

A Local Member advanced the Committee of actions he has recently witnessed which suggested that a local taxi driver has purchased alcohol for under 18s and that a considerable number of youths were seen drinking in the College grounds. It was also suggested that alcohol may have been sold from a marquee in the grounds of the College.

**RECOMMENDED** that this matter be brought up at the next Council Meeting.



THE MINUTES OF THE CLERKS ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL

ON MONDAY 8<sup>TH</sup> SEPTEMBER 2008

PRESENT: COUN W M JEFFREY (CHAIR)

Messrs: R Curtis, T Jones, J Alvey & C J  
Metcalf

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE  
ANY INTEREST PREJUDICIAL OR PERSONAL IN  
ACCORDANCE WITH THE CODE OF CONDUCT**

19. APOLOGIES FOR ABSENCE

Apologies for absence were submitted by Councillor J I Measor.

20. TO APPROVE THE MINUTES OF THE LAST MEETING

Matters Arising

Minute Number 5 (iii) Peterlee Community Centre

Further consideration was given to this request.

**RECOMMENDED that consideration of this request be  
deferred to the next Council Meeting.**

21. REQUEST FOR FINANCIAL ASSISTANCE – PETERLEE  
BLIND & VISUALLY HANDICAPPED CLUB

Consideration was given to this request for financial assistance.

**RECOMMENDED that a donation of £100.00 be made to this  
organization.**



22. REQUEST FOR CONCESSIONARY USE OF HILL RIGG HOUSE

Consideration was given to the following requests to use Hill Rigg House.

(i) Methodist Ladies Focus Group

**RECOMMENDED** that the above Group be granted free use of a room at Hill Rigg House until the 31<sup>st</sup> December 2008 when the position would be reviewed.

(ii) Acre Rigg Resident's Association

**RECOMMENDED** that the above Association be granted free use of a room at Hill Rigg House until 31<sup>st</sup> December 2008 when the position would be reviewed.

(iii) Peterlee Camcorder Club

**RECOMMENDED** that the above Club be granted free use of a room at Hill Rigg House until 31<sup>st</sup> December 2008, when the position would be reviewed.

23. LETTERS OF THANKS & APPRECIATION

The Town Clerk reported receipt of letters of appreciation from the following organizations:-

(i) North Peterlee Neighbourhood Pathfinder

(ii) Hartlepool & District Hospice

(iii) County Durham Society for the Blind and Partially Sighted

(iv) Citizens Advice Bureau

**RECOMMENDED** that the letters be received.

24. CONFERENCES

(i) Forthcoming NAC Conferences

Information on forthcoming Conferences was circulated to Members.

**RECOMMENDED** that the information given, be noted.

(ii) ICCM Conference & Exhibition (Training) 29<sup>th</sup> September – 1<sup>st</sup> October 2008, Kenilworth



**RECOMMENDED that the invitation be accepted and one Member from the Conference Rota attend.**

(iii) NAC, Communities in Control Conference, 10<sup>th</sup> – 12<sup>th</sup> October 2008, Bournemouth

**RECOMMENDED that two Members from the Conference Rota attend the above Conference.**

25. 2008 – POPPY APPEAL

The Town Clerk asked for endorsement of action taken in ordering a civic wreath at a cost of £ 50.00 for the Remembrance Day Parade.

