



PETERLEE TOWN COUNCIL

Date of Issue: 1st November 2022

Dear Councillor

You are invited to attend a meeting of the **Events Working Party** that shall be held on **Tuesday 8th November 2022** in the **Brandling Suite**, Shotton Hall, Peterlee at **10.00am**

Items for discussion are as follows:-

1. Notes from the last meeting held on 29th September 2022
To consider and agree the contents as a true and correct record (attached)

2. Events that were held in 2022
 - Peterlee Music Fest – June
 - Summer Fun Days - July and August
 - Garden Competition – July
 - Summer OAP Afternoon Teas July and August
 - Fun Fair (Colin Noble)
 - Halloween Event (Shotton Hall)
 - Halloween House Comp (suggestion)
 - Fireworks – November
 - Remembrance Day Parade - November
 - Christmas Craft Fayre (The Pavilion)
 - Christmas Tree Lighting – Shotton Hall
 - Christmas Tree – Town Centre Roundabout

To consider a proposed calendar of events for 2023 in the light of recent budget discussions.

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE BRANDLING SUITE, SHOTTON HALL, PETERLEE ON THURSDAY 29TH SEPTEMBER 2022 AT 10.00AM

Present: Cllrs R Moore & S Simpson

Officers: J Hugill, L Freeman & K Tweddle

1. The Notes from the last meeting held on 3rd March 2022 were considered and agreed as a true and correct record.

2. Events for the remainder of the year 2022

(a) Fireworks – 5 November 2022

The Corporate Services Manager provided an update on arrangements for this event and explained that whilst there were utility works being carried out at the Helford Road site, PTC's Safety Officer and Northumbria Water representatives were to meet to agree any required actions.

It was suggested the low noise firework display was not as popular as one with sound and it was agreed discussions for this event being held in 2023 be considered at a meeting after this years event on 5th November.

(b) Remembrance Day Parade – 13 November 2022

Details were given on the arrangements for this years event. It was suggested this was an event that should be retained for 2023.

(c) Christmas Craft Fayre – 19th November, The Pavilion

Save the date

(d) Christmas Tree Lighting – Shotton Hall 25th November 2022

Switch on

(e) Christmas Tree Lighting – Town Centre Roundabout

Following discussion it was suggested this project not proceed this year and this be referred to the next available meeting for consideration.

It was also suggested as briefly discussed at the Council Meeting held on 26th September, if possible the Town Council add to activities/events in Peterlee Town Centre.

(f) Pantomimes 18 & 19th January 2023, Shotton Hall

It was suggested these not be held in 2024.

(g) Halloween Event, Monday 31st October 2022, Shotton Hall

It was reported an event was to be organised in partnership with Wow Entertainments with tickets being offered at £5.00 each.

3. Events Calendar 2023

In considering the potential budget may be available the working party were asked if this was the case, what was the best use of the budget. The options included

-multiple small events over the year;

-a/some big ticket events; and for both options

-working in partnership to deliver events .

In discussion it was suggested:-

- Multiple small events be organised by PTC;
- The fireworks be considered after this years event;

- Agree working with various partners, Castle Dene Shopping Centre, the College, East Durham Trust etc to deliver events;
- A Remembrance Parade still be held in 2023;
- The Garden Competition/Peterlee in Bloom be retained for 2023;
- No Pantomimes be held;
- The Summer OAP Afternoon Tea be organized for 2023;
- A Fun Fair be invited to come along to Peterlee.