p>

TERMS OF REFERENCE AND CONSTITUTION OF THE COUNCIL'S COMMITTEES

Committee Name:	Human Resources Sub-Committee
Reports to:	Resources Committee
Membership:	14 Members of the Council (quorum = 5) Due to the confidential nature of much of the business of this committee membership will not be available to non-councillors.
Chair & Vice Chair:	S Franklin & R Moore
Responsibilities:	1.To make recommendations to the Resources Committee with regard to Human Resources policies and practices for the Town Council; 2.To appoint an Appeals Panel if required under a council policy; 3. To appoint the Town Clerk's appraisal committee
Specific delegated authority:	- appointment of Appeals Panel - appointment of Town Clerk's appraisal committee
Delegated Budgets:	none
Meeting Frequency:	Quarterly or as required.
Public and Press access to meeting:	No.
Council Officers advising the Committee:	Town Clerk/Deputy Town Clerk

Committee Name:	Health & Safety Sub-Committee
Reports to:	Resources Committee
Membership:	22 Members of the Council (quorum = 8) The Committee may appoint non-councillors as standing or co-opted members as required.
Chair & Vice Chair:	A C Long & G Carne
Responsibilities:	1.To make recommendations to the Resources Committee with regard to Health & Safety issues, policies and practices for the Town Council; 2.To receive reports from council officers on accident and incident monitoring.
Specific delegated authority:	n/a
Delegated Budgets:	none
Meeting Frequency:	Quarterly or as required.
Public and Press access to meeting:	No.
Council Officers advising the Committee:	Town Clerk and all Senior Managers of the Council

TERMS OF REFERENCE AND CONSTITUTION OF THE COUNCIL'S COMMITTEES

Committee Name:	Events Sub-Committee
Reports to:	Community & Environment Committee
Membership:	22 Members (quorum = 8) The Committee may appoint non-councillors as standing or co-opted members as required.
Chair & Vice Chair:	S Miles & R Moore
Responsibilities:	1. to make recommendations to the Community & Environment Committee about the planning and delivery of social, civic and democratic events by the Town Council; 2. oversight of the Town's main events, including Peterlee Show, Peterlee Fake Festival, Mayoral/civic calendar, Pantomime, Annual Parish Meeting, etc
Specific delegated authority:	- to oversee and agree the specification of services related to the planning and provision of events - to make recommendations to Council, Resources or Community & Environment Committees on expenditure for Town Events
Delegated Budgets:	Town Events (within individual budget heading limits agreed by Community & Environment Committee)
Meeting Frequency:	Monthly
Public and Press open access to meeting:	Yes.
Council Officers advising the Committee:	Town Clerk /Deputy Town Clerk Corporate Services Manager/Events Coordinator

Committee Name:	Scrutiny Committee
Reports to:	Council
Membership:	14 Members (quorum = 5) The Committee may appoint non-councillors as standing or co-opted members as required.
Chair & Vice Chair:	A Watson & K Hawley
Responsibilities:	Without prejudice to the responsibilities of the service committees, to review the effectiveness of all of the Council's work and the standards and levels of service provided.
Specific delegated authority:	N/A
Delegated Budgets:	none
Meeting Frequency:	As required
Public and Press open access to meeting:	Yes.
Council Officers advising the Committee:	Town Clerk and appropriate Manager(s)

PETERLEE TOWN COUNCIL

SUMMARY OF FIXED ASSETS 31 MARCH 2021

Land and Buildings

Eden Lane Cemetery & Office

E/Lane Pav,Change Room,Field

E/Lane Bowls/Pav/Tennis Courts

Shotton Hall

Hill Rigg House, Lowhills Road Offices & Changing Room

Lowhills Road Bowls Pavilion

The Pavilion Sports & Community Centre, Helford Rd

Woodhouse Park Pavilion, Toilets, Greenhouses, etc

Helford Road Car Park

Community Building, Thorntree Gill Leisure Gardens

Vehicles & Equipment

Haytor Harrier Mower 1996

Grays Roller 3/97

Small Equipment

Bearcat Chipper

Water Bowser

Diesel Tanks

Fraser Industrial Trailer

Wiedenmann Terraspikes

Cemetery CCTV/Lighting

John Deer Ride on Mower

Power Brush

Dennis 20" Mower

Carpets Shotton Hall

New Seats Shotton Hall

Helford Rd Fittings

Cricket Scoreboard

Gazebo and Bell

Dance Floor

John Deer Tractor

Ford Ranger NU15 GKC

Ford Ranger NU15 GKd

Snake Mower

John Deere Lawn Tractor

Citroen Van NL16 NHY

John Deer Front Mower

Striker Rear Mounted Mower

Trimax Flail Mower

John Deer Tractor/Loader/backhoe

Gator Utility Vehicle

Cinema Equipment

Drop Side Trailer

Welder Generator

Augertorque 1200 Earth Drill

Isis Twin Play Brush Frame

Play Equipment

Hampshire Place

Hill Rig House

Helford Road

Multi use Sports Facility-Woodhouse Park

Multi use Sports Facility-Eden Lane

Multi Use Sportsfacility - Helford Road

Skatepark, Pump Track and Parkour area, Woodhouse Park

Outdoor Exercise Equipment – Helford Road

Play Equipment Heath Close

Play Equipment Eden Lane

Play Equipment-Woodhouse Park

Shotton Hall - BURDON SUITE

Tables, Chairs, Table tops

Dance Floor

Dudley Safe

Cellar Cooling Equipment

2x Bottle Cabinets

Shotton Hall - BRANDING SUITE

Tables, Chairs, Table tops

Cooling Equipment

Carpet

Pews

2x Cooker Ranges

Wall Grill

Foster Coldroom

Monarch Wall Shelves

Sink Units

Extractor Canopy

Dishwasher

Shotton Hall - OTHER

1 Chaise Longue

3 Leather Chesterfields

Chairs

Boardroom Table

Computer Server room

Computers

Tills

CCTV Shotton Hall

CCTV Eden Lane

Community Assets

Civic Chains