

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 26<sup>TH</sup> FEBRUARY 2024 at 6.30PM

PRESENT: - Cllr A Laing (Chair)

K Liddell, M McCue, S Simpson, R Burnip, S Franklin, R Moore,  
D Hawley, R Scott & M A Cartwright

Prior to the start of the meeting the Mayor welcomed Mr Ian Hall, Neighbourhood Services Manager, who would be taking up the position of Interim Town Clerk when Ian Morris left. She also expressed her best wishes to Councillor Stockport.

121. Apologies for Absence

Apologies for absence were offered from Councillors J Black, D Howarth, A Stockport, K Hawley, M Sanderson & E Watson. **RESOLVED Council note the apologies that had been submitted.**

122. Public Participation Session

There were no members of the public present at the meeting. **RESOLVED the information given, be noted.**

123. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. No interests were declared.

124. To Approve the Minutes of the last meeting of the 22<sup>nd</sup> January 2024 & Extra Ordinary Meeting held on 12<sup>th</sup> February 2024

The minutes of the previous meeting and extra-ordinary meeting were attached for consideration and approval as a true and correct record. **RESOLVED the amendment to the extraordinary minutes for the start date of the interim arrangements to be 13<sup>th</sup> March 2024, be agreed. FURTHER RESOLVED the minutes of both meetings be approved and duly signed.**

125. Notes of the Finance Sub Committee of the 22<sup>nd</sup> January 2024  
**RESOLVED the BACS payments be confirmed and endorsed.**

126. The Minutes of the Community & Environment Meeting 12<sup>th</sup> February 2024

The notes of this meeting were attached for information. **RESOLVED the minutes be noted.**

127. Notes of the Event Working Party held on 8<sup>th</sup> February 2024

To further consider the suggestion of a one day summer music event at Eden Lane

Members considered the verbal report of the Corporate Services Manager outlining the costs of holding such an event. She also provided the various options in terms of tickets ie free, charging a nominal fee, and following discussion it was **RESOLVED a one day summer music event be organised by the Town Council in the grounds of Peterlee & Horden Rugby Club and a small charge be levied for the tickets, where a split would be made to local cancer and mental health charities.**

128. Durham Pride Heart Foundation 2024

Members were advised of receipt of a request for £200 sponsorship towards the event to be held in Durham on 26<sup>th</sup> May 2024. This request had been sent to all Parish Councils in the County Durham area. **RESOLVED that no donation be made to this event.**

129. Renewal of CCTV

Members considered a report from the Town Clerk on the renewal of CCTV and alarm maintenance and monitoring and response contract for three financial years 2024/5 – 2026/7. Following consideration it was **RESOLVED the contents of the report be noted and it was agreed to waive financial regulations to enable a three year renewal of the current CCTV and fire/intruder alarm maintenance, monitoring and response contract for 2024/5 to 2026/7 to Phoenix Eye Ltd at a total value of £28,149 + VAT (£9,383 + VAT per year for three years).**

130. North Dene Path Repairs

Members were provided with a summary of the repairs required to footpaths in the North Dene Parks and permission was sought to action them as detailed in the report.

**RESOLVED approval be given to the works as detailed in the report and the works be completed by Company A, Jem Road Construction at a cost of £9,827.05.**

131. Policies

The following policies were reviewed and the updates were confirmed:-

- (i) Code of Conduct
- (ii) Mobile Device Policy
- (iii) TOIL Policy
- (iv) Volunteering Policy Statement
- (v) Disciplinary Policy
- (vi) Whistle Blowing Policy

**RESOLVED the amends and updates be accepted and these policies be confirmed and adopted immediately.**

132. PTC Final Budget 2024/2025

Members were asked to confirm the final budget for the Town Council for the 2024/25 financial year which in summary was as follows:-

Total projected expenditure 2024/25:	£2,444,935
Total projected income (including precept):	£2,426,370
Contributions to reserves:	£14,834
of which,	
general reserves	(£18,566)
earmarked reserves	£33,400

The final 2024/25 budget (attached) provides for a total turnover (gross expenditure) of £2,444,935 for 2024/25. The forecast income is £2,426,370 of which £1,773,832.91 consists of council tax precept and £652,537 from other sources.

The budget allows for net contribution to reserves of £14,834 of which £33,400 goes to earmarked reserves for future replacement of play areas, Helford Road MUGA and Eden Lane Tennis resurfacing, offset by a forecast £18,566 reduction in general reserves.

**RESOLVED the contents of the report be noted and the Budget for 2024/25 as detailed in the report, be approved.**

In closing the meeting the Mayor thanked Ian Morris for his seven years at Peterlee Town Council and especially for his support in her year of office. She expressed sincere thanks and wished him all the best for his new role at Spennymoor Town Council.