**RECOMMENDED that the action taken in this regard, be endorsed.**

26. RESOLUTION TO EXCLUDE THE PRESS AND THE PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

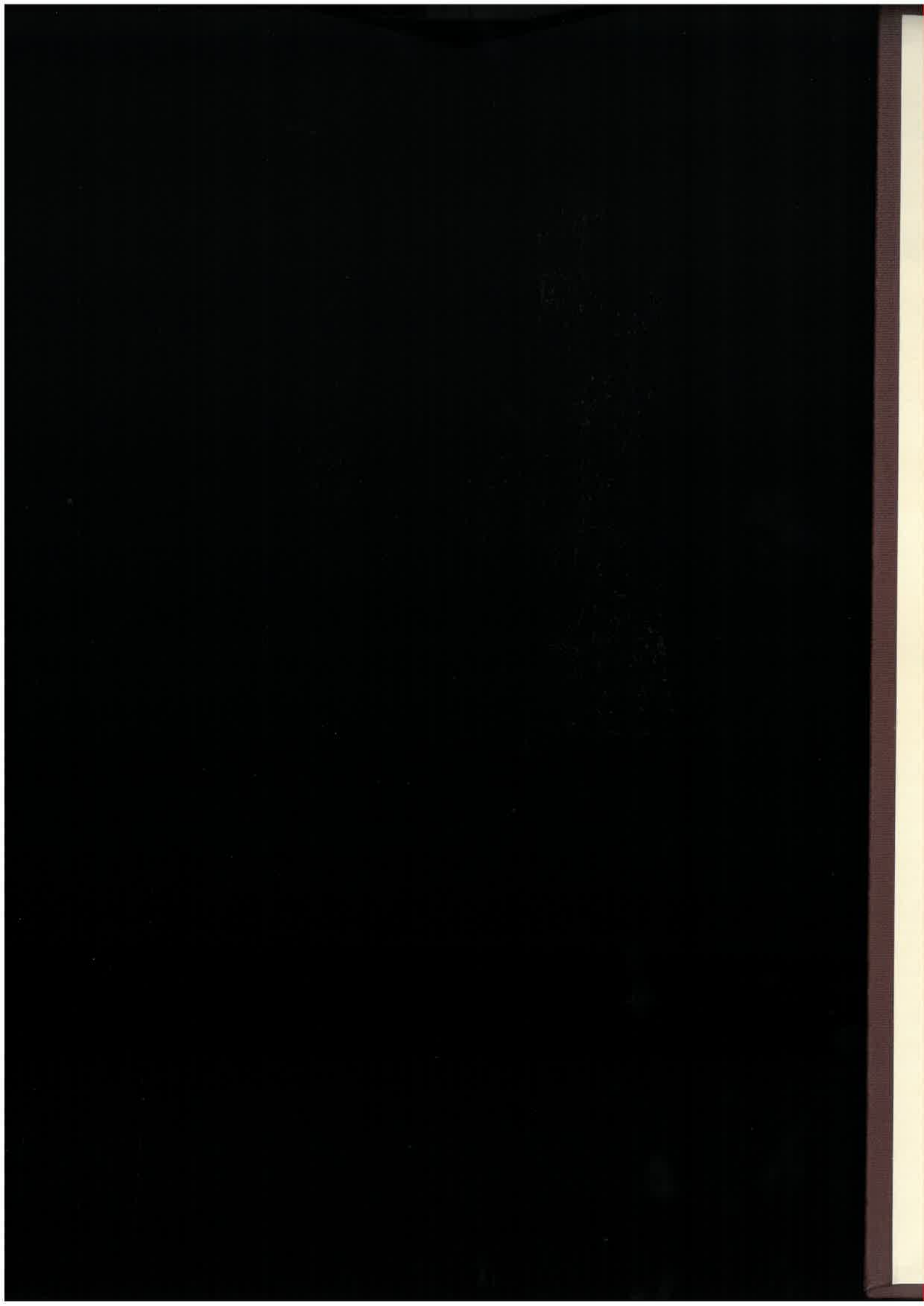
27. ADVERTISING OPPORTUNITIES YELL – TELEPHONE DIRECTORY FOR SUNDERLAND

Consideration was given to an advertising opportunity to appear in the Yellow Pages Directory edition for Sunderland.

**RECOMMENDED that adverts be taken in this directory at a cost of £417.00 +vat**

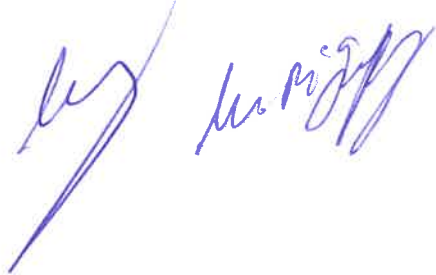
28. CIVIC CAR & TAXI CONTRACT

The Town Clerk advised Members that the existing Civic Taxi Contract would expire on 31<sup>st</sup> December 2008; and asked for



Member's views on how the new contract should be drafted. He was aware that some Councils have found it more cost effective to use a civic car for all work rather than a civic car and a taxi. The Clerk had made some enquiries with the existing service provider who had indicated if a civic car was to be used for all Council work then this would have increased the cost by approximately 50%; an additional £2,583.79 against the existing cost of £4,935.96.

**RECOMMENDED** that consideration of this matter be deferred to the Council Meeting.

A handwritten signature in blue ink, appearing to be 'Mr. Pigg', is written over the recommended text.